



Memorandum

Date: December 9, 2024
To: Board of Directors of the Pendleton School District 16R
From: Michelle Jones, Director of Business Services
Subject: November 30, 2024 Financial Report

Proposal:

Expenditures

Expenditures for the month of November are within expectations. The District purchased a replacement lawn mower, paid for the installation of the posts for the football scoreboard at the middle school, and continued HVAC repairs at PELC, all of which are reflected under Equip/Replacement.

Revenue

Revenues for the month of November are within expectations.

Recommendation: Michelle Jones, Director of Business Services, recommends the November 30, 2024 financial reports be approved.

Motion: I move that the November 30, 2024 Financial Reports be approved as presented.

Motion for Approval:

Made by _____ Seconded by _____

Motion for Rejection:

Made by _____ Seconded by _____

Motion for Further Consideration:

Made by _____ Seconded by _____