

**Consider a one year extension for RFP #2024-199 district/campus shirts, apparel & other
customized items
August 25, 2025**

1. Board Goals:

Domain 3: Positive School Culture

Domain 4: Alignment of Financial Well Being With Student Achievement

2. Background:

The state's purchasing requirements specify that any purchase(s) \$50, 000 or more (including in the aggregate) must be competitively procured CH (Legal)(Local). The District's shirts and apparel (both plain, screen printed, and embroidered) along with and other customized items such as banners, hats, patches, etc. exceeds this threshold and thus a request for proposals is needed to meet this state and federal purchasing requirements.

3. Process:

During the August 19, 2024 Board Meeting, the Board approved awarding RFP #2024-199. The RFP was written with the option to extend for two additional years. The administration would like to extend the award for the second year.

4. Fiscal Impact:

Purchasing district/campus shirts, apparel and other customized items at the best price possible and the best customer service for our students and staff.

5. Recommendation:

Approval to extend the award of the proposals from the District/Campus Shirts, Apparel and Other Customized items for the 2025-26 school year.

Attached is the list of the recommended vendors.

6. Action Required:

Action required

7. Contact Person:

Pam Bendele