

Browning Public Schools
Board Agenda Request
Meeting To Be Held: February 28, 2018



Recognition: ☐ Students ☐ Staff ☐ Parents
Information: ☐ Building Report ☐ Old Business ☐ Superintendent's Report
Action: ☐ Resignation ☐ Hiring ☐ Contract Service Agreements
 ☐ Travel Out-of-State ☐ Travel In State ☒ Approvals
 ☐ Termination ☐ Legal Matters ☐ Other:
 This action request pertains to ☐ Elementary (only) ☒ High School/District Wide

Date: February 21, 2018

To: Corrina Guardipee Hall
 Superintendent of School

From: Emorie Davis Bird
 Human Resources Director

Subject: Substitute Eligibility Roster 2017-2018

Description: The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, we will sponsor one teacher workshop per year (August) and utilize a tapping of the sub workshop to generate more classroom subs. Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, TB test, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Personnel Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

Funding Source (Budget/grant, etc.): Salaries, benefits, and payroll costs to be charged against budgets for respective building/departments/program/grant as applicable.

Attachment(s): 2017-2018 Substitute/Temporary List
New to list:

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: ☐ N/A (Info) ☐ Approved ☐ Denied ☐ Tabled to: _____

#	Last Name	First Name	Phone #	Approved Subbing Location	Need Physical Screening
1	Augare	Danielle	468-5659	Teacher or Teacher Assistant at Napi Elementary	
2	Blackweasel	Rosalie	338-3136 845-9121 460-0537	Night Security Patrol, Clerical, and Extra-Curricular Activities	
3	Grant	Wilfred	338-2325	Teacher or Teacher Assistant at KW/Vina, BES, Napi, BMS, BHS, Alternative Education, and Child Care	
4	Iron Pipe	Beverly	750-4938	Teacher or Teacher Assistant at KW/Vina and Child Care	
5	Little Plume	Myra	845-2642	Teacher or Teacher Assistant at KW/Vina, BES, Napi, BMS, BHS, Alternative Education, and Child Care	
6	Many Hides	Benjamin	338-2325	Teacher or Teacher Assistant at KW/Vina, BES, Napi, BMS, BHS, and Alternative Education	