

Lakeland Joint School District #272

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Rathdrum, ID 83858

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**LJSD Vision: A community committed to academic excellence ...
dedicated to student success.**



Board Discussion Item

DISCUSSION ITEM: Transportation Billing Follow-Up

MEETING DATE: March 19, 2025

PREPARED BY: Jessica Grantham, Chelsea Pursley

INFORMATION:

After several discussions over the past couple of months regarding the reimbursement for transportation claims, Chelsea reached out to the State to clarify their preference for billing non-graded and reimbursable trips. The State indicated that they leave this decision to the District. Both Chelsea and I spoke with neighboring school districts to understand their processes and ensure we are being comparable and equitable. Although each district manages its billing in slightly different ways, the consensus is that we need to change how we charge our schools. Below is the result of our review:

GRADED FIELD TRIPS:

Transportation receives an 85% reimbursement for graded field trips. Therefore, the buildings should only be responsible for the remaining 15%. (Miles driven X \$4.06 (state reimbursement rate) + Driver Hours X \$27 = Total X 15%)

ATHLETIC/CO-CURRICULAR & NON-GRADED FIELD TRIPS:

These trips are not reimbursed by the state. Therefore, the building should be responsible for the cost of the trip. (Miles Driven X \$1 + Driver Hours X \$27 = Total)

EXAMPLES:

Old	Mileage	Mileage Cost	Bus Fee	Driver Meal	Total Bill
Non-Reimb	258	\$1,047.48	\$25.00	\$15.00	\$1,087.48
Reimb	258	\$1,047.48	\$25.00	\$15.00	\$1,087.48

New	Mileage	Mileage Cost	Driver Hours	Driver Cost	Total Bill
Non-Reimb	258	\$258.00	12	\$324.00	\$582.00
Reimb (15%)	258	\$1,047.48	12	\$324.00	\$205.72

Old vs. New	Old	New	Difference
Non-Reimb	\$1,087.48	\$582.00	\$505.48
Reimb (15%)	\$1,087.48	\$205.72	\$881.76

FY25 BUDGET IMPACT:

As this is a significant shift in billing, and due to our tight budget constraints this year, this new billing method was made effective as of July 1, 2025. We are still working with the schools to double-check the trip coding, but the chart below shows the total amount of funds the schools will receive back into their budget for this fiscal year. Please note that these totals span from August to December, and are not 100% final.

School	Athletic/Co-Curricular Adj.	Non-Graded Adj.	Graded Adj.	Total Adj.
LHS	\$9,180.93	\$110.03	\$892.84	\$10,183.80
THS	\$9,674.22	(\$65.46)	\$2,449.79	\$12,058.55
LMS	(\$36.84)	\$0.00	\$219.10	\$182.26
TMS	\$3,049.91	\$0.00	\$0.00	\$3,049.91

ADDITIONAL NOTES:

During the levy discussions in December, it was stated that non-graded/athletic trips negatively impact our transportation reimbursement. Fortunately, this is not the case. The State does collect data on our non-graded/athletic trips to discern if the total odometer readings for the year, when combined with reimbursable trips, are accurate. Our reimbursement is not reduced for these extra trips.