



## **GENEVA COMMUNITY UNIT SCHOOL DISTRICT NUMBER 304 227 NORTH FOURTH STREET, GENEVA, ILLINOIS RECORD OF PROCEEDINGS OF A REGULAR SESSION OF THE BOARD OF EDUCATION**

The Board of Education of Community Unit School District Number 304 met in a regular session on Monday, September 11, 2017, at 7:00 p.m. at the Coultrap Educational Services Center, 227 North Fourth Street, Geneva, Illinois

### **1. CALL TO ORDER (Bylaws 0163 & 0164)**

- 1.1 Roll Call
- 1.2 Welcome
- 1.3 Pledge
- 1.4 Reminder to sign attendance sheet

The meeting was called to order at 7:00 p.m. by President Grosso.

Board members present: Policy Committee Chair Leslie Juby, Finance Committee Chair Dave Lamb, Mike McCormick, Vice President Kelly Nowak, Mary Stith, President Mark Grosso. Late: None.  
Absent: Taylor Egan.

The President welcomed everyone, reminded them to sign the attendance record, and lead them in the Pledge of Allegiance.

District staff present: Laura Sprague, Communications Coordinator; Dr. Andy Barrett, Assistant Superintendent of Teaching & Learning; Dr. Adam Law, Assistant Superintendent Personnel Services; Dr. Kent Mutchler, Superintendent.

Others: Bill Hayes, Jayson & Dianna Taylor, Jessica Breugelmans.

### **2. APPROVAL OF MINUTES (Bylaw 0168.1)**

- 2.1 Regular Session, August 28, 2017
- 2.2 Executive Session, August 28, 2017

Motion by Juby, second by Nowak, to approve the above-listed minutes, items 2.1-2.2. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

### **3. RECOGNITION, AWARDS, PRESENTATIONS, PUBLIC HEARING**

### **4. PUBLIC COMMENTS**

*Per Board Policy 0167.3, Section C, Attendees wishing to speak at the Board meeting must register their intention to participate in the public portion(s) of the meeting upon their arrival at the meeting. Complete the form found in the Welcome to Our Meeting brochure (print legibly) and give it to the Presiding Officer or the Recording Secretary before the meeting is called to order.*

A GHS parent asked the board to consider a new stipend position for a second varsity tennis coach. The current tennis team consists of fourteen players, which does not seem like a lot, but what happens is that during most matches, the team is divided and at different locations, which can sometimes be miles apart. This leaves players at one location unattended and without a coach. Parents are not allowed to coach from the stands and sometimes there are ties or there are injuries in which a coach is needed.

Parents of a second grader at Fabyan have asked the Board to help them resolve a bullying issue on the bus that has been a problem since last school year. Their son came home today with red slap marks on his face and a flier in his backpack stating the district does not tolerate bullying. The bullying was a problem last year, and they reached out to the building principal, transportation, teachers and the child's team (child is autistic) for help. They were hoping it would not continue this year. They are requesting that the video be pulled from the bus and that they have an opportunity to speak with the Superintendent to help resolve this issue.

**5. SUPERINTENDENT'S REPORT (Policy 1210)**

The Superintendent shared that the bond sales are this week for refunding, and we are again fortunate to receive from Standard & Poor's a AA+ rating, which is the highest rating a district our size can receive. Thank you to Dr. Barrett, Ms. Sims and the instructional coaches for putting together a great institute day. There was instruction on writing, PLCs, technology as an educational tool, and the integration of technology all featured on that day. Thank you to the Board for allowing our staff this time for professional development. This is Homecoming week with the parade and football game on Friday and the dance on Saturday. The district's Goals Booklet has arrived, and we have given each Board member some to hand out as they attend PTO meetings.

**6. BOARD DIALOGUE TOPICS & PENDING ACTION CONSIDERATION**

**7. WORK-STUDY TOPICS & FUTURE ACTION CONSIDERATION**

**7.1 Board Meeting/Presentation Schedule**

The Superintendent shared that the Board continues to make changes as necessary and hopes that the community will continue to watch for future agenda items that might be of interest to them. This planning document does change regularly. The Board does need to make a decision on how they would like to spend their time during the upcoming Board retreat on October 21<sup>st</sup>. This time could be used to bring in a representative from IASB or used for another topic.

Comments, questions, concerns: The Board would like to keep the retreat as is and use the time to focus on the vision and direction of the district.

**7.2 ISBE Application for Recognition**

The Superintendent shared that the district was informed last week that the Application for Recognition will not be available to districts for a couple of weeks. This is usually approved at this meeting but will be brought forward at a future meeting for approval.

**8. INFORMATION**

**8.1 FOIA Requests**

**8.2 District Financial Quarterly Report**

**8.3 2017 Administrator & Teacher Compensation Report**

**9. CONSENT AGENDA (Bylaw 0166.1)**

**9.1 Personnel Report: Resignations, Retirements, Leave Requests, Changes in Assignment/FTE, New Hires (Policies 1520, 3120, 4120)**

Long-Term Substitutes Certified Staff

Holbrook, Victoria (Stephanie Kouri), GHS, Guidance Counselor, 1.0 FTE, effective 10/31/17-2/12/18

Yingst, Nicole (Katie Bradac), GMSN, Art, 1.0 FTE, effective 1/8/18-4/2/18

Stacie Salzman (Michelle Prieboy), HSS, Reading Teacher, 1.0 FTE, effective 3/12/18-5/24/18

Family and Medical Leave Certified Staff

Arnett, Jennifer, GHS, Industrial Technology, 1.0 FTE, effective 2/7/18-4/12/18

Santo, Stephanie, GMSS, Social Worker, 1.0 FTE, effective 3/7/18-5/31/18

Arnett, Chris, GHS, English, 1.0 FTE, effective 4/12/18-5/10/18

New Hires Support Staff

Esser, Greg, Garage, Bus Driver, 9 month, effective 9/18/17

Nohl, Shawn, GHS, 2<sup>nd</sup> Shift Custodian, 12 month, effective 9/11/17

Resignations Support Staff

Johnson, Samantha, GELP, Special Education Assistant, 9 month, 9/20/17  
Campbell, Amy, CO, Safety & Security Supervisor, 12 month, effective 9/15/17  
Family and Medical Leave Support Staff  
Clement, Ron, FES, 2<sup>nd</sup> Shift Custodian, 12 month, effective 8/30/17-9/13/17  
Salazar, Francisco, GMSN, 2<sup>nd</sup> Shift Custodian, 12 month, effective 9/8/17-10/9/17  
Jones, Derek, GMSN, 2<sup>nd</sup> Shift Custodian, 12 month, effective 9/28/17-10/9/17  
9.2 Memo of Understanding – Board of Education & Geneva Education Association  
Motion by McCormick, second by Nowak, to approve the above-listed items 9.1-9.2. On roll call,  
Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Egan.  
Abstained, none (0).

**10. COMMENTS FROM THE PUBLIC ON BOARD OF EDUCATION ACTION**

None.

**11. BOARD MEMBER COMMENTS AND REPORTS**

*Policy Committee, Finance Committee, Boundary Task Force, Communications Task Force, Facilities Task Force, Technology Task Force, Joint PTO, Geneva Academic Foundation, Geneva All-Sports Boosters, Geneva Music Boosters, Geneva High School Theater Boosters, GEARS, K-12 Discipline Committee, Geneva Coalition for Youth, PRIDE, Fox Valley Career Center, IASB/Legislative, IASB Kishwaukee Governing Board*

The GAF met last week to finalize their plans for the upcoming Gala and to begin planning their Karaoke Night to be held in January. It is great to see, on the quarterly report, that expenses are controlled, but we need to continue to monitor salary and benefits. Kudos to Dr. Mutchler for his work on the AA+ rating we received. The first Intergovernmental Meeting was last week, and the library shared their new library plans that will include a Viking ship style building. Board members attended the open houses at our schools, and they had the opportunity to talk to parents and staff. It was great to see all of the work our students did in painting the windows downtown in preparation for Homecoming.

**12. NOTICES / ANNOUNCEMENTS**

**13. EXECUTIVE SESSION TO CONSIDER MATTERS PERTAINING TO THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE, OR DISMISSAL OF SPECIFIC EMPLOYEES OF THE PUBLIC BODY OR LEGAL COUNSEL FOR THE PUBLIC BODY [5 ILCS 120/2(c)(1)]. (Bylaw 0167.2)**

At 7:20 p.m., motion by Juby second by Stith, to go into executive session to consider matters pertaining to the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

At 7:58 p.m., the Board returned to open session.

**14. POSSIBLE ACTION FOLLOWING EXECUTIVE SESSION**

**14.1 Dismissal of Employee A**

Motion by McCormick, second by Nowak, to approve the above-listed Dismissal of Nancy Schimpf, Human Resources Assistant, item 14.1. On roll call, Ayes, six (6), Juby, Lamb, McCormick, Nowak, Stith, Grosso. Nays, none (0). Absent, one (1), Egan. Abstained, none (0).

**15. ADJOURNMENT**

At 7:59 p.m., motion by McCormick, second by Lamb, and with unanimous consent, the meeting was adjourned.

APPROVED \_\_\_\_\_ PRESIDENT

(Date)

SECRETARY \_\_\_\_\_

\_\_\_\_\_  
RECORDING  
SECRETARY