

Denton Independent School District
Recurring Request for Proposal (RFP) Solicitations
July 30, 2024

SUMMARY:

This item requests approval of responding vendors on various recurring request for proposal solicitations (RFP).

BOARD VALUE:

Growth & Management... In pursuit of excellence, we value demonstrating effective and efficient management of district resources and providing leadership and/or oversight to ensure District meets all fiscal, legal, and regulatory requirements.

PREVIOUS BOARD ACTION:

Previously, recurring Request for Proposal (RFP) solicitations were submitted for Board approval as separate agenda items. This new format will consolidate recurring RFPs into a single agenda item for convenience.

BACKGROUND INFORMATION:

Vendor responses for recurring RFPs are accepted throughout the open solicitation period. Awards are made to vendors on a periodic basis. These proposals establish an approved list of vendors to be used to purchase various services and supplies. Responses were received from the vendors on the attached list after the most recent award date(s).

SIGNIFICANT ISSUES:

The District has a wide range of needs for various services and supplies. All purchases will be made on an “as needed” basis.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus fund.

BENEFIT OF ACTION:

Passage will allow the District to build its base of vendors who can provide various commodities and services for current and future needs.

SUPERINTENDENT’S RECOMMENDATION:

It is recommended that the following proposals be awarded to all responding vendors on the attached bid tabulation.

Solicitation Title	Solicitation Period	Most Recent Award	Contract Term
RFP #2209-14B Fundraising Supplies & Services	10/07/2023 to 08/30/2024	05/14/2024	Date of award to 08/31/2024 with three (3) one-year auto-renewals
RFP #2209-15B Food, General Grocery Items & Catering Services	10/07/2023 to 08/30/2024	05/14/2024	Date of award to 08/30/2024 with three (3) one-year auto-renewals
RFP #2306-08 Miscellaneous Services and Supplies	05/27/2023 to 06/26/2024	06/11/2024	Date of award to 07/31/2025 with three (3) one-year auto-renewals
RFP #2306-08B Miscellaneous Services and Supplies	05/27/2023 to 06/26/2024	02/13/2024	Date of award to 07/31/2025 with three (3) one-year auto-renewals

STAFF PERSONS RESPONSIBLE:

Cindy Willis, Director of Purchasing
Vicki Garcia, Executive Director of Financial Operations
Amy Pierce, Senior Buyer

ATTACHMENT:

Recurring Request for Proposal (RFP) Solicitations Vendor Tabulation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____

Signature of Divisional Assistant Superintendent: _____

Signature of Superintendent: _____