

**Advanced Software Topics
Course Code 110194**

The Advanced Software Topics program is an internet based, software certification course. The Advanced Software Topics course includes, internet-based learning that will provide students with the opportunity to complete Apple Certifications as well as a Career Readiness Certification. The course is a one year course, where the students can receive 1.00 Carnegie Unit.

Course Description: Advance Software Topics course is a course that places emphasis on growth and development in career readiness skills; workplace and employment skills.

Apple Certifications: Getting Certified – 1st Semester

Unit	Title	Weeks
1	Apple Certified Macintosh Technician (ACMT) Certification	3
2	Apple Certified Help Desk Specialist (ACHDS) Certification	3
3	Apple Certified Technical Coordinator (ACTC) Certification	3
4	Apple Certified System Administrator (ACSA) Certification	3
5	Apple Pro Applications Certification	3

*Candidates getting the ACMT certification for the first time are required to pass these exams:

- Apple Macintosh Service Exam (9L0-008)
- Mas OSX v10.6 Troubleshooting Exam (9L0-062)

*Benefits of Apple Certification

- Differentiate yourself
- Gain recognition for technical competency
- Build credibility with employers
- Increase visibility and enhance your reputation in a competitive marketplace
- Publicize your certifications on the Apple Certified Professionals Registry to connect with clients and employers
- Display your personalized certificate and a logo that distinguishes you as an Apple Certified professional
- Use the Apple Certified logo on websites and business cards to distinguish yourself as an Apple Certified professional

Career Readiness – 2nd Semester

Unit	Title	Weeks
1	Career Readiness Certification	9
2	Getting a Job (Process Kit) Keyboarding Create Cover Letter Create Resume Create Follow-up Letter Dressing for Success	9

*The Advanced Software Topics course is a self-paced course and the recommended number of weeks does not necessarily imply the students will have completed the said certification at the recommended time.