

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

DRAFT - MEETING MINUTES

Wednesday, July 19, 2023 - 1:00 p.m.

Howard Male Conference Room

The Alpena County Local Emergency Planning Committee (LEPC) met on Wednesday, July 19, 2023, at 1:00 p.m. in the Howard Male Conference Room.

MEMBERS PRESENT:	Chair – Alpena County Commissioner	Burt Francisco
	Director of EM and E911 Services	Kim Elkie
	Assistant Director of EM and E911 Services	Al Rapson
	NE Mich Medical Control	Gary Wregglesworth
	Alpena City Fire Department	Rob Edmonds
	Alpena County Sheriff	Erik Smith
	Michigan State Police	Lt. John Grimshaw
	MyMichigan Medical Center	Paige Armstrong
	Alpena Public Schools	Lee Fitzpatrick
	City of Alpena Elected Official	Mike Nowak
	Alpena County 911 Lead Dispatcher	Rory Sherwood
	Private Citizen at Large	Edna Sorensen
	Alpena City Police	Eric Hamp
	Alpena County Fire Representative	Hanna Trelfa
MEMBERS ABSENT:	Public Health Representative, District 4	Nic Modrzynski
	Alpena County Road Commission	Ryan Brege
OTHERS PRESENT:	County Board Assistant	Kim MacArthur
	Combat Readiness Training Center	CMSgt Bob Sutton
	Coordinator EMHSD, MSP District 7	Lt. Michael deCastro

Chairman Burt Francisco called the meeting to order at 1:00 p.m.

APPROVE AGENDA: Motion to approve the agenda was made by Lt. Grimshaw and supported by Edna Sorensen. Motion carried.

APPROVE MINUTES: Motion was made by Mike Nowak with support by Rory Sherwood to approve the minutes from the LEPC held April 19, 2023. Edna Sorensen made a note on the minutes that her last name was spelled incorrectly. Motion carried.

Director Elkie presented a list of the 2023 LEPC Membership for review. Discussion was made on having industrial partners sit on the Committee. Motion was made by Lee Fitzpatrick and supported by Edna Sorensen to add a seat on the Committee for an industrial representative that has a required plan and to invite any of the other 60 sites that do not require a plan to the Committee meetings. This will begin in 2024. Motion carried.

Director Elkie presented an updated Off-Site Response Plan for Besser Company for review and approval. Motion was made by Mike Nowak and supported by Sheriff Erik Smith to recommend the action item below. Motion carried.

ACTION ITEM #1: The Committee recommends approval of Besser Company's Offsite Response Plan as presented.

Director Elkie presented an Off-Site Response Plan for Frontier Alpena – Central Office for review and approval. Motion was made by Rory Sherwood and supported by Chief Eric Hamp to recommend the action item below. Motion carried.

ACTION ITEM #2: The Committee recommends approval of Frontier Alpena – Central Office's Offsite Response Plan as presented.

Director Elkie presented the Committee's bylaws for discussion. SARA Title III requires certain groups be represented on the LEPC. We do not currently have Broadcast and Print Media or Owner/Operators. Motion was made by Mike Nowak and supported by Sheriff Erik Smith to table any action and bring back to the next meeting. Motion carried.

Chairman Francisco went around the group for comments.

The next LEPC meeting is scheduled for October 18, 2023 at 1:00 p.m. in the Howard Male Conference Room.

The meeting adjourned at 1:31 p.m.

Burt Francisco, Chairman

Kim Elkie, Director of Emergency Management and E911 Services

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