

Access Vision Services, LLC

info@accessvisionservices.com

3506 Cowan Pl. Jackson, MS 39216

601-291-3178

Service Contract: 2025-2026

Note: A fee of 10% of the invoice will be assessed to district(s) for invoices not paid within 60 days.

SPECIAL EDUCATION SERVICES AGREEMENT FOR VISION SERVICES

This Special Education Services Agreement ("Agreement") is made and entered into as of DATE, by and between Jackson County School District, located at 4701 COL. VICKREY RD, VANCLEAVE, MS 39565 ("District"), and Access Vision Services, LLC. located at 3506 Cowan Pl. Jackson, MS 39216 ("Provider").

1. Purpose

The purpose of this Agreement is to set forth the terms and conditions under which Provider will deliver special education services to students enrolled in the District in accordance with applicable federal and state laws.

2. Term

This Agreement shall commence on 7/1/2025 and shall continue through 6/30/2025, unless terminated earlier in accordance with Section 9 of this Agreement.

3. Scope of Services

Provider agrees to furnish the following services:

- ❖ Direct Instruction, Consultations, and attending IEP meetings as the teacher of the visually impaired.
- ❖ IDEA Compliance (included but not limited to...)
 - Conducting initial and ongoing records review
 - Reviewing and interpreting reports from team members and medical professionals
 - Tracking goal progress, collecting and updating data, and preparing progress
 - Progress reporting in line with district timelines (e.g., quarterly, semester)
 - Preparing for IEP meetings, including drafting relevant IEP documentation related to vision
- ❖ Indirect Services (included but not limited to...)



- Documenting services through service logs
- Scheduling direct and consultative services
- Developing impactful lesson plans
- Adapting curriculum, materials, or environment for individual student needs
- Observing students to assess engagement and understanding
- Researching assistive technology to enhance student access
- Overseeing the use of equipment or assistive technology by students
- Exploring educational and instructional strategies
- One-way travel time to the service location
- ❖ Vision Evaluations and Report Writing

Cancellation Policy: To partner with districts in maintaining compliance with IDEA and ensuring students receive the services outlined in their IEPs, sessions canceled without 24 hours' notice will be logged and invoiced for the full scheduled time. This allows for accurate documentation of service availability, provider scheduling, and fulfillment of IEP-mandated service minutes.

4. Fees and Payment

Rate Structure:

- ❖ Direct Instruction, Consultations, and attending IEP meetings.....\$110 per hour.
- ❖ IDEA Compliance\$90 per hour.
- ❖ Indirect Services\$90 per hour.
- ❖ Vision Evaluations and Report Writing.....\$150 per hour.
- ❖ One-way Mileage Reimbursement.....\$0.70 per mile.
- ❖ Overnight accommodation reimbursement may apply, per prior agreement
 - If instruction or consultation is needed before 9:00 am or after 5:00 pm and travel time is more than 1½ hour each way.
 - If travel time is more than two and one-half hours each way.
 - If an overnight stay would facilitate training and/or would be less expensive than a second trip.

Invoicing: Provider shall submit invoices to the District on a biweekly basis, detailing services rendered, dates, times, and associated costs.

Payment Terms: The District agrees to remit payment within 45 days of receipt of a properly submitted invoice.

5. Compliance with Laws

Provider shall comply with all applicable federal, state, and local laws, regulations, and guidelines, including but not limited to the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act, and the Family Educational Rights and Privacy Act (FERPA).

6. Background Checks

All personnel provided by Provider who will have direct contact with students must undergo and pass background checks as required by the District's policies and state law. Documentation of completed background checks shall be provided to the District upon request.



7. Insurance

Provider shall maintain the following insurance coverage during the term of this Agreement:

- ❖ Professional Liability Insurance: Minimum coverage of \$1,000,000 per occurrence.
- ❖ Additional insured coverage for on-site services at Jackson County School District

Certificates of insurance evidencing the above coverage shall be furnished to the District prior to the commencement of services.

8. Independent Contractor

It is understood that Provider is an independent contractor and not an employee of the District. Provider shall have no authority to bind the District in any manner.

9. Termination

This Agreement may be terminated by either party upon 30 days written notice to the other party. In the event of termination, Provider shall be compensated for services rendered up to the effective date of termination.

10. Confidentiality

Provider agrees to maintain the confidentiality of all student records and information in accordance with FERPA and other applicable laws and regulations.

11. Entire Agreement

This Agreement constitutes the entire understanding between the parties and supersedes all prior agreements, representations, or understandings, whether oral or written.

12. Amendments

Any amendments or modifications to this Agreement must be in writing and signed by both parties.



IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

Signatures

Jackson County School District

Access Vision Services, LLC.

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Tax ID:

33-1751345

Business Address:

3506 Cowan Pl., Jackson, MS 39216

