



Administrative Guidelines Developed to Ensure Adherence to Board Policy

All employees who are authorized members of the districts guardian program pursuant to this policy must meet the following guidelines:

1. Must be an employee of the School District or a current school board member.
2. Must pass a psychological evaluation to be given by a licensed psychologist and paid for by C.I.S.D., except that participating Board Members will pay the associated fee.
3. Must possess and provide proof of a current Texas License to Carry (L.T.C.) for a semi-automatic handgun.
4. Must obtain authorization of the Superintendent or his/her designee.
5. Must use a 9MM semi-automatic handgun that is approved by Celina I.S.D.
6. Must use designated ammunition when at school (Issued by Celina I.S.D.).
7. Must receive at least sixteen (16) hours of combined training in handgun use, crisis intervention, management of hostage situations, and other topics as determined necessary by the Board of Trustees or the Superintendent (District will pay for such training) Participating Board Members will pay the fee required for their own training). In addition to required training, all participants are strongly encouraged to target practice at least twice a year on their own.
8. Must participate in required update training as determined by the Superintendent or his/her designee annually.
9. Unless you have been authorized by the Superintendent or his/her designee to carry a handgun concealed on your person, your weapon must remain locked in the provided safe in your classroom or office area at all times.
10. If you are an authorized conceal carry Guardian, you are not to carry a concealed handgun to any school event or activity that is not Celina I.S.D. property.
11. It is the employee's responsibility to keep his or her identity as a district-approved guardian confidential at all times, unless authorized in writing by the Superintendent or his/her designee to disclose such information.

The authorization to carry a weapon on Celina I.S.D. property may be revoked at any time by the Celina ISD Superintendent or his/her designee. Those selected to participate are encouraged to carry daily. This program is voluntary, and participants will not be held accountable if there is an unfortunate event of an intruder, and they are unable to intervene.

Those who fail to maintain this program's confidentiality may be subject to disciplinary action up to and including termination.

Employees will be covered by district insurance while adhering to this policy and Board Policy. Employees may wish and are authorized to pursue additional coverage against a civil suit at their own expense.

Guardian Signature: _____

Superintendent or Designee Signature: _____

Campus/Department: _____

Date: _____