

RIVER TRAILS SCHOOL DISTRICT 26
MINUTES OF THE BOARD OF EDUCATION MEETING
TUESDAY, JUNE 18, 2013

President Johnson called the second regularly scheduled meeting of the Board of Education for the month of June to order at 7:00 p.m. The meeting was held at the ESC.

The Board and audience members stood and recited the Pledge of Allegiance.

President Johnson has appointed Mrs. Beck as Board Secretary.

Present: Fiarito, Johnson, Miller, Koka, Beck
 Absent: Nemcek, Linder

IV. CONSENT AGENDA

Action

Mr. Miller moved, seconded by Mr. Fiarito, to approve the Consent Agenda for Tuesday, June 18, 2013 as presented, consisting of the following items:

A. MINUTES OF 06/04/13 INCLUDING CLOSED SESSION MINUTES

The Minutes of 06/04/13 including Closed Session Minutes were approved as presented.

B. ACTUAL PAYROLLS, BILLS AND CHECKS

The actual payrolls for May 29, 2013 in the total amount of \$737,043.29; and June 11, 2013 in the total amount of \$757,747.15; and the May/June bills and checks as follows: May 17, 2013 in the total amount of \$85,486.31; May 24, 2013 in the total amount of \$280,165.01; May 24, 2013 in the total amount of \$103,424.20; May 31, 2013 in the total amount of \$3,834.83; May 31, 2013 in the total amount of \$63,880.26; and June 7, 2013 in the total amount of \$69,064.18.

C. APPROVE RESOLUTION TO TRANSFER FUNDS FROM THE EDUCATION FUND AND OPERATIONS & MAINTENANCE FUN TO THE DEBT SERVICE FUND

The Resolution to Transfer Funds from the Education Fund and the Operations & Maintenance Fund to the Debt Services Fund was approved as presented.

D. PERSONNEL REPORT

The Board approved the Personnel Report for June 18, 2013 consisting of two new hires. A copy of the Personnel Report is attached to these official minutes.

YES: Fiarito, Johnson, Miller, Koka, Beck
 NO: None
 ABSENT: Nemcek, Linder
 Motion carried

VII. BOARD COMMUNICATIONS

Information

Mr. Miller commented that he was present at the introduction of the Compass Learning Software to students and was impressed with the learning potential the program has to offer.

Mrs. Beck reminded the Board that the After-Hours Networking Event will take place this Thursday, June 20th, at 4:30 p.m. at the River Trails Community Garden.

Mr. Fiarito commended Principals Laura Gammons and Keir Rogers on the success of the 5th and 8th grade graduations.

VII. NEW BUSINESS

A. EDUCATIONAL SERVICES

1 – Year End School Reports and Budget Presentations; All Administrators **Information**

Indian Grove Building Report and Budget Narrative

Mrs. Fisher, Indian Grove's Principal, reported that the Indian Grove FY14 Budget is directly tied to the school improvement goals and remains very close to the FY13 totals. The majority of expenses go toward curricular materials and supplies. Mrs. Fisher shared that the 2012-13 School Goals - to increase the amount of true technology integration, adjusting math and reading curriculum to meet Common Core standards, and increase the percentage of students meeting their target RIT goal in reading - were met. She outlined the 2013-14 School Improvement Plan's Goals to: examine the implementation of the Common Core Standards, better implementing technology standards for students at each grade level, and implementing the new Reading Street book series. Also included in Indian Grove's report were administrative and teacher initiatives related to providing staff professional development and expanding the Second Step social/emotional program.

Mrs. Fisher noted that monitoring student attendance also remains a concern. She will work with parents by educating them on the negative consequences that frequently missing school can have on a student's educational growth.

In response to Mr. Fiarito's question, the curriculum is already geared towards preparing students for harder Common Core standards.

Euclid Building Report and Budget Narrative

Mrs. Gammons, Euclid's Principal, noted that Euclid's FY14 remains very similar to their FY13 budget. Expenditures are mostly tied to supplies. Mrs. Gammons also reported that Euclid has received Title I funds that have helped increase the technological capacity at the school. Because of this RtI supplies, iPods, and leap pads have been able to be purchased.

Mrs. Gammons discussed highlights of the 2012-13 School Improvement Goals: a continued focus on reading and math improvement to align with Common Core standards, successful implementation of Write Tools, and their nomination for the National Blue Ribbon School Award. Also, she spoke of some of the great ongoing community involvement and support.

2012-14 School Improvement Goals include: increased ELA support in reading and math, implementing the new Reading Street book series, Phase II of Write Tools training, and increased in-house staff development.

In response to Dr. Koka's question, the science curriculum is integrated into student's reading series.

RTMS Building Report and Budget Narrative

Mr. Rogers, RTMS Principal, presented a school report which gave an overview of new initiatives planned for the 2013-14 school year including: continued support of the ELA reading series and *Connections* advisory program, incorporating co-teaching models into two grade levels, streamlining RtI support classes, and improving staff culture. Other key areas impacting the RTMS budget and school climate were related to teacher collaboration, academic/social-emotional support for students (RtI), sustaining a healthy school culture, and communication with parents. Mr. Rogers noted that programs to encourage and support positive behaviors have been in place and will continue in 2013-14.

Mr. Rogers also noted that the teacher evaluation process needs to be streamlined.

In response to Mr. Miller's question, several teachers have used "flip classrooms" in their lesson plans, but not enough data is present to show improved test scores.

Curriculum and Instruction Department Budget Narrative

Dr. Silverman reviewed the curriculum and instruction budget items which focus in the areas of: textbook and curriculum adoption expenses, consumable books, Reading Street, Second Step, advanced math programming, textbook supplies, program professional development, test prep materials, gifted education resources, Second Step implementation, general professional development (including TLC and SALT) costs, and miscellaneous educational supplies.

In response to Mrs. Johnson's question, the summer school planning is to prepare for new Common Core standards integration into the curriculum.

Technology Department Budget Narrative

Dr. Silverman also detailed the technology budget items. The technology department's budget centers on computer and network hardware acquisitions, infrastructure updates, and software/support services purchases.

Special Services Department Budget Narrative

Mrs. Cutler stated that the Special Services budget remains fairly static and the budget increases are related to student needs. She emphasized the impact of government supplemental funding and funds available for RtI. Annual expenses also remain basically unchanged and include costs for: professional development, technology purchases, alternative curriculum, and out-of-district tuition obligations.

Business Services Department Budget Narrative

Ms. Schuster shared that her budget consists of items related to the Board of Education activities, expenditures of the superintendent's department, food services, and other District administrative costs.

Operations and Maintenance Department Budget Narrative

Ms. Schuster also detailed the operations and maintenance budget. Particulars of the budget are as follows: supplies, materials and services required to maintain buildings and properties. Additionally, she reported that the Buildings and Grounds Department has increased efforts to reduce expenses by

utilizing consortiums, researching competitive pricing, investing in energy conservation programs, and focusing on staff training and preventative maintenance procedures.

B. COMMITTEE REPORTS

1 – Finance Committee Report; Mrs. Johnson, Chair **Information**

Mrs. Johnson, Committee Chair, provided the Board with a recap of the June 11, 2013 Finance Committee meeting.

Mrs. Johnson also announced that a future Finance Committee meeting has been scheduled for Wednesday, August 7, 2013 at 6:00 p.m.

a. FY14 Preliminary Budget Presentation; Ms. Schuster **Information** **Asst. Supt. for Business Services**

Ms. Schuster announced that more information regarding the FY14 Budget will be provided at the July 16, 2013 Board of Education meeting.

b. Class B Renewals in Kensington Park; Ms. Schuster **Information** **Asst. Supt. for Business Services**

Ms. Schuster reviewed information pertaining to the Kensington Business Center Class 6B renewals. Ms. Schuster explained that in order for a business to get a 6B classification they need to prove that they can provide economic development to the community. Also, they are only assessed at 10% of the market value instead of the normal 25%. This could potentially bring in extra tax income to District 26.

3 – Policy Committee Report; Mrs. Linder, Chair **Information**

Dr. Delli announced that a policy committee has been set for July 17, 2013 at 6:00 p.m. at the ESC.

4 – NSSEO Update; Mr. Fiarito, Board Representative **Information**

Mr. Fiarito, NSSEO Board Representative, announced that he has been elected the board president for NSSEO.

C. PRESIDENT’S REPORT; President Johnson

1 – Upcoming Events **Information**

President Johnson informed the Board members of the following upcoming District events:

- July 4, 2013 - 4th of July Holiday - All Buildings Closed

D. SUPERINTENDENT’S REPORT; Dr. Delli

1. Administrator Salary Recommendations **Action**

Mr. Fiarito moved, seconded by Dr. Koka, to approve the 2013-14 Administrative Salary Recommendations as presented.

YES: Fiarito, Johnson, Miller, Koka, Beck
 NO: None
 ABSENT: Nemcek, Linder
 Motion carried

2. Non-Union ESP Salary Recommendations**Action**

Dr. Koka moved, seconded by Mr. Fiarito, to approve the 2013-14 Non-Union ESP Salary Recommendations as presented.

YES: Fiarito, Johnson, Miller, Koka
 NO: None
 ABSTAIN: Beck
 ABSENT: Nemcek, Linder
 Motion carried

X. FUTURE TOPICS**A. Pending Items****Information**

1. Outsourcing Business Office Operations

With the general consent of the Board, President Johnson called for a short recess. President Johnson announced that the Board would enter into Closed Session for the purpose of discussing Students and Personnel. It was noted that the Board anticipates taking no action following the Closed Session.

XII. CLOSED SESSION

Mr. Fiarito moved, seconded by Mr. Miller, to enter into Closed Session at 8:41 p.m. for the purpose of discussing:

- Students
- Personnel

YES: Fiarito, Johnson, Miller, Koka, Beck
 NO: None
 ABSENT: Nemcek, Linder
 Motion carried

Mrs. Beck moved, seconded by Mr. Miller, to exit the Closed Session at 9:14 p.m.

YES: Fiarito, Johnson, Miller, Koka, Beck
 NO: None
 ABSENT: Nemcek, Linder
 Motion carried

XIII. BOARD MEETING RECAP

A discussion took place over the discipline reporting process to the Board.

XIV. ADJOURNMENT

There being no further business to come before the Board, the Meeting adjourned by common consent at 9:20 p.m.

APPROVE:

DATE: _____

Donna M. Johnson, President

Linda K. Linder, Board Secretary