

FACILITIES, CAPITAL & STRATEGIC PLANNING COMMITTEE

DRAFT - MEETING MINUTES

Wednesday, July 19, 2023 – 9:00 a.m.

Howard Male Conference Room/Zoom Room

Commissioners Present: Travis Konarzewski, Chair
Brenda Fournier
Bill LaHaie
Bill Peterson

Others Present: Kim MacArthur, Board Assistant
Wes Wilder, County Maintenance Superintendent
Keri Bertrand, Clerk
Sheriff Erik Smith (zoom)
Amanda Repke, Deputy Treasurer (zoom)
Chuck LeFebvre, Planning Commission Liaison (zoom)
Steve Smigelski, Airport Manager (zoom)
Kim Ludlow, Treasurer (zoom)
Cindy Cebula, Chief Deputy Treasurer (zoom)
Phil Heimerl, True Radio Network (zoom)
Michelle McGirr, Deputy Clerk (zoom)

CALL TO ORDER

Chair Travis Konarzewski called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

ADOPT AGENDA

Chair Konarzewski presented the agenda for approval. Moved by Commissioner Fournier and supported by Commissioner Peterson to adopt the agenda as presented. Motion carried.

INFORMATION ITEM: Maintenance Superintendent Wes Wilder updated the Committee on the following projects:

1. Courthouse Sanitary Sewer: Repairs to the irrigation system are complete and Tim Cramer will be back to level the topsoil and final landscaping will be completed.
2. Restrooms at Fairgrounds: Masonry work is complete and Great Lakes Fence has completed repairs to the fence. Maintenance will be starting their portion of the project.
3. Tower Project for 911: Testing of the system is in progress and the tower is expected to go live on August 23rd.
4. Old DHHS Building Renovation: Interior is complete and exterior sealer has been finished. Priming and painting trim still needs to be done.

5. Controls at New Terminal: Project is complete.
6. MDOT Building: Project is complete.
7. Pool Shut Down: Pool is back up and running. No major problems were found during the downtime.
8. Swine Barn: The panels that were budgeted will be started this week or next with hopes to have it done before the fair.

INFORMATION ITEM: Superintendent Wilder obtained two quotes to have the Courthouse parking lot repaired. The quote from C & C Excavating for \$7,000 is just for patching as they do not do crack sealing or striping. The second quote from Prime Results LLC for \$8,500 is for patching and crack filling. They will sealcoat and stripe at no additional cost. The money is already budgeted, and Superintendent Wilder is recommending Prime Results LLC. They can start within a couple of weeks and are willing to do work on the weekend to not interfere with County business. Motion was made by Commissioner Fournier and supported by Commissioner LaHaie to recommend the action item below. Roll call vote was taken: AYES: Commissioners LaHaie, Fournier, Peterson and Konarzewski. NAYS: None. Motion carried.

ACTION ITEM #1: The Committee recommends approval of the quote from Prime Results LLC in the amount of \$8,500 for repairs to the County Courthouse parking lot with budgeted monies to come out of Building & Grounds Maintenance Fund Seal Coat & Stripe CH Parking Lot line item 631-265-975.057 as presented.

INFORMATION ITEM: Superintendent Wilder obtained one quote from C & C Excavating to repair asphalt at the Health Department in the amount of \$15,500. There are major issues with the drive from Wilson Street as well as a couple of spots inside the parking lot. Prime Results LLC did not want to bid on the job. Motion was made by Commissioner Fournier and supported by Commissioner Peterson to recommend the action item below. Roll call vote was taken: AYES: Commissioners Fournier, Peterson, LaHaie and Konarzewski. NAYS: None. Motion carried.

ACTION ITEM #2: The Committee recommends approval of the quote from C & C Excavating in the amount of \$15,500 for repairs to the Health Department parking lot with monies to come out of Building and Grounds Maintenance line item 246-265-975.004 as presented.

INFORMATION ITEM: Superintendent Wilder obtained two quotes for the replacement of a failed compressor at the Health Department. The compressor was just replaced 2-3 years ago. Control Solutions gave a quote to replace the compressor for \$4,555. G & K Plumbing and Heating's quote for \$9,650 included the compressor and the flushing of all lines in the building to make sure there were no blockages. G & K believes the compressor may have been working too hard and failed after just a couple years. Superintendent Wilder recommended flushing the lines and doing the extra work to prevent failure again in 2-3 more years. Motion was made by

Commissioner Fournier and supported by Commissioner Peterson to recommend the quote from G & K Plumbing & Heating to replace the compressor at the Health Department as presented. Chair Konarzewski noted the only difference between the two estimates is the flushing of the lines. Wes reported G & K Plumbing are also going to replace the sight glass. Chair Konarzewski recommended asking what the charge would be for Control Solutions to flush the lines. Motion was amended by Commissioner Fournier and supported by Commissioner Peterson to recommend the action item below as presented. Roll call vote was taken: AYES: Commissioners Peterson, LaHaie, Fournier, and Konarzewski. NAYS: None. Motion carried.

ACTION ITEM #3: The Committee recommends approval of up to \$9,650 for the replacement of a compressor at the Health Department with monies to come from the District Health Building Fund HVAC/Heating & Cooling line item 246-265-975.002 and to increase that line item from \$8,000 to \$9,650 with a budget adjustment and to authorize the Treasurer to make the necessary budget adjustment as presented.

INFORMATION ITEM: Superintendent Wilder reported \$15,000 was budgeted to have Alpena Power and Omega Electric put in power meters to the house at the fairgrounds and fair board office. Ryan Fairchild from Omega spoke with the power company and because those two are small users of electricity they will not really affect the demand charge. There have been questions from the fair board on how we bill them for power and questions with animal control. Omega Electric submitted a quote to install meters on the fairground's house, fair board office, animal control and MSU that we read ourselves which would give us a way to track how much power those facilities are using. Motion was made by Commissioner Fournier and supported by Commissioner LaHaie to recommend the action item below. Roll call vote was taken: AYES: Commissioners LaHaie, Fournier, Peterson and Konarzewski. NAYS: None. Motion carried.

ACTION ITEM #4: The Committee recommends approval of the Omega Electric estimate in the amount of \$920 to install meters at the fairgrounds to monitor power usage at the following buildings: Fairground's House; Fair Board Office; Animal Control Building; and MSU Extension Building. Budgeted monies to come from Building & Ground Maintenance Fairgrounds-Electrical Upgrades line item 631-265-975.059 as presented.

INFORMATION ITEM: Superintendent Wilder updated the Committee on the insulation that was left from the jail project. After speaking with Ted Fines and Brian Shumaker from Habitat for Humanity they are not interested in the material. There are approximately 45 rolls that we can either give to someone or pay to dispose of. Chair Konarzewski offered to take it. Motion was made by Commissioner Fournier and supported by Commissioner Peterson to give the leftover insulation from the jail project to Commissioner Konarzewski as presented. Motion carried.

Commissioner Fournier had a report that the MSU building is not being kept clean. Wes has spoken with the employee that cleans that building and it should be worked out.

Commissioner Fournier inquired if a decision was made to hire a new Maintenance employee. Wes reported they have put out a job offer. The background check has come back ok and as long as the physical comes back clean they should start at the end of the month or early next month. Wes updated the Committee on his employee that had back problems and that he could possibly come back to work on Monday.

Mulch will be added around the front of the Courthouse.

Chair Konarzewski had asked Fair Board Manager Mike Arthur to check with the carnival on the power demand that they will need for the fair. Mike has not heard anything from the carnival. Chair Konarzewski will reach out to a couple people today to see if they can give have an idea by renting generators to fairs what the demand would be so we can get an estimate and he will bring the information back for the next meeting.

The Gator at the fairgrounds is running again with a cost of approximately \$380 and Maintenance will be doing the rest of the repairs.

INFORMATION ITEM: Chair Konarzewski presented the Recycling Monthly Reports for review. Motion was made by Commissioner Peterson and supported by Commissioner Fournier to receive and file the monthly Recycling Report as presented. Motion carried.

***Next Meeting: Wednesday, August 16, 2023 at 9:00 a.m. in Howard Male Conference Room/Zoom Room**

ADJOURNMENT

Motion was made by Commissioner Peterson and supported by Commissioner LaHaie to adjourn the meeting. Motion carried. The meeting adjourned at 9:31 a.m.

Travis Konarzewski, Chairman

Kimberly MacArthur, Board Assistant

kvm