

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Todd Jaeger \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): Legal  
 DATE(S): 1/27/11 - 1/29/11

ACTIVITY/EVENT: Special Education School Attorneys Conference

LOCATION: Las Vegas NV

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$ 1,120.00</u>		<u>229.11.200.2579.540.6360 (\$845) and 001.00.100.2579.505.6360 (\$275)</u>
Transportation	<u>\$ 200.00</u>	Mode <u>air</u>	<u>229.11.200.2579.540.6582 (\$356)</u>
Rental Car	<u>n/a</u> _____		
Meals	<u>\$177.00</u>		<u>229.11.200.2579.540.6582</u>
Lodging	<u>\$342.00</u>		<u>229.11.200.2579.540.6582</u>
Substitutes	<u>n/a</u> _____		
TOTAL	<u>\$1,839.00</u>		

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Continuing Legal Education

Outcomes and academic benefits to students and staff: To gain specialized training reserved solely for attorneys representing school districts in special education matters.

Submitted by: Todd A. Jaeger \_\_\_\_\_  
 Signature Date

\_\_\_\_\_  
 Principal/Supervisor Date  
Patrick Nelson 1-3-11  
 Associate Superintendent/Superintendent Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Patti Greenleaf \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: District Offices  
 Department (opt.): School Operations  
 DATE(S): March 7-10, 2011

ACTIVITY/EVENT: ACTE-National Policy Seminar

LOCATION: Washington, DC

ABSENCE: # Days 4 Sub Required:  Yes  No # of School Days Missed \_\_\_\_\_

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

	<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
			(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>375.00</u>		<u>596-00-270-2290-515-6360</u>
Transportation	<u>650.00</u>	Mode <u>Airlines</u>	<u>596-00-270-2290-515-6582</u>
Rental Car			
Meals	<u>236.00</u>		<u>596-00-270-2290-515-6582</u>
Lodging	<u>1200.00</u>		<u>596-00-270-2290-515-6582</u>
Substitutes	_____		
TOTAL	<u>2461.00</u>	Trip to be paid entirely by CTE grant funds.	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: To attend the Association for Careers and Technical Education (ACTE) policy seminar.

Outcomes and academic benefits to students and staff: I will be able to share with administrators, teachers and staff up-to-date information about the legislative process and the federal and national issues affecting CTE including Perkins reauthorization.

Submitted by: Patricie Greenleaf \_\_\_\_\_ 12/14/10  
 Signature Date  
Barbara Peters \_\_\_\_\_ 12-15-10  
 Principal/Supervisor Date  
Patrick Wilson \_\_\_\_\_ 12-15-10  
 Associate Superintendent/Supervisor Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Dianna Kuhn  
Melisa Wells  
Margie Hervert

SCHOOL: Rio Vista  
Department (opt.): \_\_\_\_\_  
DATE(S): January 23-25, 2011

ACTIVITY/EVENT: Turnaround Schools Institute-On the Road to College-No Excuses University  
LOCATION: San Diego, CA

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 2

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>1185.00</u>	<u>100.11.100.2210.117.6360</u>
Transportation	<u>500.00</u> Mode <u>Air</u>	<u>100.11.100.2210.117.6582</u>
Rental Car	_____	_____
Meals	<u>250.00</u>	<u>100.11.100.2210.117.6582</u>
Lodging	<u>350.00</u>	<u>100.11.100.2210.117.6582</u>
Substitutes	<u>300.00</u>	<u>100.11.100.2210.117.6113</u>
TOTAL	<u>2585.00</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: to network with other No Excuses University schools and get further training on the exceptional systems.

Outcomes and academic benefits to students and staff: Further development of our exceptional systems will increase student achievement.

Submitted by:

Signature \_\_\_\_\_  
Dianna Kuhn  
Principal/Supervisor  
Patrick Nelson  
Associate Superintendent/Supervisor

Date \_\_\_\_\_  
11-23-10 T Collins 11/30/10  
Date \_\_\_\_\_  
12-1-10  
Date \_\_\_\_\_

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Christine Sullivan \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SCHOOL: La Cima Middle

Department (opt.): \_\_\_\_\_

DATE(S): 03/01/11 to 03/04/11

ACTIVITY/EVENT: AVID ADL Session 4 Cohort 40

LOCATION: San Diego, CA

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 3

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>n/a</u>	_____
Transportation	<u>\$180.00</u> Mode <u>Air</u>	<u>100-11-100-2210-165-6582</u>
Rental Car	<u>\$130.00</u>	<u>100-11-100-2210-165-6582</u>
Meals	<u>\$177.00</u>	<u>100-11-100-2210-165-6582</u>
Lodging	<u>\$455.63</u>	<u>100-11-100-2210-165-6582</u>
Substitutes	_____	_____
TOTAL	<u>\$942.63</u>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: AVID ADL training is critical to successful AVID implementation, refinement, and maintenance in a district.

Outcomes and academic benefits to students and staff: Information learned in training is communicated to AVID site team, AVID elective teachers, and faculty to support academic rigor and success for all students.

Submitted by: Christine Sullivan  
 Signature

12-1-10  
 Date

T. Celli  
 Principal/Supervisor

12-2-10  
 Date

Patrick Nelson  
 Associate Superintendent/Supervisor

12-8-10  
 Date

**AMPHITHEATER PUBLIC SCHOOLS  
STAFF TRAVEL/CONFERENCE REQUEST**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL.**

EMPLOYEE(S): Dr. Kent Paul Barrabee \_\_\_\_\_ SCHOOL: District Offices  
Governing Board Member \_\_\_\_\_ Department (opt.): Governing Board Office  
 \_\_\_\_\_ DATE(S): February 6-8, 2011

ACTIVITY/EVENT: 38<sup>th</sup> Annual Federal Relations Network (FRN) sponsored by the National School Boards Association (NSBA)

LOCATION: Washington, D.C.,

ABSENCE: # Days n/a Sub Required:  Yes  No # of School Days Missed n/a

EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)

<u>APPROXIMATE COST</u>		<u>BUDGET CODE/DESCRIPTION</u>
		(Note: Tax credit contributions are District funds and require a budget code.)
Registration	<u>\$655.00</u>	<u>Paid by Arizona School Boards Association</u>
Transportation	<u>\$550.00</u>	Mode <u>airfare+other</u> <u>001-00-100-2579-502-6582</u>
Rental Car	<u>\$150.00</u>	<u>001-00-100-2579-502-6582</u>
Meals	<u>\$295.00</u>	<u>001-00-100-2579-502-6582</u>
Lodging	<u>\$975.00</u>	<u>001-00-100-2579-502-6582</u>
Substitutes	_____	
<b>TOTAL</b>	<b><u>\$2,625.00</u></b>	

The District will  (or) will not  receive reimbursement from outside sources.

Purpose of travel: Serve as FRN Delegate at the NSBA's annual conference and to represent Amphitheater School District with congressional and other Capitol Hill representatives.

Outcomes and academic benefits to students and staff: Develop strong working relationships with Federal legislators concerning Education.

Submitted by: Dr. Kent Barrabee by mbarrie 12/9/10  
 Signature Date

Principal/Supervisor \_\_\_\_\_ Date \_\_\_\_\_  
Heidi Balentine 12-9-10  
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 2

NAME OF SCHOOL GROUP/CLUB/ENTITY: JROTC Rifle Team

STAFF ADVISOR(S)/CHAPERONES: 2 MAJ Robert De Witt & Mrs. Linda Sipe

ABSENCE: # Days 2 Sub Required:  Yes  No # of School Days Missed 3

ACTIVITY / EVENT / PURPOSE OF TRAVEL: JROTC Air Rifle National Championships

DESTINATION OF TRAVEL: Anniston, Al

DATES OF TRAVEL: 16 - 20 Feb, 2011

ACADEMIC BENEFITS TO STUDENTS: Students earn scholarships to college

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Air

Are expenses paid from any of the following accounts? Auxiliary \_\_\_ Tax Credits \_\_\_ Club Funds JROTC  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>0</u>	<u>0</u>
Transportation	<u>0</u>	<u>0</u>
Meals	<u>0</u>	<u>0</u>
Lodging	<u>0</u>	<u>0</u>
Substitutes	<u>0</u>	<u>0</u>
TOTAL	<u>0</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? N/A  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_


HOW ARE CHAPERONE EXPENSES PAID? JROTC fund-raisers

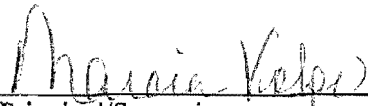
COST TO EACH STUDENT \$ 200

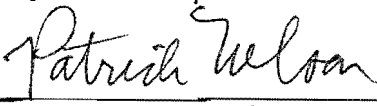
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Via support on fund raisers

FUNDING SOURCE(S): JROTC and U.S. Government

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Cookie Dough and Renaissance Fair

SUBMITTED BY:  Robert Delmer 24 Nov 2010  
Signature Date

APPROVED BY:  Marcia Kelp 12/1/10  
Principal/Supervisor Date

 Patrick Wilson 12-8-10  
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: CDO

ESTIMATED NUMBER OF STUDENTS: 30

NAME OF SCHOOL GROUP/CLUB/ENTITY: CDO Spirit Line (cheer and pom)

STAFF ADVISOR(S)/CHAPERONES: Tiffany Brown, Chelsea Munoz, Breland Atkinson

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Cheer and Pom Nationals Competition/ improve skills

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: March 24-27, 2011

ACADEMIC BENEFITS TO STUDENTS: Improve skills and confidence

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other rental of charter (\$6000 quote as of 11/17/10) or group airfare (\$7000 quote per southwest 11/17/2010)

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization Hopefully

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>3000.00</u>	<u>850/526-00-100-3400-282-6892</u>
Transportation	<u>8000.00</u>	<u>850/526-00-100-3400-282-6511</u>
Meals	<u>6000.00</u>	<u>850/526-00-100-3400-282-6892</u>
Lodging	<u>6000.00</u>	<u>850/526-00-100-3400-282-6892</u>
Substitutes	<u>0</u>	<u>0</u>
TOTAL	<u>23000.00</u>	



WILL THE DISTRICT RECEIVE REIMBURSEMENT? N/A  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_


HOW ARE CHAPERONE EXPENSES PAID? N/A

COST TO EACH STUDENT \$ cost per student is about \$770; this amount will depend on fundraising funds raised per athlete; if the athlete doesn't reach their individual goal the remaining will be charged to the athlete.

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? fundraising events, sponsorship opportunitis that each student receives on own

FUNDING SOURCE(S): fundraising, sponsorship opportunities, tax credits

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
basketball spirit clinic, rummage sale, flip flop sales, coffee/cocoa, send out letters of sponsorship intents

SUBMITTED BY:  11/27/10  
Signature Date

APPROVED BY:  12/6/10  
Principal/Supervisor Date

 1-3-10  
Associate Superintendent/Supervisor Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 6

NAME OF SCHOOL GROUP/CLUB/ENTITY: Key Club

STAFF ADVISOR(S)/CHAPERONES: Martha Wenzel

ABSENCE: # Days 3 Sub Required:  Yes  No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Weekend of a Lifetime/Key club Leadship events

DESTINATION OF TRAVEL: Kamp Kiwanis, Vanderwagen, New Mexico

DATES OF TRAVEL: 2/19/11-2/21/11

ACADEMIC BENEFITS TO STUDENTS: The students will develop leadership skills and a solid foundation in the areas of integrity, excellence, balance, respect, people skills, and other leadship principles.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Enterprise Rental Car

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits  Club Funds   
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$805.00</u>	<u>526/850-00-100-3400-280-6892</u>
Transportation	<u>\$450.00</u>	<u>526/850-00-100-3400-280-6519</u>
Meals	_____	<u>Included in Registration Fee</u>
Lodging	_____	<u>Included in Registration Fee</u>
Substitutes	<u>\$108.50</u>	<u>530-00-100-3400-280-6113</u>

TOTAL

1363.50

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

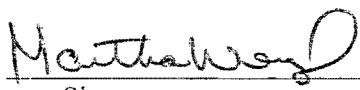
HOW ARE CHAPERONE EXPENSES PAID? club funds

COST TO EACH STUDENT \$ 115.00

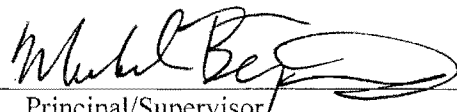
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Kiwanis funds

FUNDING SOURCE(S): \_\_\_\_\_


FUNDRAISING ACTIVITIES PLANNED (If applicable):  
\_\_\_\_\_

SUBMITTED BY:   
Signature

12-10-10  
Date

APPROVED BY:   
Principal/Supervisor

12/10/10  
Date

  
Associate Superintendent/Superintendent

1-3-11  
Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

Attach supporting documentation as needed

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Harelson

ESTIMATED NUMBER OF STUDENTS: 68

NAME OF SCHOOL GROUP/CLUB/ENTITY: Sixth Grade Students, Teachers, and Parents

STAFF ADVISOR(S)/CHAPERONES: Diane Schlieder, Susie Herman, Andy Heinemann, Shauna Thomas, Peggys Springetti, Gabby Jurecky, Brian Kopyy, Nakoma Jackson, Megan Ratcliffe, Brian Ernest, Scott Aldridge, Phil DeFrancesco, Mary Elder, Gayle Piotrowski, Brook King, Ross Lamberson, Karen Lamberson, Karen Olsen, Debbie Omozo, George Soltero, Brenda Vazquez, Manjinder Kaur, Cindy Martinez, Jenny Lehmann, Desiree Fitterer, Aaron LaDuke, Jennipher Deleeuw, Patrick Deleeuw

ABSENCE: # Days 2.5 Sub Required:  Yes  No # of School Days Missed 2.5

ACTIVITY / EVENT / PURPOSE OF TRAVEL: 6<sup>th</sup> grade San Diego Trip

DESTINATION OF TRAVEL: San Diego, CA

DATES OF TRAVEL: February 21-23, 2011

ACADEMIC BENEFITS TO STUDENTS: The following standards will be covered on the trip: Students will gain hands on knowledge about Oceanography including the following: Explain the composition, properties, and structures of the oceans' zones and layers, analyze the effects that bodies of water have on the climate of a region, and describe ways scientists explore the Earth's atmosphere and bodies of water .

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Project Exploration Charter Buses

Are expenses paid from any of the following accounts? Auxiliary  Tax Credits  Club Funds \_\_\_\_\_  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$26,860.00</u>	<u>525-00-100-1001-107-6892 &amp;</u>
	<u>526-00-100-1001-107-6892</u>	

Transportation	<u>Included</u>	_____
Meals	<u>Included</u>	_____
Lodging	<u>Included</u>	_____
Substitutes	<u>\$0</u>	_____
TOTAL	<u>\$26,860.00</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

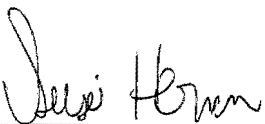
HOW ARE CHAPERONE EXPENSES PAID? Parents pay the same price as students.

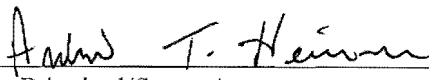
COST TO EACH STUDENT \$ \$395.00

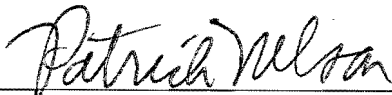
HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? We provide scholarships to those families who need assistance.

FUNDING SOURCE(S): Pickle sales, 6<sup>th</sup> grade T-shirt sales, and donations

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Pickle/Popcorn sales and 6th grade T-shirt sales

SUBMITTED BY:  \_\_\_\_\_ 11-4-10  
 Signature Date

APPROVED BY:  \_\_\_\_\_ 11-4-10  
 Principal/Supervisor Date

 \_\_\_\_\_ 12-9-10  
 Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Coronado K-8

ESTIMATED NUMBER OF STUDENTS: 45

NAME OF SCHOOL GROUP/CLUB/ENTITY: National Junior Honor Society

STAFF ADVISOR(S)/CHAPERONES: Monica Nelson, Michael McConnell, Cathv Crockett, Becky Shipley and Rob Retherford

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Continued focus on supporting academic achievement through the five areas of National Junior Honor Society; service, citizenship, character, leadership and scholarship. The main focus will be character, leadership skills and citizenship.

DESTINATION OF TRAVEL: Anaheim, CA

DATES OF TRAVEL: April 29, 2011 (10:00 PM) - May 1, 2011 (7:00 AM)

ACADEMIC BENEFITS TO STUDENTS: Successful completion of a community based service program.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Charter Bus

Are expenses paid from any of the following accounts? Auxiliary No, Tax Credits No, Club Funds Yes, Parent Organization No.

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>3700.00</u>	<u>850-00-100-1001-115-6892</u>
Transportation	<u>3000.00</u>	<u>850-00-100-1001-115-6519</u>
Meals	<u>0</u>	<u>N/A</u>
Lodging	<u>0</u>	<u>N/A</u>
Substitutes	<u>0</u>	<u>N/A</u>

TOTAL \$6700.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Student Activity Funds

COST TO EACH STUDENT \$ 150.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Through NJHS Funds

FUNDING SOURCE(S): Student Payments

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
N/A

SUBMITTED BY: [Signature] 12/3/10  
Signature Date

APPROVED BY: [Signature] 12/1/10  
Principal/Supervisor Date

[Signature] 1-3-11  
Associate Superintendent/Superintendent Date

AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: Coronado K-8

ESTIMATED NUMBER OF STUDENTS: 35

NAME OF SCHOOL GROUP/CLUB/ENTITY: Advanced Band

STAFF ADVISOR(S)/CHAPERONES: June Klicka, David Goldscheid, Gloria Singleton, and Laurie Sheber

ABSENCE: # Days 1 Sub Required:  Yes  No # of School Days Missed 1

ACTIVITY / EVENT / PURPOSE OF TRAVEL: To provide an opportunity for band students to work in a recording studio with professional musicians, and to create a short soundtrack. To provide a performance venue in a world-renowned park.

DESTINATION OF TRAVEL: \_\_\_\_\_ Anaheim CA

DATES OF TRAVEL: 4/29/11 (6:00 AM) - 5/1/11 (6:00 AM)

ACADEMIC BENEFITS TO STUDENTS: Provides incentive for practicing at home and continuing in the band program. Helps students to put their participation in the band into a career context.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other charter bus

Are expenses paid from any of the following accounts? Auxiliary no Tax Credits yes Club Funds yes  
Parent Organization yes

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>4464</u>	<u>526/850-00-100-1001-115-6892</u>
Transportation	<u>2475</u>	<u>526/850-00-100-1001-115-6519</u>
Meals	<u>1512</u>	<u>526/850-00-100-1001-115-6892</u>
Lodging	<u>1372</u>	<u>526/850-00-100-1001-115-6892</u>



Substitutes 150

526/850-00-100-1001-115-6113

TOTAL 9973.00

WILL THE DISTRICT RECEIVE REIMBURSEMENT? no, costs will be paid by participants  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? chaperones pay own expenses

COST TO EACH STUDENT \$ 275

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? fundraising by Band Club and scholarships by Boosters

FUNDING SOURCE(S): student/family funded

FUNDRAISING ACTIVITIES PLANNED (If applicable):

Booster BBQ or other fundraising activity, Band Club fundraiser TBD after board approval of trip

SUBMITTED BY: Jane Klicha 12/21/10  
Signature Date

APPROVED BY: Tom Baker 12/21/10  
Principal/Supervisor Date

Patrick Nelson 1-3-11  
Associate Superintendent/Superintendent Date