

INDEPENDENT SCHOOL DISTRICT NO. 831  
Forest Lake, Minnesota  
REGULAR SCHOOL BOARD MEETING  
October 7, 2010

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A regular meeting of the School Board of Independent School District No. 831, Forest Lake, Minnesota, was called to order by President Bill Bresin on Thursday, October 7, 2010 at 7:00 p.m. at the District Office Building. Following the Pledge of Allegiance, roll was called and the following members were present: Bill Bresin, Kathy Bystrom, Joe Grafft, Karen Morehead, Rob Rapheal, Erin Turner, and Superintendent Dr. Linda Madsen, ex officio. Member Dan Kieger was absent.

The meeting agenda was reviewed and the Dance Team presentation was moved up to be the first item under "Student Achievement".

4. VISITORS:

Listening Session – Members Kathy Bystrom and Karen Morehead conducted the 6 pm Listening Session and reported that the levy and bond referendums, busing, and interest on the aid borrowing were discussed.

Music teachers Lisa Sauer and Kristine Granias addressed the issue of changing secondary credit requirements and reported that they support option "B".

5. STUDENT ACHIEVEMENT:

Joel Olson introduced the three Dance Team coaches and many members of the Dance Team.

TIES – Executive Director Betty Schweizer gave a presentation on programs and services provided with the district's membership to TIES. TIES is a technology consortium owned by 41 Minnesota school districts that also provides support services to outstate districts.

Forest Lake Elementary – Principal Jeff Ion reported on the preparation and process Forest Lake Elementary School underwent in the past year to become a grade 4-6 school.

Curriculum Review – Dan Forsythe, Nancy Ellias, and Cherie Larson presented a report on the district's K-12 health curriculum.

Positive Happenings:

Karen Morehead reported that she attended the excellent "Rachel's Challenge" program at the senior high.

Joe Grafft worked with STEP program staff on working with physically challenged students, and urged people to attend the Youth Service Bureau's Blue Jeans Ball this Saturday.

Rob Rapheal commented that last Friday's Homecoming game was well attended and a fun, well-attended event by students and the community.

Kathy Bystrom also attended the Homecoming game, and participated in Southwest Junior High's PTO meeting.

Erin Turner attended the Chamber of Commerce annual meeting and remarked that the school district has a very good relationship with area businesses. She will be attending Ratwik Law Firm's annual law conference tomorrow.

The meeting recessed 8:27-8:40 p.m.

#### REPORTS:

Buildings & Grounds – Member Rapheal reported that the Buildings & Groups committee discussed the new Forest View parking lot, the new senior high gym floor, the reduction of the summer grounds crew, and the levy and bond referendums.

Communications – Member Bystrom reported that the Communications Committee discussed levy and bond information, the 100<sup>th</sup> graduating class logo, and plans for an all-school reunion.

Finance – Bill Bresin reported that the Finance Committee reviewed the proposal to change graduation credit requirements, anticipated reductions for the 2011-12 budget, and reported that the \$1.3 million Federal stimulus dollars are being held in reserve to help offset next year's budget reductions.

Policy – Rob Rapheal reported that the Policy Committee reviewed policies on the graduation credit requirements, special education records and retention, and family medical leave. These policies are on this meeting's agenda for first reading and review.

Staff Welfare – Bill Bresin reported that the Staff Welfare committee discussed the "Fare for All" grocery program at the American Legion, secondary credit changes, the \$1.3 million Federal stimulus dollars, and adding more third grade teachers.

City of Forest Lake – Member Morehead reported that due to the late start in setting the foundation before winter, the senior high construction trades program will not be able to build the concession stand at the Fenway ballfields. Hopefully this project can be considered again next year.

Superintendent's report – Dr. Linda Madsen reported that senior high teacher Andrew Waldron was named the Outstanding New Secondary teacher by the Communications and Theatre Association of Minnesota. The school district is participating in a promotional video for the City of Forest Lake. The College Fair was held last week and the area Chamber of Commerce participated in it for the first time. The senior high gym floor is finished. Plans are to use the majority of the EduJobs money to help offset budget concerns for 2011-12. This is the first year of many when student enrollment numbers have increased. The district's partnership with LILA was selected as one of 26 programs nationwide to be presented at the Best Practices Between Charter and Traditional Public Schools Conference in Ohio in September. Superintendent Madsen awarded Board Member Kathy Bystrom with a certificate from MSBA on completing the three phases of School Board Member training.

#### 7. CONSENT AGENDA ITEMS:

Member Grafft moved to approve consent agenda items 7.1–7.4. The motion was seconded by Member Rapheal, all members voted aye and the motion carried.

7.1 Approved the Minutes of September 2 & 9, 2010.

7.2 Approved the Bills as of October 7, 2010.

7.3 Classified Personnel:

A. Retirement – Jan Mueller – eff. 1/3/11 (21 yr.)

B. Resignation:

1. Susan Doe – eff. 9/7/10.
2. Julie O’Neill – eff. 10/1/10.

C. Employment:

1. Dawn Bohland – eff. 9/28/10.
2. Steven Carr – eff. 9/27/10.
3. Steven Clitty – eff. 8/27/10.
4. Kathryn Grafsgaard – eff. 9/9/10.
5. Ismet Dzubic – eff. 8/27/10.
6. Matthew Lindholm – eff. 9/7/10.
7. Amanda Lucas – eff. 9/20/10
8. Paul Zahradka – eff. 8/30/10.

D. Transfer:

1. Carmen Ahyai – eff. 9/7/10.
2. Antonette Anderson – eff. 9/7/10.
3. Judith Anderson – eff. 9/7/10.
4. Darcene Colling – eff. 9/7/10.
5. Fatima Enriquez – eff. 9/7/10.
6. Richard Forster – eff. 9/17/10.
7. Sandra Knutson – eff. 9/7/10.
8. Marcella McCarthy – eff. 9/7/10.
9. Judith Merrell – eff. 9/7/10.
10. Brianna Seekon – eff. 9/7/10.
11. Carol Strege – eff. 9/7/10.
12. Krista Windisch – eff. 9/7/10

E. Unpaid Leave of Absence:

1. DeeAnn Berger – Feb. 18 through March 4, 2011.
2. John Hentges – Sept. 7 through Oct. 18, 2010.
3. Sonya Kassel – Sept. 10 through 22, 2010.
4. Kris Kne – Oct. 25 through Nov. 15, 2010
5. Diane Maus – March 1 through 31, 2011
6. Martha Pyle – Sept. 14 through Oct. 12, 2010.

7.4 Approved Licensed Personnel

A. Unpaid Leave of Absence:

1. Julie Hafenstein – Child care LOA on or about Jan. 10-June 10, 2011.
2. Angie Ryan - Child care LOA on or about March 25-May 5, 2011.

3. Jill Somrock – Extended LOA beginning 9/22/10 through 2014-15.
4. Jennifer Wagner - Child care LOA on or about Feb. 22 to April 1, 2011.

B. Non-Curricular Assignment:

1. Ryan Adams – W.E.B. Leader (SW).
2. Bryan Albright – 7/8 grade boys' Head Soccer Coach (CJH).
3. Kris Bethke – 7/8 grade Volleyball Coach (SW)
4. Jill Birckelbaw - .28 Head Fall Musical Director and Fall Musical 2<sup>nd</sup> Asst. (FLHS).
5. John Buck – Assistant Football Coach (FLHS).
6. Brian Conley – 7/8 grade girls' Head Soccer Coach (CJH).
7. Rich Elliot – Girls' Assistant Soccer Coach (FLHS).
8. Heidi Errickson – Yearbook Coordinator (ALC).
9. Amanda Essling – Junior High Student Council Advisor (CJH).
10. Ryan Finke – 8<sup>th</sup> grade boys' Assistant Football Coach (CJH).
11. Lynda Johnson – 7<sup>th</sup> grade Asst./Head Volleyball co-Coach (SW).
12. Paul Kendrick – Assistant Football Coach (FLHS).
13. Hanz Lehrke – Girls' Head Soccer Coach (FLHS).
14. Jacob Marier – 7/8 grade girls' Assistant Soccer Coach (CJH).
15. Jeff Marn - .5 Chess Connection Advisor (CJH).
16. Bill Porter – 9<sup>th</sup> grade Head Football Coach (FLHS).
17. Chris Rupar – 9<sup>th</sup> grade girls' Head Basketball Coach (CJH).
18. Travis Sletta - .28 Head Fall Musical Director and Fall Musical Asst. (FLHS).
19. Kyle Swenson – W.E.B. Leader (SW).
20. Sonya Travanty – Head Yearbook Advisor (SW).
21. Andrew Waldron – .28 Fall Musical Head Director and Fall Musical Assistant (FLHS).
22. Nick Ward – 9<sup>th</sup> grade Head Football Coach (FLHS).
23. Daniel Wasson – Boys' Assistant Soccer Coach (FLHS).
24. Abby Wenzel – W.E.B. Leader (SW)
25. Ashley Wilke - .5 Chess Connection Advisor (CJH).

C. Resignation/Retirement:

1. Elizabeth Murphy – Resign eff. 9/14/10.
2. Doris Sullivan – Retire eff. 9/24/10 (30 yr.).
3. Louise Walker – Cancel extended LOA and resign effective 10/27/10 (28 yr.).

D. Authorize Additional Positions:

1. Grade 3 position at Forest View Elementary.
2. Licensed School Nurse effective 10/11/10.
3. .5 grade 3 position at Columbus Elementary School.
4. .5 grade 3 position at Wyoming Elementary School.
5. .5 grade 1-3 position at Central Montessori Elementary.
6. .5 Adaptive Physical Education position at Forest View Elementary.

E. Employment:

1. Jillian Anderson – Full-time regular contract eff. 9/17/10, contingent upon approval of Forest View grade three position above, and award Tenure.
2. Penny Baker – Dean contract including 3 extended weeks and Dean stipend eff. 8/18/10.
3. Matthew Fenno – Full-time regular contract.

4. Deanna Gotschall– Increase contract (Literacy teacher) from .7 to 1.0 FTE.
5. Michelle Larson - .5 FTE regular contract effective 10/4/10, contingent upon approval of Columbus Elem. .5 grade three position above.
6. Nicole Lenzen – Long-term substitute contract 8/30/10 to 2/28/11 (119 days).
7. Heidi Link – Full-time regular contract.
8. Margaret A. Meyer – ECFE Parent Educator – 10.5 hrs./wk., 30 wk./yr. eff. 9/7/10.
9. Keith Schwartz – Full-time regular contract.
10. Nicole Seviola - .5 FTE regular contract effective 9/28/10, contingent upon approval of Wyoming Elem. .5 grade three position above.
11. Andrea Smoley – Full-time regular contract.
12. Pamela Strukel – .5 FTE regular contract effective 9/20/10 and award Tenure, contingent upon approval of Central Montessori's .5 grade 1-3 position above.
13. Sara Tenge – Long-term substitute contract 8/30/10 to 10/11/10 (29 days).
14. Adam Wilson – Full-time regular contract eff. 9/22/10.

8.0 Donations: Member Grafft introduced the resolution to accept with appreciation the following contributions and permit the use as designated by the donor. The motion was duly seconded by Member Bystrom, by roll call vote all members voted aye and the resolution was adopted. Donations: \$250 donation for Southwest Junior High General music program from Wal Mart; \$100 from Dr. Vahit Anafarta for the Family Support fund; \$500 office supplies, coffee pot, classroom supplies for Forest Lake Elementary from Wells Fargo Financial; \$31.27 from May fundraiser at Forest Lake Floral and Garden Center; \$4,000 cello & box, case, raised stand, cello pickup for senior high orchestra program from David and Patricia Homyak; \$250 from the Sam's Club Foundation for Columbus Elementary classroom supplies; from Target Take Charge of Education: \$3,078.12 for Wyoming Elementary, \$1,945.71 for Forest Lake Elementary, and \$2,758.01 for Scandia Elementary; from Scandia Elem. PTO: \$912 for Scandia Elem. School calendars and handbooks, and \$773.01 for phy ed supplies; \$600.60 from the Scandia Marine Lions Club for Scandia Elementary's third grade word-a-day dictionaries, and \$555 from Kemps Nickels for Schools for Wyoming Elementary educational materials.

## 9. OLD BUSINESS:

- 9.1 Secondary Credit Changes – Administration presented two options (A and B) for increasing science credits by a half credit. Following discussion, this item will be placed on the next School Board Meeting agenda for further discussion and action.

- 9.2 Approve Curriculum Review Cycle – Member Bystrom moved to approve the Curriculum Review Cycle 2010-11 to 2014-15. The motion was seconded by Member Grafft, all members present voted aye, and the motion carried.

## 10. NEW BUSINESS:

- 10.1 Records Policy 505 – First reading of Special Education Records and Records Retention Policy 505A. This item will be placed on the next agenda for Board consideration and action.
  - 10.2 Leave Policy 428 – First reading of Family and Medical Leave Policy 428. This item will be placed on the next agenda for Board consideration and action.
  - 10.3 Graduation Requirements Policy 613 – First reading of Graduation Requirements Policy 613. This item will be placed on the next agenda for Board consideration and action.
  - 10.4 Delete Math Course – First reading of request to delete math course “Integrated 1”. This item will be placed on the next agenda for Board consideration and action.
11. COMMUNICATIONS: The School Board reviewed communications and upcoming calendar dates. School Board Members reported receiving many communications on the secondary credit change proposal.

As there was no further business, at 9:45 p.m. Member Rapheal moved, seconded by Member Grafft, to adjourn the meeting. All members voted aye and the meeting was adjourned.

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Bill Bresin

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President

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Dan Kieger

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Clerk