

### **ADMINISTRATION RECOMMENDATION/REPORT**

The District President recommends the Board of Trustees approves additional expenditure funds to purchase general hardware, tools, appliances, and miscellaneous supplies from Fastenal, Grainger, The Home Depot, HD Supply, and Lowe's.

### **BACKGROUND**

The District utilizes these vendors to procure miscellaneous operational supplies, such as hardware, tools, and appliances. An increase in spend authorization is needed for anticipated purchases during the remainder of the fiscal year and any emergencies.

Reference numbers were issued to track the volume of spend. Fastenal (Reference Number 4341), Grainger (Reference Number 3121), The Home Depot (Reference Number 4343), HD Supply (Reference Number 4340), and Lowe's (Reference Number 4342) are used to procure general hardware, tools, and miscellaneous supplies for new and existing campuses through multiple cooperative contracts. Fastenal and Lowe's have contracts through National IPA (#R142101 and R142104). Grainger has a contract through E&I (#CNR01248). The Home Depot and HD Supply have contracts through U.S. Communities (#16154). These contracts comply with the competitive procurement requirements outlined in Section 44.031 of the Texas Education Code, as permitted under Section 791.011 of the Texas Government Code.

### **IMPACT OF THIS ACTION**

Additional spend authorization on these contracts will allow timely procurement of necessary operational supplies for the District.

### **BUDGET INFORMATION (INCLUDING ANY STAFFING IMPLICATIONS)**

The Board has approved a total spend authorization of \$700,000. This purchasing request is for spend authorization for an additional \$500,000, which is budgeted in various departments' FY21 operating budgets.

### **MONITORING AND REPORTING TIMELINE**

The contract term is September 1, 2020 through August 31, 2021.

### **RESOURCE PERSONNEL**

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