



November 2020 Board Report

Finance

With the 2019-2020 audit being approved now, we can move forward with getting it formatted and uploaded to the State of Michigan via FID (Federal Information Database). It is due by December 1st.

We are working on the budget amendment which will come to you for a first reading at the November 23rd board meeting. There are a lot of changes in this budget including foundation allowance, student count, grants, salary and benefit changes, just to name a few.

There is a lot going on in payroll as well. We are continuing to work on financial verifications and insurance open enrollment. There are changes to both of these this year. Financial verifications will be done electronically this year and depending on whether increases are given or not, might need to be done twice this year.

As mentioned last month, we have changed the company that handles our voluntary insurance products and our flexible spending accounts. The transition is going smoothly so far and we expect that it will be seamless for our staff. Open enrollment is happening a little later this year than in the past due to not having all of the information we need as to employer and employee contributions. We hope to have enrollment happen the end of November or beginning of December.

Food Service

The food service department has been adjusting to the constant changes that are continuing to happen almost daily. The USDA has made the decision to continue to subsidize the student meals for all students through the end of the school year. This is fantastic news for our families.

The staff are feeding some students in their classroom in the elementary buildings, and safely distanced in the cafeteria in the middle school. They are also continuing to provide free meals to all other students via curbside pick-up. Meal pick-ups will continue to be at the high school on Mondays from 1pm to 3pm. We will post any changes or updates on the district Food Service website.

Transportation

The transportation department is doing a great job of adapting to their routes which are different each day depending on which students are coming in for hybrid. They are now bringing in students from both elementary buildings as well as the middle school. They will continue to adjust as necessary to accommodate picking up high school students when they transition back to school as well.

It is hard to socially distance on a school bus, however, we have protocols in place for the students to use sanitizer and wear face masks. The drivers are also cleaning their buses regularly.



CHELSEA
SCHOOL DISTRICT

Michelle Cowhy, C.F.O
Assistant Superintendent of Finance
and Administrative Services

F: 734.433.2218

www.chelsea.k12.mi.us

Everyone is doing the best they can to try and get through a very difficult time. It is hard to remember sometimes that we are all going through this, not just in schools, but all over the country. It takes each person to do their part and I truly believe that our staff, students and families are doing a great job of trying to keep everyone safe.