

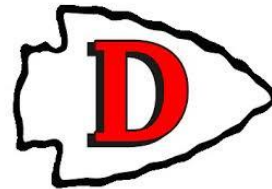
Derby Public Schools Pandemic Reopening Plan

[Derby Public Schools Committees](#)

Presentation to the Board of Education
July 23, 2020

Governance Committee

Dr. Matthew J. Conway, Jr.
Superintendent of Schools, Committee Chair



Purpose and Priorities

Purpose: *Essential actions that will foster a shared understanding of goals, responsibilities, and accountability.*

Priorities

- 1. Establish a Return to School Committee to meet regularly**
- 2. Develop a vision for return for school**
- 3. Engage stakeholders and identify shared expectations**
- 4. Develop communication points to facilitate shared understanding/common messaging**
- 5. Engage external partners for support**
- 6. Update All-Hazards Plans to address pandemic responses under a variety of scenarios**

School begins on time and remains open

School begins on time and closes due to a second wave of SARS-CoV-2

School opening is delayed

Committee

Return to School Committee Members

- **Mr. Mark Izzo**, Business Manager
- **Mrs. Jennifer Olson**, Director of Curriculum
- **Dr. Michael Rafferty**, Director of Teaching & Learning
- **Mr. Jim Gildea**, Board Chair
- **Mrs. Rachael Caggiano**, DMS Principal
- **Mr. Mario Ciccarini**, Bradley Principal
- **Mrs. Aimee Misset**, Irving Principal
- **Mr. Martin Pascale**, DHS Principal
- **Mr. Matt Cunningham**, Facilities Manager

Meeting Dates: 10:00 AM

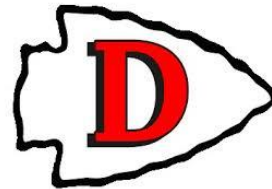
- May 20, 2020
- May 27, 2020
- June 3, 2020
- June 10, 2020
- June 17, 2020
- June 24, 2020
- July 1, 2020
- July 8, 2020
- July 15, 2020
- July 22, 2020
- July 29, 2020

Questions?



Facilities Committee

Mr. Matt Cunningham
Facilities Manager, Committee Chair



Purpose and Priorities

Purpose: *Essential actions necessary to ensure district and school assets are, and remain, safe for students and staff to inhabit.*

Priorities

- 1. Personal Protective Equipment**
- 2. Cleaning and Disinfecting Procedures and Protocols**
- 3. Access to Buildings**
- 4. Infection Control**

Committee

Committee Members

- **Mr. Mark Izzo**, Business Manager
- **Mr. Willie Alicia**, Lead Custodian Irving
- **Mr. Vincent Garofolo**, Lead Custodian Bradley
- **Mr. Antoni Mazan**, Lead Custodian DHS
- **Mr. David Wrigley**, Lead Custodian DMS

Future Meeting Dates (all meetings @ 9:00 AM)

- July 15
- July 20
- July 23

Actions Taken In July

Personal Protective Equipment: continue to purchase PPE to support re-opening plan

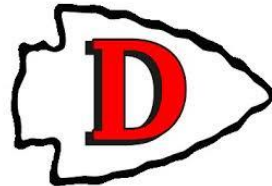
Cleaning and Disinfecting Procedures and Protocols

- finalizing procedures and protocols in accordance with CSDE requirements.
- Job postings “live” for an additional temporary, grant-funded custodians at all schools (4.0 FTE) in addition to 0.5 FTE floater at Irving. Support increased cleaning and disinfecting requirements.

Building Layout

- purchased additional desks to replace classroom tables and maximize social distancing
- custodians working to move **non-essential furniture** from classrooms to maximize social distancing.

Questions?



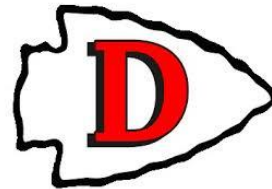
Operations Committee

Mr. Mark G. Izzo

Business Manager, Committee Co-Chair

Mrs. Jennifer Olson

Director of Curriculum, Committee Co-Chair



Purpose and Priorities

Purpose: *Essential actions to ensure operations support a safe and organized transition back to classroom instruction*

Priorities

- 1. Student Enrollment and New Student Registration**
- 2. Attendance Procedures, Protocols, Policies**
- 3. School Schedules (statutory number of days/hours; student and staff schedules)**
- 4. Transportation**
- 5. School Foodservice**
- 6. School Staffing and Hiring Procedures**

Committee

Committee Members:

Mrs. Lynn Langridge, Assistant Business Manager

Mr. Jim Burns, Human Resources Coordinator

Mr. Salvatore Giannotti, Director of Food Service

Mr. Matt Bradshaw, Athletic Director

Mrs. Deborah Schmidt, Student Data Analyst

Mrs. Denise Sczech, Special Education Secretary

Mrs. Maria Bowers, Attendance Coordinator

Meeting Dates:

- May 21, 2020 9:00 AM
- May 28, 2020 9:00 AM
- June 4, 2020 9:00 AM
- June 11, 2020 9:00 AM
- July 2, 2020 9:00 AM
- July 7, 2020 9:00 AM
- July 9, 2020 9:00 AM
- July 14, 2020 9:00 AM
- July 16, 2020 9:00 AM
- Aug 6, 2020 9:00 AM
- Aug 20, 2020 9:00 AM

Activities through July

Student Enrollment and New Student Registration: 28 approved registrations for SY20-21; 55 pending. Kindergarten @ approx 69 (inc. new registration, pending, and rollover from LRU)

Attendance Procedures, Protocols, Policies: shifting focus from tracking days “in-seat/present” to monitoring **contact** (% of students w/working contact information/no contact info), **connectivity** (% of students w/tech access; % of students who have logged in), **engagement** (% of students who regularly engage in learning activities w/adults & peers) and **participation** (% of students who log in regularly to classes; % who complete/do not complete assignments)

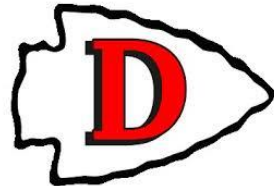
School Schedules (statutory number of days/hours; student and staff schedules) On 7/14 CT State BOE voted to waive the 180 day requirement; students will have to attend school for 177 days. The extra 3 days will go to COVID-19 safety training. **Derby calendar will adjust:** September 2-4 moves to staff PD days; 1st day of classes changes to September 9

Transportation routes are being developed by All Star to include all students geographically eligible for transportation, regardless of parent choice for in-person or remote learning; schools will develop seating charts; postings going up for temporary grant-funded AM/PM bus monitors (internal);

School Food Service Director and Principals developing revised master schedules for additional lunch waves; removing half of the tables in the cafeterias to ensure social distancing.

School Staffing and Hiring Procedures currently collecting information regarding staff’s ability to return to in-person instruction and/or accommodations that are required; new guidance on travel advisories (as of 7/14: 22 states)

Questions?



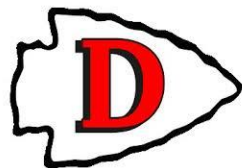
Instruction Committee

Mrs. Jennifer Olson

Director of Curriculum, Committee Co-Chair

Dr. Michael Rafferty

Director of Teaching & Learning, Committee Co-Chair



Purpose and Priorities

Purpose: *Develop and implement essential actions to achieve a comprehensive understanding of students' academic and social-emotional well-being when they return and to effectively transition back to instruction in the classroom*

Priorities:

1) Students In Need of Support:

- a) Students on Track for Success Socially, Connect With Emotionally & Academically Most Vulnerable Students (Identify Groups and Tracking Methods of Support/Resources)

2) Teachers and Curricular Resources:

- a) Intentional Curriculum Planning (Catching and Compacting Learning Standards) Restorative Supports for Teachers Professional and Learning Offerings for Teachers

3) Interventions and Assessments:

- a) Inventory all Intervention Programs and Services; Assessing Students' Learning Progress and Loss, Changes to Testing, Grading, Report Cards, and Promotion Policies

Committee

Committee Members:

- **Mrs. Stacey McCoart**, Special Ed Supervisor
- **Mrs. Tracey Quartiano**, Assistant Principal
- **Mrs. Rebecca Bell**, PDEC, DHS
- **Mrs. Elise Chambers**, PDEC, Irving
- **Ms. Heather Landolfi**, PDEC, DMS
- **Mrs. Alicia Olenoski**, PDEC, Bradley
- **Mr. Eric O'Toole**, PDEC, DHS
- **Mrs. Holly Smith**, PDEC Irving
- **Ms. Jenny Ames**, PDEC, Bradley School
- **Mrs. Jennifer Andrews**, Assessment Coordinator, DMS
- **Ms. Keely Edwards**, Assessment Coordinator, Irving
- **Mrs. Tracy Landolfi**, Assessment Coordinator, Bradley
- **Mrs. Amy Reilly**, Asst Assessment Coordinator, DHS
- **Mrs. Nicole Mastroianni**, Project ExcEL, Irving
- **Mr. Nick Diluggo**, RAISE Program Coordinator (new member)
- **Ms. Donata Luppachino**, DMS/DHS Music (new member)
- **Mrs. Sam Mahan**, Paraeducator (new member)

Meeting Dates:

May 20, 2020	11:00 AM
May 27, 2020	2:00 PM
June 3, 2020	2:00 PM
June 10, 2020	2:00 PM
July 6, 2020	2:00 PM
July 8, 2020	2:00 PM
July 13, 2020	2:00 PM
July 15, 2020	2:00 PM
July 20, 2020	2:00 PM
July 22, 2020	2:00 PM
Aug 5, 2020	2:00 PM
Aug 19, 2020	2:00 PM

Activities through July

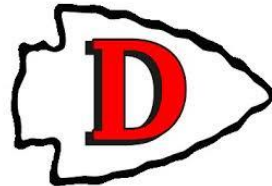
- Developed a proposal for a viable **hybrid instructional model**; Superintendent shared proposal with stakeholders to solicit feedback to improve and build support.

	In-Person Learning	Remote Learning
Group 1*	Mon, Tues 2 days p/week	Wed, Thurs, Fri 3 days p/week
Group 2*	Thurs, Fri 2 days p/week	Mon Tues, Wed 3 days p/week

**Buildings would be closed on Wednesday for deep cleaning (repeat on Fri/Sat)*

- Developed a **modified staffing proposal** for hybrid instruction to redefine roles/responsibilities so all staff are supporting **teaching and learning** and/or **contact/connectivity**. (Teachers, paras, tutors, coaches, secretary, attendance, etc)
- Developing modified **assessment schedule** and continuing work on instructional priorities for 1st 9 weeks
- Working with IT to develop more **single, sign-on access** for digital instructional resources/programs for students and teachers;
- Working with IT to explore technology available to support access to live or pre-recorded instruction during hybrid or distance learning.
- Developing priority standards documents for ELA and Math to focus key teaching and learning targets.

Questions?



Wellness Committee

Mrs. Stacey McCoart
Supervisor of Special Ed, Elementary,
Committee Chair



Purpose and Priorities

Purpose: *To ensure that staff and students are mentally prepared to reopen in order to maintain health and safety. This committee will work with our local health department in order to understand and access newly available resources for mental health and wellness support.*

Priorities:

1. Establish a crisis team **Completed**
2. Assess natural resource to create a COVID-19 community resource packet **Completed**
3. Evaluate staff mental health readiness [Staff Survey](#) **Completed**
4. Establish ongoing reporting protocols for school families, students, and staff to evaluate physical and mental health status **In Progress**
5. Provide resources for staff self-care **In Progress**
6. Set district-wide health guidelines **In Progress**

Committee

Committee Members:

Mrs. Alison Conway, *Early Childhood Director*
Mrs. Taryn Christiani, *RN, School Nurse, Irving*
Ms. Diane Zerella, *RN School Nurse, Bradley*
Ms. Kristine Vitola, *RN, School Nurse, DMS*
Mrs. Kelly Carloni, *RN, School Nurse, DHS*
Mrs. Karen Ference, *School Psychologist, Irving*
Ms. Jen Zitnay, *School Psychologist, Bradley*
Mrs. Kaitlyn Siena, *School Social Worker*
Ms. Kaitlyn Fiege, *School Social Worker, Bradley*
Ms. Gabby Delgado, *Social Worker, DHS*
Ms. Diana Donovan, *School Social Worker, DMS*
Mr. Eric O'Toole, *Health/PE Teacher DHS*

Meeting Dates:

May 22, 2020 11:00 AM
May 29, 2020 2:00 PM
June 5, 2020 11:00 AM
June 12, 2020 11:00 AM
June 18, 2020 12:00 pm
July 8, 2020 1:00 PM
July 9, 2020 1:00 PM
July 15, 2020 1:00 PM
July 16, 2020 1:00 PM
July 22, 2020 1:00 PM
July 23, 2020 1:00 PM
Aug 5, 2020 1:00 PM
Aug 19, 2020 1:00 PM

Key Topics-Mental Health

- Evaluate staff mental health readiness
- Survey families and students mental health readiness
- Resources for staff self-care
- Develop self-care professional development
- General best practices of talking through trauma with children
- Resilience strategies for children
- Mandate school-level outreach to at-risk students (those with previously identified mental health issues).
- Mental health assessment services including crisis management support.

Key Topics-Physical Health

- Develop district wide health guidelines
- Provided guidance to schools for changes to school-based health screening
- Establish ongoing reporting protocols for school staff to evaluate physical and health status.
- Screening process for students and staff that will need to follow for the 14-day quarantine travel advisory.
- Planning for when students get sick and develop protocols

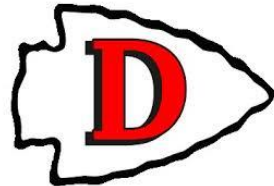
Communication with Parents

- new communicable disease policy changes
- required physicals and immunizations
- new policies and procedures in relation to COVID symptoms/exclusion, etc.
- expectations if student is ill in school
- providing change clothing in backpacks
- expecting to pick-up siblings as well if suspect COVID
- assigning emergency contacts that won't refuse to pick-up possible COVID + student(s)
- keeping school updated with telephone number(s) and email
- mask wearing
- classroom food allergies
- importance of receiving a flu vaccine

Communication with Students

- school changes
- cohorts
- bathroom use
- hallway passing
- Eating- classroom vs cafeteria (classroom food allergies)
- recess
- unified arts classes
- use of face masks
- handwashing/ sanitizer use
- cough etiquette
- materials sharing
- importance of receiving a flu vaccine

Questions?



Technology Committee

Mr. Marc Russo

Dean of Students, Committee Chair



Purpose and Priorities

Purpose:

Ensure technology infrastructure, assets, and guidance all support an organized transition back to classroom instruction.

Priorities:

1. Survey families to collect information about the numbers, types, and condition of the devices used in their homes to support remote learning.
2. Assign technology process leaders to key efforts and publish their contact information on the district websites.
3. Select an issue (asset, device) tracking tool.
4. Identify uses of technology in the design and implementation of high quality instruction during distance learning.

Committee

- **Mr. Marc V. Russo**, Dean of Students, *Committee Chair*
- **Mr. Brad Langridge**, IT Director, *Survey Team*
- **Mr. Carmine D'Onofrio**, IT Support, *Asset Team*
- **Mrs. Veronica DiLullo**, DHS, *Survey Team*
- **Mr. Chris Grillo**, DHS, *Asset Team*
- **Mrs. Sharon Bette**, DMS, *Asset Team*
- **Mrs. Kathleen Miller**, DMS, *Survey Team*
- **Mrs. Lindsay Henderson**, Bradley, *Survey Team*
- **Mrs. Meagan Torrelli**, Bradley, *Asset Team*
- **Mrs. Nicole Trimarchi**, Irving, *Asset Team*
- **Ms. Jacqueline Nathman**, Irving, *Survey Team*

Timeline

Meeting Dates:

- May 15, 2020 1:00 p.m.
- May 22, 2020 1:00 p.m.
- June 5, 2020 1:00 p.m.
- July 6, 2020 9:00 a.m.
- July 8, 2020 9:00 a.m.
- July 13, 2020 9:00 a.m.
- July 15, 2020 9:00 a.m.
- July 20, 2020 9:00 a.m.
- July 22, 2020 9:00 a.m.
- July 27, 2020 9:00 a.m.
- July 29, 2020 9:00 a.m.
- August 3, 2020 9:00 a.m.
- August 5, 2020 9:00 a.m.
- August 10, 2020 9:00 a.m.
- August 12, 2020 9:00 a.m.
- August 17, 2020 9:00 a.m.
- August 19, 2020 9:00 a.m.

Priority Dates:

- Contact information posted to district websites by June 1, 2020 - *Completed*
- Survey sent to DPS families by June 9, 2020 - *Completed*
- Data compiled from survey by June 12, 2020 - *Completed*
- Committee Report compiled by July 24, 2020 - *Completed*
- Asset data compiled by July 24,, 2020 - *In progress*
 - *Committee members each assigned tasks and are working both collaboratively and independently on completing task(s)*

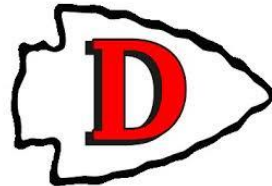
Activities through June

- Reviewed Resources - *Completed*
 - DPS Pandemic Recovery Plan
 - Governance Committee
 - Reopen Connecticut Advisory Group
 - Return to School Roadmap
- Developed Technology Committee Plan - *Completed*
- Created two teams from membership - *Completed*
 - Survey
 - Asset
- Survey team created district-wide survey - *Completed*
 - Survey disseminated to all DPS families through teachers' Google Classrooms and school community via School Messenger system
 - 95% of families report positive experience with technology device usage
 - 98% of families report positive internet access
 - Worked with families to mitigate concerns
- Reopening Plan Technology Report being compiled - *Completed*
- Asset team created asset tracking tool - *In Progress*
 - Each device from each school is being accounted for

Key Movements Across the Coming Weeks

- Inventory what students and teachers have access to for teaching and learning
- Plan for social emotional resources/trainings/support for students and teachers in light of the anticipated reopening
- Connect with partner districts to develop compacted or prioritized curriculum mapping and resources
- Reviewing and prioritizing the right assessments for gauging student learning and support
- Designing improved implementation of distance interventions for social emotional issues as well as academic issues

Questions?



Thank You!

