
To: AJ Grauer
From: Darren Lee, Senior Project Manager
Subject: Sheridan SD Bond Planning Task List and Schedule
Date: March 13, 2013
C.C: David McKay, PSG

The following is a list of tasks required to achieve completion of the Sheridan School District Building Assessments for Facility Improvements and Construction Budget Estimates. In addition I have listed a time line for completion of this work.

Summary of Work:

At our meeting on January 24th the District prioritized a list of facility improvements at the Sheridan High School and Faulconer – Chapman School. Below is the District's prioritized list of improvements separated by buildings;

Faulconer – Chapman School:

1. Networking server upgrades, VOIP Phone system and wireless internet.
 - a. (District is working with NW Regional ESD for this work)
2. Replacement of old gymnasium heating and control system
3. Install new exterior asphalt garbage and recycling pad
4. Install new exterior asphalt play area

Sheridan High School:

1. Networking server upgrades, VOIP Phone system and wireless internet.
 - a. (District is working with NW Regional ESD for this work)
2. Remodel restrooms and plumbing upgrades (replacement of galvanized domestic water lines throughout building)
3. Replace classroom unit ventilators and upgrade control system
 - a. (Will require flushing and balancing HW distribution systems)
4. Replace single pane windows throughout building
5. Replace stadium roofing
6. Replace athletic field lighting
7. Athletic track repairs and resurfacing
8. Shop Classroom:
 - a. New heating and control system
 - b. Repair / replace dust collection system
 - c. Replace welding fume venting system
9. Vinyl flooring replacement

Sheridan SD Facility Assessment and Budget Estimates

Task	Est. Completion Date	Status
Site / Field Inspections	03/07/13	We have completed the building walkthroughs and inspections by WESD staff. We are still coordinating consultant site visits for; roofing (2/21/13) Track resurfacing and Field Lighting being coordinated. Received quote for removal and replacement of track, will get additional resurfacing options by 2/27.
Scan Building As-Built Drawings	02/21/13	Completed
Request community polling results from District	02/21/13	Completed
Contractor Informal Quotes	3/26/13	We have solicited informal quotes and cost estimates for the HS Stadium Roofing and Field Lighting, estimated receipt date is 3/22/13
Budget Estimates (Cost of Work)	3/28/13	Budget estimates are completed for; High School Restroom and Water Piping replacement, Unit ventilator upgrades and FC Gym heating and control system replacement. Working on remaining items and tying them in to the master budget
Finalize Narrative Report and Budget Estimates for District review	04/5/13	In process
Specific written Scope of Work for Bond Language	04/5/13	In development

BUILDING INVESTIGATION & BUDGET DEVELOPMENT KEY DATES

Site Investigation and Cost Estimating	1/24/13 – 3/22/13
Budget Development	
• Preliminary Report	3/29/13
• Final Report	4/5/13

PRE-BOND PLANNING KEY DATES

Initial Planning Meeting with WESD	1/24/13
Logistics and Planning	
• Facility Prioritization & Bond Committee Chosen	3/13/13
Review Final Scope of Work and Budget	4/5/13 – 6/5/13
Last Day to Record for November Election	9/4/13
Last Day to File Pamphlet Statement	x/xx/xx
November Election Day	11/5/13

BOND COMMITTEE KEY DATES

Meeting Dates	
• April xx, 2013	

DISTRICT KEY DATES

Key Board Meetings	
• March 20, 2013	
• April 17, 2013	
• May 17, 2013	
• June 19, 2013	
• July 17, 2013	
• August 21, 2013	
• September 18, 2013	

SHERIDAN SCHOOL DISTRICT
PRE-BOND PLANNING
DRAFT - KEY PROJECT MILESTONES

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