Belmond-Klemme Community School District
Minutes of the Regular Meeting of the Board of Directors
Held in the Belmond-Klemme High School Library
411 Tenth Avenue Northeast, Belmond, Iowa 50421

Thursday September 19, 2024

The Board of Directors for the Belmond-Klemme Community School District met for a regular board meeting at the above date in the Belmond-Klemme High School Library at 7:00 P.M. Board President Gary Berkland called the meeting to order.

President Berkland asked for the roll to be called. The board secretary called the roll. Present for the meeting were Gary Berkland, Joel Buseman, Michelle Murphy, Kevin Ring, and Jim Swenson. Absent were Ryan Meyer and Rick McDaniel. Also, present were Superintendent Jenn Peter and Board Secretary McKenna Parshall. Board President Berkland determined that a quorum was present.

Director Ryan Meyer arrived at 7:01 P.M.

President Berkland welcomed Brad Bloemke to speak about the track. Mr. Bloemke presented to the board the idea of expanding the six-lane track to an eight-lane track. Board members thanked Mr. Bloemke for coming to speak.

Director Murphy moved to approve the agenda, seconded by Swenson. Motion carried 6/0.

President Berkland asked for a motion to approve the consent agenda items:

- Minutes of the Regular Board Meeting on August 15, 2024 and Special Board Meeting on August 27, 2024;
- Financial Statements;
- Bills;
- Revision to Board Policy 706.1 Payroll Periods;
- Gifts, Grants, and Bequests: School supplies St. Olaf Church, School supplies Nell and Rex Boyd, School supplies Kiley Beminio, School supplies and clothing Eric & Sarah Janssen, Winter gear Bobbi & Kevin Ring, School and office supplies Rehabilitation Center, Feminine products Nell & Rex Boyd.
- Fundraisers:
  - FFA: Fruit, Strawberries, Meat Sticks, and Poinsettia sales, Spring greenhouse sales, and BBQ Cook-off.
  - Yearbook: Advertisement program
  - NHS: Pop can collection, Coin collection, and Talent show.

- Handbook Changes;
- Employee Personnel Resignations and Recommendations:
  - Accept the resignation of Gannon Harsma as Varsity Boys Soccer Coach.
  - Dismiss Joshua Portillo as Varsity Cross Country Coach.
  - Assign Natalie Castro as para-educator in Jacobson Elementary.
  - Assign Justin Meyer as Head Varsity Boys Basketball Coach.
  - Assign Dylan Block as Assistant Varsity Boys Basketball Coach.
  - Assign Tom Burk as JV Boys Basketball Coach.
  - Assign Dan Bock as Volunteer Assistant Boys Basketball Coach.
  - Assign James Severson as Head Varsity Girls Basketball Coach.
  - Assign Shannon Muhlenbruch as Assistant Varsity Girls Basketball Coach.
  - Assign Katie Tautges as JH Girls Basketball Coach.
  - Assign Nikki McMurray as HS Cheer Sponsor.
  - Assign Stan Stewart as JH Football Coach.
  - Assign Jason Pals as Volunteer Varsity Football Coach.
  - Assign Jordan Willms as Varsity Football Coach.

Moved by Buseman, seconded by Swenson.

Reports

School Improvement: Student Data

Elementary Principal Haley Offerman reported over ISASP and FAST testing. She presented the board with the spring scores and the goals that the elementary teachers have made to improve scores.

Highschool Principal Ckay Jensen reported over the data summary of ISASP and FAST testing in the 7-12 building. She also presented the board with goals that the high-school plans on implementing to improve scores.

Principals Report

Principal Offerman reported on the updated schedule of 4-year-old preschool, Illustrative Math in the elementary curriculum, and the team that will be working through the Science of Reading to help formulate a plan for teachers.

Principal Jensen reported on homecoming, and the homecoming parade being moved to Thursday evening rather than Friday. Principal Jensen also reported on football, volleyball, cross country, and eSports activities.

Superintendent's Report

Superintendent Peter presented the board with Together we Make a Difference actions and discussed them with the board. Superintendent Peter also reported over her staff book study.

Annual Meeting

Board Treasurers Report: Examine Financial Accounting Books for Fiscal Year 2024
Board Treasurer Ms. Greenfield presented the Treasurer's Report and ending fund balances.
Swenson moved to approve the report, seconded by Murphy. Motion carried 6/0.

Resolution of Depositories
Resolved, that the Belmond-Klemme Community School District approve the following list of
financial institutions to be depositors of the Belmond-Klemme Community School Funds in
conformance with all applicable provisions of the Iowa Code Chapters 452 and 453 as amended
by 1984 Iowa Acts, S.F. 2220. The school District treasurer is hereby authorized to deposit the
Belmond-Klemme funds in amounts not to exceed the maximum approved for the financial
institution as follows: First State Bank in Belmond, IA maximum balance of $8,000,000; Green
Belt Bank and Trust in Belmond, IA maximum balance of $1,000,000; The Iowa Schools Joint
Investment Trust (ISJIT) in Des Moines, IA maximum of $8,000,000. I hereby verify that the
foregoing is true and correct copy of resolution of Belmond-Klemme Community School District
adopted at a meeting of said public body, duly called and held on the 19th day of September
2024. Moved by Swenson, seconded by Meyer. President asked for a roll call vote:
Ay: Berkland, Meyer, Buesman, Murphy, Ring, Swenson
Nay: None.
Motion carried 6/0.

Appoint School Board Attorney
Director Murphy moved to approve Ann Smisek of Ahlers Law as its legal counsel, seconded by
Meyer. Motion carried 6/0.

State Financial Reports
Annual Transportation Report: Director Meyer moved to approve the report as submitted,
seconded by Swenson. Motion carried 6/0.
Certified Annual Report: Director Swenson moved to approve the report as submitted, seconded
by Buseman. Motion carried 6/0.
Special Education Supplement: Director Murphy moved to approve the report as submitted,
seconded by Ring. Motion carried 6/0.

SBRC Supplemental Aid for Special Education Deficit
Director Swenson moved to approve the report as submitted along with the request to the School
Budget Review Committee for supplemental aid and allowable growth for the excess special
education costs of $682,817.10, seconded by Buseman. Motion carried 6/0.

Revision of Policy 705.1 Purchasing—Bidding
Director Meyer moved to approve raising the purchasing thresholds in policy 705.1, seconded by
Murphy. Motion carried 6/0.

Track Project Proposal
Director Swenson moved to approve the hiring of Larson Engineering to provide engineering services for the track project, seconded by Meyer. Motion carried 6/0.

November Board Meeting
Director Murphy moved to move the November board meeting to November 14, 2024, seconded by Ring. Motion carried 6/0.

Board and Superintendent Goals
Superintendent Peter presented her goals to the board. Director Swenson moved to approve the goals as submitted, seconded by Ring. Motion carried 6/0.

The Iowa Association of School Board's Annual Convention
Board Secretary McKenna Parshall asked the board members whether or not they would be attending.

Director Meyer moved to move into closed session, seconded by Murphy. Roll call vote as follows: Berkland, yes; Buseman, yes; Meyer, yes; Murphy, yes; Ring, yes; Swenson, yes. The board went into closed session at 8:29 P.M.

CLSOED SESSION: SUPERINTENDENT EVALUATION
"Closed Session under Iowa Code § 21.5 To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when a closed session is necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session."

The Board came out of closed session at 9:06 P.M.

Adjourn
President Berkland asked for a motion to adjourn the meeting. With no further business there was a motion from Murphy to adjourn, seconded by Meyer. Motion carried 6/0. Meeting adjourned at 9:07 P.M.

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Gary Berkland, Board President   Date

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McKenna Parshall, Board Secretary   Date