



309-948-6700

Pricing Guide for RI-MILAN SD (2025-2026) Interpreting & Translation Services

iTek Interpreting Solutions
Your Local Company

Hectorv@itekis.com



309-948-6700



2020 1st Street A, #113, Moline, IL 61265



www.itekinterpretingsolutions.com



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iTek Interpreting Polices on Pricing for 2025-2026

Requesting an Interpreter or Translation

Call: **309-948-6700** or email us at: Hectorv@itekis.com

<u>Organization Name</u>	RI-MILAN SD	<u>Contact Name</u>	<u>ANNETTE MORENO</u>
Street Address	2000 7TH AVENUE	Contact email	annette.moreno@rimsd41.org
City, State, Zip	Rock Island, IL 61201	Contact Phone	309-793-5900
Commitment	Month to Month Agreement	Termination	30-day in advanced notification required to cancel

(DT) DOCUMENT TRANSLATION

Fees are in U.S Dollars. Documents with more than 5,000 words may take longer than 5 business days. *Turnaround time is 1-3 days; Larger projects turnaround time is: 3-5 days. Projects are done by Human Translators. Any very rare language will be quoted separately.*

Trier 1 Language Rate	Trier 2 Language Rate	Trier 3 Language Rate
\$0.10 cents per word	\$0.125 cents per word	\$0.15 cents per word
Spanish, Vietnamese, French, Arabic, Mandarin, Cantonese, Dutch, Italian, Japanese, Korean, Portuguese-Brazil, Portuguese-Portugal, Russian, more over 65+ languages	Swahili, Kirundi, Nepali, Dari, Pashto, Uzbek, Farsi, Persian, and more	Karen, Hakha Chin, Burmese, Macedonian, Tagalog, Norwegian, Romanian, Serbian, Czech, Creole, Armenian
(Most common Language Pairs)	(Rare Language Pairs)	(Very Language Pairs)



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(OSI) ON-SITE INTERPRETING FOR SPOKEN LANGUAGE(S) AND ASL

Regular Booking for each (OSI) interpreter. If the booking goes over the minimum, iTek will bill in 30-minute increments. Fees are in U.S. Dollars. **Any Nights, Weekends, Emergency, or Holidays, rate will increase by \$10 per hour upcharge.**

Spanish	Other Spoken Language(s)	ASL (American Sign Language)
\$45.00 per hour rate (1.25 minimum hour)	\$50.00 per hour rate (1.25 minimum hour)	\$70.00 per hour rate (2-hour minimum only)

OSI-Assignment Job Slips will include for billing purposes the following:

- Work order numbers for each (OSI) job
- Requestor name or location address:
- Patient name
- Date/Time
- Language
- Start/End time(s)
- Total hours

(AI) AUDIO INTERPRETING

Billed at one-minute increments as follows, regardless of day or time of day. **Fees are in U.S Dollars.** Have access to **over 300+ languages on demand.** Pay only for minutes used. UPH can also pre-schedule OPI interpreters prior to appointment or if staff prefers a specific interpreter. If you pre-schedule OPI interpreters, iTek requires a 30- min minimum. You can **preschedule any rare languages** as well we highly recommend it.

Spanish	All Other Languages
\$0.85 per minute	\$0.99 per minute

Wellness Calls - We can provide Wellness Calls for the Following: **General, Health History, Scheduling Appointments, Up-dating med. records**, it can cut down on No Shows, and Cancellations saving you money. Calls billed at above rate.

OPI-Reports in every monthly billing include the following:

- Call ID
- Time/Date
- Caller department/location
- Language
- Service Type
- Duration for each call (**Billable Minutes**)
- Total minutes for the month
- Rate
- Total Charge(s)



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(VI) VIDEO INTERPRETING

iTek Interpreting provides (VI) Video Interpreting to healthcare facilities. With VRI your physicians, nurses, and facilities can effectively communicate medical encounters with Deaf and Limited English Proficient (LEP) patients. We highly recommend the Video Remote Interpretation (VRI) benefits: Easy to Use Demand, Improve Patient outcomes, Save Time and Reduce Costs. No more being billed for No shows. **Scheduled VRI Appointments are Blocked at 60 min increments.**

Spanish On- demand	American Sign Language On- demand	Non- Spanish On- demand
\$0.99 per minute	\$2.45 per minute	\$1.15 per minute

Cancellation Policy: (for On-Site interpretations only):

When an interpreter has been arranged for your appointment, that interpreter allocates the time for your assignment alone and is therefore not able to accept other assignments for that committed time period. Consequently, should the assignment cancel with less than **24-hour business day cancellation notification**, we must bill for the scheduled time.

Payment: iTek will invoice [RI-MILAN SD](#). Invoices will be due **(Net 20)** days from the date of invoicing.

iTek Software: Software is the **Confidential and Property of iTek Interpreting Solutions LLC**, Software is to only be used by the Clients/Providers staff. Do not use or show any other outside vendors the software.

Note: Prices are subject to change
(Property of iTek Interpreting Solutions, LLC)



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INTERPRETING/TRANSLATION SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into between iTek Interpreting Solutions ("iTek"), with its principal place of business at [iTek Address], and (RI-MILAN SD), with its principal place of business at [RI-MILAN SD], All current and future locations], collectively referred to as the "Parties," effective as of (i) School year 2025-2026.

1. **SERVICES:** iTek agrees to provide interpreting and translation services ("Services") to (RI-MILAN SD) in accordance with the terms of this Agreement. The specific scope, schedule, and requirements of the Services shall be mutually agreed upon by the Parties in writing.
2. **INVOICING AND PAYMENT:** iTek shall invoice RI-MILAN SD monthly for the Services rendered. RI-MILAN agrees to pay all invoices within fifteen (20) days of the invoice date (Net 20). Payments shall be made in U.S. dollars via [specify payment method, e.g., electronic transfer, check] to the account or address designated by iTek.
3. **CONFIDENTIALITY:** Each Party agrees to maintain the confidentiality of any proprietary or sensitive information disclosed by the other Party during the performance of this Agreement and to use such information solely for the purpose of fulfilling its obligations hereunder.
4. **TERMINATION:** Either Party may terminate this Agreement by providing [specify notice period, e.g., thirty (30) days] written notice to the other Party. Upon termination, RI-MILAN SD shall pay iTek for all Services rendered up to the date of termination.
5. **GOVERNING LAW:** This Agreement shall be governed by and construed in accordance with the laws of the State of [specify state], without regard to its conflict of law principles.
6. **ENTIRE AGREEMENT:** This Agreement constitutes the entire understanding between the Parties with respect to the subject matter hereof and supersedes all prior agreements, whether written or oral. Any amendments to this Agreement must be made in writing and signed by both Parties.

IN WITNESS WHEREOF, the Parties have executed this Agreement.

iTek Interpreting Solutions By: Hector Vazquez
[Authorized Signatory Name]

Title: CEO-Founder Date: 05/19/2025

RI-MILAN SD By: _____
[Authorized Signatory Name]

Title: _____ Date: _____