



AMPHITHEATER PUBLIC SCHOOLS  
STAFF/STUDENT TRAVEL REQUEST

*Attach supporting documentation as needed*

**ORIGINAL SUBMISSION**

**THIS FORM SHOULD BE USED FOR ALL TRAVEL EXCEPT THAT TRAVEL WITHIN PIMA COUNTY OR A.I.A. SANCTIONED EVENT TRAVEL**

SCHOOL: IRHS

ESTIMATED NUMBER OF STUDENTS: 47

NAME OF SCHOOL GROUP/CLUB/ENTITY: Culinary Arts, Technical Theatre/International Thespian Society

STAFF ADVISOR(S)/CHAPERONES: Joe Canalia, Jean Gowen, Jim Ewing, Katherine Spencer, Sharon Singer

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Walt Disney Youth Education Series. Culinary Arts students will be given a tour of one of their dining facilities and will be given a cooking demonstration. The technical theatre students/International Thespian Society will be given a costume workshop and an audition workshop that follows what it takes to earn a performance job for the Disney company.

DESTINATION OF TRAVEL: Disneyland, Anaheim, California

DATES OF TRAVEL: 2/23 & 2/24, 2012

ACADEMIC BENEFITS TO STUDENTS: Students will put their classroom skills to use and see the real-world workforce application of their studies.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Sportsman Bus Company

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits Yes Club Funds Yes

Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$5,713</u>	<u>526/850-00-100-3400-280-6892</u>
Transportation	<u>\$3,400.00</u>	<u>526/850-00-100-3400-280-6519</u>
Meals	<u>Self-Paid</u>	_____

Lodging	<u>\$1,790.10</u>	<u>526/850-00-100-3400-280-6892</u>
Substitutes	<u>\$0</u>	<u>      </u>
TOTAL	<u>\$10,903.10</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**  
 IF SO, SOURCE & AMOUNTS:       

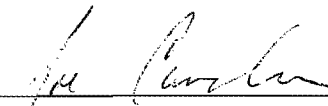
HOW ARE CHAPERONE EXPENSES PAID? Self-Paid/Drama Club/Culinary Arts Sponsored

COST TO EACH STUDENT \$ 231 (Culinary), \$260 (Theatre) -- Includes workshops, 2 day entrance to Disneyland and Disneyland California Adventure, Bus, Hotel, and 1 breakfast.


HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? Tax Credit donations from community residents and donations, Fund-raising opportunities, CTE Travel scholarship fund (for Culinary)

FUNDING SOURCE(S): Tax Credit, Thespian/Drama Club Account, Culinary Arts Account

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
Advertisements, T-Shirts Sales, Ticket Sales (ongoing throughout year.)

SUBMITTED BY:  11/2/11  
 Signature Date

APPROVED BY:  11/2/11  
 Principal/Supervisor Date

 11-18-11  
 Associate Superintendent/Superintendent Date

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SCHOOL: AHS

ESTIMATED NUMBER OF STUDENTS: Not to exceed 22

NAME OF SCHOOL GROUP/CLUB/ENTITY: Link Crew

STAFF ADVISOR(S)/CHAPERONES: Jay Johnson, Christine Newman, David St. John

ABSENCE: # Days 0 Sub Required:  Yes  No # of School Days Missed 0

ACTIVITY / EVENT / PURPOSE OF TRAVEL: Leadership Conference in Sea World, San Diego

DESTINATION OF TRAVEL: San Diego, Conference to be held in Sea World

DATES OF TRAVEL: February 23<sup>rd</sup> through February 27<sup>th</sup> 2012

ACADEMIC BENEFITS TO STUDENTS: Student Leaders will connect with other student leaders to increase their leadership skills. The conference is a great way for leaders to see that they are a part of something bigger than just a transition program for other students on campus, but that they are part of a larger community that is focused on developing leaders and improving school cultures!

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other Vans from Budget Rent A Car

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits \_\_\_\_\_ Club Funds XXX  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>680</u>	<u>525-00-100-3400-281-6892</u>
Transportation	<u>1,025.58</u>	<u>525-00-100-3400-281-6519</u>
Meals	<u>1,100.00</u>	<u>525-00-100-3400-281-6892</u>
Lodging	<u>3,386.02</u>	<u>525-00-100-3400-281-6892</u>

Substitutes \_\_\_\_\_

TOTAL 6,191.60

WILL THE DISTRICT RECEIVE REIMBURSEMENT? No  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? Chaperones will pay out of the Link Crew Club fund.


COST TO EACH STUDENT \$ Not to exceed 300.00

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? The Link Crew club account will sponsor any students who need assistance with this leadership event.

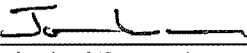
FUNDING SOURCE(S): Students are paying for their trip, fundraising.

FUNDRAISING ACTIVITIES PLANNED (If applicable):

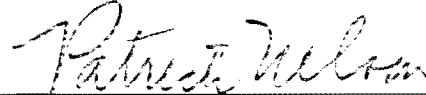
We will hold a car wash to raise funds. We will also hold two more tailgates before our home football games to raise funds.

SUBMITTED BY:   
Signature

11/18/11  
Date

APPROVED BY:   
Principal/Supervisor

11/18/11  
Date

  
Associate Superintendent/Superintendent

11-20-11  
Date

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SCHOOL: **IRHS**

ESTIMATED NUMBER OF STUDENTS: 7

NAME OF SCHOOL GROUP/CLUB/ENTITY: **Newspaper**

STAFF ADVISOR(S)/CHAPERONES: **Doreen Rouille**

ABSENCE: # Days 4 (Thurs-Sun) Sub Required:  Yes  No # of School Days Missed Two

ACTIVITY / EVENT / PURPOSE OF TRAVEL: **JEA National Spring Convention (Journalism)**

DESTINATION OF TRAVEL: **Seattle, Washington**

DATES OF TRAVEL: **4/12/2012 to 4/15/2012**

ACADEMIC BENEFITS TO STUDENTS: **Students will listen to keynote speakers who are the nation's top reporters and newsmakers, as well as attend learning sessions where students can learn how to improve their skills and network with students serious about pursuing print media. Students will learn information and skills they can bring back to the classroom to improve the overall journalistic quality of the school's newspaper.**

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other **Airplane**

Are expenses paid from any of the following accounts? Auxiliary \_\_\_\_\_ Tax Credits \_\_\_\_\_ Club Funds X  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$800</u>	<u>850-00-100-3400-280-6892</u>
Transportation	<u>\$4,000</u>	<u>850-00-100-3400-280-6519</u>
Meals	<u>\$1,000</u>	<u>850-00-100-3400-280-6892</u>
Lodging	<u>\$8,000</u>	<u>850-00-100-3400-280-6892</u>

Substitutes \$217

TOTAL \$14,107

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**  
IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? **Club Funds**

COST TO EACH STUDENT \$ **Approximately \$875**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Yes**

FUNDING SOURCE(S): **Club Funds/Individual**

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
**Teaming up with DECA to sell Candy-Cane Grams**

SUBMITTED BY: *Aleen Rowille* 11/16/11  
Signature Date

APPROVED BY: *Michael Byars* \_\_\_\_\_  
Principal/Supervisor Date

*Patrick Wilson* 11-23-11  
Associate Superintendent/Superintendent Date

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SCHOOL: Wilson K-8

ESTIMATED NUMBER OF STUDENTS: 80

NAME OF SCHOOL GROUP/CLUB/ENTITY: Wilson Middle School Choir

STAFF ADVISOR(S)/CHAPERONES: Laonna Davis - Saul Formicola - Jeff Davis - Aitza Schneider - Nikki Tilicki - Diana Bingham - Joan Casabona, Emily Funk - Julie Wagner - Stephanie Stehling - Karyn Canez - Pam Carnes - Bianca Cunha - Kathy Decker - Shawna Dorame - Elaine Hernandez - Sallie Fung

ABSENCE: # Days 1.5 Sub Required:  Yes  No # of School Days Missed 1.5

ACTIVITY / EVENT / PURPOSE OF TRAVEL: To participate in a National Choral Competition; to critique choirs from all around the United States; to participate in a choral workshop with a renowned choral conductor and to participate in a Vocal Recording workshop with a professional singer and voice over coach.

DESTINATION OF TRAVEL: Anaheim, California

DATES OF TRAVEL: March 29, 2012 - March 31, 2012

ACADEMIC BENEFITS TO STUDENTS:

Students learn about choirs from all over the United States. Students use stage presence and their performance knowledge to present their choral repertoire for world renowned vocal judges. Students learn about jobs in music through the vocal recording workshop.

PROPOSED METHOD OF TRANSPORTATION:

District-owned vehicles

Transportation approval: \_\_\_\_\_

Other EPN Travel

Are expenses paid from any of the following accounts? Auxiliary yes Tax Credits Yes Club Funds Yes  
Parent Organization \_\_\_\_\_

**EXPENSES REQUESTED: (OBTAIN RECEIPTS FOR ALL INCURRED EXPENSES)**

	APPROX. COST	BUDGET CODE
Registration	<u>\$36,000</u>	<u>525/526 00 100 1001 168 6892</u>
Transportation	<u>included</u>	_____



Meals	<u>breakfast included</u>	_____
Lodging	<u>included</u>	_____
Substitutes	<u>\$125.00</u>	<u>530 00 100 1001 168 6113</u>
TOTAL	<u>36,125</u>	

WILL THE DISTRICT RECEIVE REIMBURSEMENT? **No**  
 IF SO, SOURCE & AMOUNTS: \_\_\_\_\_

HOW ARE CHAPERONE EXPENSES PAID? **By each chaperone**

COST TO EACH STUDENT \$ **\$360**

HOW IS THIS TRAVEL MADE AVAILABLE TO ALL ELIGIBLE STUDENTS (LOW FAMILY INCOME PROVISIONS)? **Money raised through tax credit and fund raising.**

FUNDING SOURCE(S): **Tax Credit, fund raising activities,**

FUNDRAISING ACTIVITIES PLANNED (If applicable):  
**Coffee Sales, Ornament Sales, Dance-a-Thon**

SUBMITTED BY:	<u>Laonna Davis</u> Signature	<u>11/17/11</u> Date
APPROVED BY:	<u>[Signature]</u> Principal/Supervisor	<u>11/17/11</u> Date
	<u>Patrick Wilson</u> Associate Superintendent/Superintendent	<u>11-22-11</u> Date