

Browning Public Schools
Board Agenda Request
Meeting To Be Held: 04/09/2024



-
- Recognition:** Students Staff Parents
Information: Building Report Old Business Superintendent's Report
Action: Resignation Hiring Contract Service Agreements
 Travel Out-of-State Travel In State Approvals
 Termination Legal Matters Other:
This action request pertains to Elementary (only) High School/District Wide

Date: 03/26/2024

To: Corrina Guardipee-Hall
 Superintendent

From: Francis Bull Calf
Title: Transportation Supervisor

Subject: **In State Travel: MAPT Training 2023-2024**

Description: Request travel for Francis Bullcalf to attend the Montana Association for Pupil Transportation (MAPT) Training in Great Falls, MT 6/19/24 – 6/21/24. Bus Drivers are required to earn 15 hours for bus driving and Mr. Bullcalf will also attend the supervisor classes.

Financial Impact: \$737.62

Funding Source (Budget/grant, etc.): 110/210-96-167-2700-582

Attachment(s): Travel Request/Agenda

Approval: Superintendent's Office/Finance/Personnel as applicable (Initial) _____

Comments: _____

Board Action: N/A (Info) Approved Denied Tabled to: _____

Wednesday - June 19						
	Speaker	Class	TIME	Training Time	Zoom Time	ZOOM Class Time
Class #W1 - A & B Rooms	Edwards/John/Kubler	1st Aid/CPR - 3 - 2 hour classes (36 students)	8:00 - 2:00	2	NOT ON ZOOM	
Class #W2 *Off-site*	MAPT Staff	Hands-On - Skill Testing Course	10:00 to 11:45	1.75	NOT ON ZOOM	
Class #W3 - Grand Ballroom	Clark Wheeler	Railroad Safety	1:00 to 2:00	1	1	1:00 to 2:00
Class #W4 - Grand Ballroom	DEQ	Benefits for Drivers of EV School Bus	2:10 to 3:10	1	1	2:10 to 3:10
Break			3:10 - 3:30			
Class #W5 - Grand Ballroom	Gray Ram	How To Be A Better Driver	3:30 to 5:00	1.5	1.5	3:30 to 5:00
Class #WZOOM -	Stamper	Online ZOOM			2	1:00 to 3:00
BBQ - Off Site - Fairgrounds	I-State		5:30 - 6:30			
Vendor Show - Grand Ballroom			6:30 - 7:30			
Supervisor Training - Canadian Room	MAPT Staff	What Happens if a MAJOR Accident Occurs	7:00 - 9:00 pm 2 Hrs.		NOT ON ZOOM	
MVD Mobile Unit				Back Parking Lot	Renew Your CDL In Person	1:00 to 4:00
*Class W2, OFF-SITE: You must take the shuttle bus from the Heritage Inn Lobby. The Buses depart at 9:45 a.m.						

Thursday - June 20						
	Speaker	Class	TIME	Training Time	Zoom Time	ZOOM Class Time
Breakfast - ABC Rooms -			6:30 - 7:45			
Introductions to the Vendors	Grand Ballroom	7:45 to 8:00				
Class #T1 - Grand Ballroom	Gray Ram	De-Escalations Techniques	8:00 - 9:30	1.5	1.5	8:00 to 9:30

Class #T2 - Grand Ballroom	Gray Ram	How to care Less w/out Careless	9:40 - 10:40	1	1	9:40 - 10:40
Break \$50.00 Give-A-Way			10:40 - 10:55			
Class #T3 - Grand Ballroom	Gray Ram	Drug, Gang, Terrorism	10:55 - 11:55	1	1	10:55 - 11:55
Lunch			11:55 - 12:40			
Assoc. Meetings (Grand Ballroom)	MSBDA	Contractors - (Room 200-upstairs)	12:40 - 1:10	NOT ON ZOOM		
Class #T-ZOOM-A	MAPT Staff	ZOOM Online - Lights on Your School Bus			0.5	12:35 - 1:05
Class #T4 - Grand Ballroom	Ryan Hahn	Ryan's Thoughts On Student Management	1:10 - 2:10	1	1	1:10 - 2:10
Class #T5 - Back Parking Lot / G.Ballroom	Hands On	Fire Extin. /Mirror W/ropes/1st Aid Body Fluid Kits	2:25 - 3:25	1		
Class #T-ZOOM-B	MAPT Staff	ZOOM Online - TBA			1.25	2:15 to 3:35
Break \$50.00 Give-A-Way			3:25 - 3:40			
Class #T6 - Back Parking Lot / G.Ballroom	Hands On	Fire Extin./ Mirror W/ropes/1st Aid Body Fluid Kits	3:40 - 4:40	1	1	3:40 to 4:40
Class #T7 - Grand Ballroom	MAPT/OPI Staff	KaHoot's Knowledge Quiz	4:45 - 5:45	1	1	4:45 to 5:45
Awards Dinner- ABC Rooms			6:00 - 7:15			
BINGO - Grand Ballroom			7:30 to 9:00	NOT ON ZOOM		
BINGO - Grand Ballroom			7:30 - 9:00	NOT ON ZOOM		
Friday - June 21						
		Grand Ballroom		Set up in "Classroom" for 300		
		Banquet style				
Breakfast - ABC rooms			for meals small stage\ podium		6:30 to 7:75	
MVD Mobile Unit		Back Parking Lot		Renew Your CDL In Person		1:00 to 4:00

Friday 21st	Speaker	Class	TIME	Training Time	Zoom Time	ZOOM Class Time
Breakfast			6:30 - 7:45			
Class #F1 KEYNOTE - Grand Ballroom	Ryan Hahn	Would I Want To Ride On My School Bus	8:00 - 10:00	2	2	8:00 to 10:00
Break \$50.00 Give-A-way			10:00 - 10:15			

Class #F2 - Grand Ballroom	MHP & Group Panel	Accident Awareness Information	10:15 - 11:30	1.25	1.25	10:15 to 11:30
Business Meeting/Closing	Grand Ballroom	MT. DRIVE CERTIFICATE Drawing and \$50.00 Give-A-Way Drawing	11:30 - 12:00			
MVD Mobile Unit	Back Parking Lot	Renew Your CDL In Person	9:00 to 12:00			
Up-dated- 3/14/2024			Total hours	16	15	Zoom hours
			18.00 hrs with First Aid/CPR			

MVD will have their mobile unit parked in the back parking lot. Go out the NORTHWEST doors of the Grand Ballroom during the conference to renew your CDL. You can renew your CDL up to six months early.

**BROWNING PUBLIC SCHOOLS
Leave Report/Travel Request**

Employee Name Francis Wayne Bull Calf
Building Transportation

Employee # _____
Substitute Name NA

LEAVE REPORT

<u>Date of Leave</u>	<u>Hours</u>	<u>Type of Leave</u>
<u>6-19,6-20,6-21</u>	<u>8,8,8</u>	<u>SR.</u>
_____	_____	_____

Employee Signature _____ Date _____

Approved; Condition upon the specific leave being available for the specific employee **Not Approved**

Principal/Supervisor _____ Date _____

TYPE OF LEAVE

AN Annual	PL Personal Leave	ALWO Approved Leave W/O Pay
SL Sick Leave	JD Jury Duty (attach verification)	ULWO Unapproved Leave w/o Pay
*EX/SR Extra-Curricular/School Related	NG National Guard	SWP Suspended w/Pay
	FN Funeral _____	SWOP Suspended w/o Pay

(Master Contract Relationship)

***If taking School Related/Extra-Curricular Leave only, In or Out of District, you MUST list Conference Name/Location**

TRAVEL REQUEST (If receiving payment for EX/SR leave please fill out entire form completely)

Conference/Workshop Montana Association for Pupil Transportation (Attach Brochure/Agenda)

Location Great Falls, MT

Departure Date 6-19-2024

Return Date 6-21-2024

Departure Time 5:00am.

Return Time 3:00pm

Transportation: Personal Vehicle
 District Vehicle
 Professional Development

Mileage 254 @ .67 ÷ = \$170.18

Per Diem 2 days @ \$51.00 & 1day@\$31.00=\$133.00

Registration PO# _____ = \$195.00

Hotel PO# _____ = \$239.44

Other PO# Airfare _____ = \$ 0.00

Other PO# Luggage _____ = \$ 0.00

Sub Total \$737.62

Budget 110-96-167-2700-582 (70 %)
210-96-167-2700-582 (30 %)

Check Total 303.18

Employee Signature _____ Date _____

Principal/Supervisor _____ Date _____

Superintendent Signature _____ Date _____