

**MID VALLEY SPECIAL EDUCATION COOPERATIVE  
FINANCE COMMITTEE MEETING  
MINUTES**

**SEPTEMBER 24, 2018**

- I. Present: Anne, Seth, Patti, Mike, Daina, Lisa P., Fran, Julie-Ann, Lisa S., Tony, Todd, Nancy, Marianne
  
- II. Free and Reduced Lunch
  - a. Discussed billing districts for MJC free and reduced students. MJC is separated from D303 in Push coin allowing MJC to create monthly reports that can be sent to each district quarterly along with the invoice from the MV business office.
  - b. A list of eligible free and reduced students by district was distributed.
  
- III. Classroom Use Agreement
  - a. Discussed changing Classroom Use Agreement, numbers 2 and 3 under Responsibilities of the District. Decided to update number 3 in regards to districts providing technology to Mid-Valley teachers. We are keeping the distribution of laptops, etc. as is for this year. No changes are necessary. Principals' Guide was also distributed.
  
- IV. Medicaid
  - a. Fee for Service information was distributed. Noted that funding has been delayed by 2 years. Noted a decrease in MV dollars in 2016-17 and 2017-18 due to lower OT's and PT's and transportation from 2013-14 and 2015-16. When costs decrease for MV, the state makes an adjustment and then recoups the over payment via future claims. MV has been in a recoupment period since September 2017.
  
- V. IDEA Grant
  - a. Discussed procedural changes to the IDEA grant sub recipient allocation process. MV will have to amend Articles of Agreement. Not sure how the districts want to pay MV's portion (usually 1 -2.5%). Districts can think about the changes for FY20 and decide what kind of support they will need from MV. We will discuss the IDEA changes more at the November finance meeting.
  
- VI. Substitute Pay Rates
  - a. Licensed Substitutes – Shared a chart compiled from the Kane County districts which included daily and long term certified substitute rates. Not concerned about daily rate but MV has the lowest long term certified sub rate. Average long term rate of all Kane County districts is \$142. The proposed rate for Mid-Valley is \$130.64. With 8% board paid TRS the rate will be \$142.
  - b. Teaching assistants make up the major portion of all MV employees. More TA substitutes are needed than teachers. Our certified TA's fill in for our teachers leaving openings for TA substitutes. Will poll KCHRC and other Cooperatives for TA substitute rates and bring the data back to the November finance meeting.

VII. Capital Projects Plan

- a. Presented the capital projects plan that was created in collaboration with MVSEC, D303, and the architects, ATS&R. Discussed the replacement of the condensing units 1 & 2. Talked about whether to fund this project over FY19 and FY20. Committee decided to use funds from FY20 only since the budget for FY19 has already been established. Decision was for both units to be done together for better pricing. Hoping the project can be done for approximately \$500,000. The target date for this project is summer 2019.

VIII. Tuition Invoices

- a. Handed out ESY enrollment chart with 2017 comparison. Trying to get TA 1:1 information in order to complete the ESY tuition invoices. Not able to get updated 2017-18 lists since the middle of August in I-Star. ISBE said they are waiting for an I-Star upgrade. MV will be sending out 2017-18 enrollment lists that were printed from I-Star in mid-August for district verification.

IX. Meetings Outside of Finance Committee

- a. Offered to meet outside of the finance meetings with Business Officials if districts wanted to meet more often. It was decided that with the new Kane County ROE business officials' meetings and the upcoming finance meetings at MV that no further meetings were necessary at this time.

X. Future Meeting Dates

- a. November 26, 2018 12:30 – 1:30
- b. January 28, 2019 12:30 – 1:30
- c. February 25, 2019 12:30 – 2:00