



CANYON-OWYHEE SCHOOL SERVICE AGENCY
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Patricia Frahm, CEO/Superintendent,
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Miren Lowry, Business Manager/Clerk

COSSA BOARD MEETING
Monday September 16, 2024
5:00 p.m. CRTEC Conference Room

Business Office Report
Agenda Item D.c

- 1) The move to Zions Bank is almost complete.
- 2) Continuing to work with Debbie Denney, currently focusing on closing out 2023-2024 in preparation for the upcoming audit.
- 3) Received notice from IRS for potential penalty due to late filing of 2022 W2 data
 - a) Reached out to Jennifer & Rhonda; sounds like either lost in mail or mailed to wrong address
 - b) May 2023 Rhonda sent second copy of W2 info to SSA
 - c) Sent appeal letter to IRS Sept 5 – Priority Mail, electronic signature required
 - d) Letter arrived in Philadelphia PA, Monday Sept 9; called USPS Friday Sept 13 – letter still in PO Box, waiting to be picked up and signed for
 - e) After speaking with USPS, called IRS at noon. The agent recommended that I send a copy of the appeal to their physical address to ensure that the appeal is received on time.