



## Director of Community Relations Report to the Board of Education

Aubrey Knight – November 19, 2025

### A. Processed FOIA Requests

- Steve Watts, (received 10/10/25 I responded 10/17/25) "A complete list of all current employees at Minooka Community High School District #111. The list should include the following details: full names, job titles, email addresses, worksite locations, and annual salaries."
- Anne Butler, Transportation Department, (received 10/22/25 I responded 10/29/25) "I would like to FOIA Information on the hiring and leaving of Bus Drivers. Specifically new hires by the Transportation department both 201 and 111 for years Jan 2021-present. And a list of Employees who left for any reason during that time period. If there are reasons for leaving, please add that information also."
- Ted Trujillo, (received 11/4/25 I responded 11/11/25) "1) Any and all emails re: Native imagery on Ambulance. This should include any emails by anyone employed by Minooka High School or representing Minooka High School including BOE members and the Minooka Fire Protection District and or anyone that is hired to put the wrap on the ambulance. 2) Any and all people that authorized the ambulance with the Native imagery to be on the public property of Minooka High School."
- Ted Trujillo, (received 11/4/25 I responded 11/11/25) "1) since all social media posts are considered, documents made by the school I am requesting a copy of the Post made on FACEBOOK by Minooka High School on 11/03/2025 about Native American Heritage Month. This should include the post all information in the post, all comments and reactions to the post. 2) The first and last name and position of the person who posted the Native American Heritage month post on Facebook representing Minooka High School. 3) The first and last name and position of the person who deleted the post on Facebook made for Minooka High School Re: Native American Heritage Month. 4) A full and complete list of anyone authorized to create and or make posts representing Minooka High School on any social media sites. This should include first and last names and position. 5) The complete training given to staff, faculty and teachers about social media and making or deleting any posts on social media. 6) Any emails between anyone representing Minooka High School including, principals, superintendent, BOE members, staff, faculty, teachers and anyone else including community members about the post made on 11/03/2025 re: Native American Heritage Month. 7) Any and all training that staff, faculty, teachers, principals, superintendents and BOE members receive about Racial policies, racism, and bullying. This would also cover the IDHR "Racism Free Schools" training."
- Ted Trujillo, (received 11/11/25 I responded 11/12/25) "Would you like to try again to produce the emails about the ambulance? There are emails between you and Schiffbauer. Schiffbauer and Sprague all about the Indian Head logo going on the ambulance. Now I will be a nice guy and give you until 5:00 pm. On 11/12/2025 to produce all the emails between anyone representing Minooka High School and anyone about the Native imagery on the ambulance including everyone involved in

the Minooka Fire Department and anyone else involved. If I do not have all the requested information before the deadline I will be filing a complaint against you Aubrey Knight with the Illinois Attorney general's Office. You have an obligation to produce all request information. In this case emails were already produced by another party that included you and schiffbauer and others about the ambulance and the logo. It is not a good look for you or the school when you claim to have no emails, but another entity produces emails with your name and your superintendents name on them as being sent to and from."

- Woo Park, The Data Breach (received 11/12/25 I responded 11/19/25) "The Data Branch is hereby submitting a public records request for purchasing data. Specifically, we request a spreadsheet or equivalent file containing all purchase orders issued between January 1, 2021, and the present day. Scope of Request: We are seeking records that reflect purchasing activity by any and all departments, divisions, offices or programs under your School District. Requested Information: If readily accessible, please include the following fields for each purchase order: Purchase order number (or equivalent) Purchase date Vendor ID or equivalent Vendor name Department or issuing entity (if available) Line Item description Quantity Unit price Total price If a centralized report is not available, we are happy to accept: Department-level or segmented purchasing data Any readily available reports Records grouped by department, if that is how they are stored If purchase orders are not used or kept, we are happy to narrow down the request to, the smallest set of files that reconstructs spending and contract awards for the most recent 12–24 months, such as: PO register (fields: PO #, date, vendor, description, fund/GL, amount) AP check register / Payment ledger (vendor, invoice #, amount, date) P-Card transaction logs (cardholder, MCC/merchant, date, amount) Or, if none of the above are available, any documents that include vendor names and prices Preferred Format & Delivery: We understand that systems and formats vary. These records typically reside in your ERP, and a spreadsheet export is often the most convenient. However, we are happy to accept: Spreadsheet (preferred) PDF or Word documents Existing ERP reports Any general or summary-level purchasing records you already have on hand, even if they don't include all requested fields We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records, and let us know in advance of any associated costs."

## **B. Recognitions**

- Rotary Student of the Month – Elias Heabel
- GAVC Award Winners – Alexander Null, Lucas Eskra, Barrett Pennington, Lilliana Flores, and Elia Chavez
- Positive Referrals – Samantha Geers, Haley Keltner, Ontario Caples, Nicole Loehman, Juan Fernandez, Trenton Brown, and Jayden Sola

## **C. Communication/Social Media**

- **Top Facebook Post:** (October 27, 2025) Congrats to the Marching Band who placed 4th out of 41 overall at the University of Illinois competition! The students worked very hard all year and we are extremely proud of them and their performance Saturday night! #mchsproud

- **Top Instagram Post:** (November 3, 2025) Our staff got into the Halloween spirit last week dressing up in their costumes! We hope everyone had a fun, safe Halloween!
- **Top Twitter Post:** (November 7, 2025) We did a parade sendoff throughout Central Campus with the drumline for our Girls Cross Country Team. Best of luck to the girls and coaches as they head to State for the 18th consecutive year! #mchsproud
- **Reach:**
  - Facebook: 806,700
  - Instagram: 483,800
  - Twitter/X – 11,600
  - Messages to Parents (via Thrillshare) 29
- **Press Releases**
  - “Minooka Community High School Senior Named Rotary Club ‘Student of the Month’ for November” (November 4)
  - “Minooka Community High School Students Earn Director Awards from the Grundy Area Vocational Center” (November 5)
  - “Minooka Community High School to Host 29<sup>th</sup> Annual Madrigal Dinner” (November 6)

#### **D. Events/Activities Promoted**

- Fall Play “Clue” (October 16-17)
- PSAT/NMSQT Test (October 18)
- Haunted House of Hoops (October 23)
- Winter Sports Registration (ongoing)
- Manufacturing & Trades Month (November)
- Minooka Hockey Club (November 1)
- Fall Craft Fair & Raffle (November 1-2)
- 12-Week Progress Reports (November 6)
- Coffee & Connection w/the Superintendent (November 7)
- Discover JJC Open House (November 8)
- Athletic Booster Meeting (November 10)
- Veterans Day Breakfast & Assemblies (November 11)
- Early Release (November 12)
- Dual Credit/AP Information Virtual Event (November 13)
- Minooka Madness (November 14)
- Student Council Blood Drive (November 19)
- Turkey Trot & Food Drive (November 24-25)
- Thanksgiving Break (November 26-28)
- Volley Gobble (November 30)
- Dodgeball Tournament (December 3)
- Athletic Booster Meeting (December 8)
- Early Release (December 10)
- Finals Study Night (December 10)
- 29<sup>th</sup> Annual Madrigal Dinner (December 13-14)
- Semester Final Exams (December 17-19)
- Winter Break (December 22-January 5)
- Incoming Freshmen Night (January 14)
- No School (January 19)

- No School (February 16)
- No School (February 27)
- Welcome Reception & Musical Matinee (March 11)
- "Freaky Friday" Musical (March 12-14)
- Career Exploration Fair (March 12)
- Denim & Diamonds (March 21)
- Athletic Sponsorships (ongoing)
- Academic Resource Center College Visits (ongoing)
- Yearbook Sales (ongoing)
- School Calendar (ongoing)
- Brick Paver Sales (ongoing)
- Fieldhouse & CTE Additions (ongoing)