

Browning Public Schools  
**Board Agenda Request**  
 Meeting To Be Held: November 8, 2022



- Recognition:**     Students                       Staff                       Parents
- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to  Elementary (only)             High School/District Wide

**Date:**        November 2, 2022

**To:**            Corrina Guardipee-Hall  
                     Superintendent of Schools

**From:**        John Salois  
**Title:**        Director of Human Resources

**Subject: Substitute Eligibility Roster 2022-2023**

**Description:** The substitute list is generated from our Personnel Management System and shows all eligible substitute teachers and temporary substitutes.

To provide substitutes for our schools, Substitute Workshop Facilitators will conduct Substitute Teaching workshops Ms. Wilson will facilitate future trainings/sub workshops to be used throughout the school year. Trainings will consist of preparing, presenting, recording, editing, and finalizing workshops Right to Know Workshops for Custodian and Food Service substitutes, Food Handlers Workshop for Food Service Workers and assistant in obtaining CDLs for Bus Drivers are also provided. Those who complete the training, paperwork, background check, drug & alcohol testing are added to the list. Some who sign up, however, choose not to substitute or find regular jobs. In order to maintain the list, the Human Resources Department has sent notices to all who were on the list requesting they return the notice if they wished to continue on our substitute list. The attached list indicates those that have returned the notice requesting to remain on the substitute list. We will be updating our list from time to time as new substitutes become eligible. Substitutes are paid according to the Temporary Compensation Plan. Adopted by the Board of Trustees.

**Funding Source (Budget/grant, etc.):** Salaries, benefits, and payroll costs to be charged against budgets for respective building/department/program/grant as applicable.

**Attachment(s):** 2022-2023 Substitute List

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

#	Last Name	First Name	Phone #	Approved Subbing Location
1	Black Weasel	Joshua	406-450-3519	TA, Teacher
2	Crossguns	Nicklo	406-845-3794	Bus Driver, Clerical
3	Night Gun	Thomas	406-270-3387	Custodian
4	No Runner	Holly	406-229-1619	TA, Teacher, Child Care, Clerical, Radio Operator, Warehouse Supply Clerk
5	Glaze	Jacob	406-338-3711	Extracurricular
6	Goggles	Justin	406-845-8406	Radio Operator, Extra-Curricular <b>(Pending Pre-Hire)</b>
7	Crawford	Isaiah	406-845-2938	TA, Teacher
8	Gopher	Mike	406-845-6374	Custodian <b>(Pending Pre-Hire)</b>
9	Gopher	Geraldine	406-249-8178	Maintenance, Custodian, Child Care Aid, Clerical, Radio Operator, Warehouse Supply Clerk, Personal Care Attendant, Security Patrol Officer, Extra-Curricular