

CENTENNIAL SCHOOL DISTRICT
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NEW BUSINESS

TO: Board of Directors

FROM: Maureen Callahan, Director of Curriculum & Student Learning

DATE: May 28, 2025

SUBJECT: **First Read of Administrative Regulations (1-6) for Policy IIA - Instructional Materials**

OSBA policy staff worked collaboratively with a work group comprised of school district and ESD staff and professionals from the State Library of Oregon and Intellectual Freedom Committee. The results of this work group culminated in a newly revised proposed policy and associated administrative regulations.

These ARs, while optional, are considered essential for providing detailed guidance and updated procedures related to instructional materials.

Administrative Regulations IIA-AR (1-6) summary:

- **IIA-AR(1) - Instructional Materials:** Details the selection process for core and supplemental instructional materials, clarifies the Board's role, and defines "school library materials" and "classroom library materials".
- **IIA-AR(2) - Reconsideration of Core Instructional Materials:** Establishes a *district-facilitated* formal process for addressing concerns and reconsidering core instructional materials, including steps for initial concerns, committee review, and Board review.
- **IIA-AR(3) - Reconsideration of Supplemental Instructional Materials:** Outlines a *school-based facilitated* reconsideration process specifically for supplemental instructional materials.
- **IIA-AR(4) - Reconsideration of School or Classroom Library Materials:** Outlines a *school-based facilitated* procedure for addressing concerns about library materials, emphasizing student choice and parental/guardian involvement.
- **IIA-AR(5) - Request for Reconsideration of Instructional or Library Materials Form:** Provides the form to be used when formally requesting reconsideration of instructional or library materials.
- **IIA-AR(6) - Independent Adoption of Core Instructional Materials:** Details the process for adopting core instructional materials not included on the state-approved list.

These new ARs are designed to support the updated Policy IIA by providing clear, contemporary, and comprehensive procedures for the selection and reconsideration of instructional materials. It is important to note that the reconsideration processes are differentiated, with core instructional materials following a district-level process, while supplemental and library materials are handled at the school level.

It is recommended to delete the current Administrative Regulation IIA-AR and to adopt the proposed IIA-AR (1-6) as presented.

Agenda Item: 7.2.1.1