



## JUDSON INDEPENDENT SCHOOL DISTRICT

---

**Meeting Date:** November 21, 2024

**Submitted By:** Cecilia Davis  
**Title:** Deputy Superintendent

**Agenda Item:** Consider and take action regarding approving the submittals for Request for Proposal 24-05 for General Products & Services.

### CONSENT ITEM

#### **RECOMMENDATION:**

It is recommended that the Board approve the submittals for Request for Proposal 24-05 for General Products & Services as presented in the attachments and delegate the authority to the Superintendent or his designee to execute all contracts and related documents necessary to complete any related purchases.

#### **IMPACT/RATIONALE:**

Allows the District to purchase goods and services in accordance with Section 44.031 of the Texas Education Code.

Expenditures will be made from all funding sources.

The proposal is open for a five (5) year period, and vendors may be added periodically with board approval.

#### **BOARD ACTION REQUESTED:**

**Approval/Disapproval**



**MEMORANDUM**

November 7, 2024

To: Cecilia Davis, Deputy Superintendent

From: Lynne Trevino, Director of Purchasing

RE: Request for Proposal (RFP) 24-05 General Products & Services

This proposal was created on behalf of the District for the benefit of all campus/department locations. In accordance with state law, a notice was published in *The Hart Beat* on September 23 and September 30, 2024. Submittals were opened as they were received. The District has received a total of 29 responses to date. The purpose of this bid opportunity is to compile a pool of vendors that are able to offer products & services to the District related to the day in and day out operations of the District in the areas of facilities, maintenance, transportation, office supplies, general supplies (e.g. plumbing, HVAC, electrical, vehicle parts/supplies and services). The District will continue to receive and review vendor responses and bring them to the board for approval periodically. This bid opportunity is for a five (5) year period; allowing the District to continue to vet and add vendors to the existing listing. This will allow the District to expand upon vendor options. The contract period will commence upon execution of contract and ending on September 27, 2029. As submittals are received, they will be added to a listing that will be presented to the Board of Trustees for approval at future meetings.

Evaluations were completed based on criteria identified in the Request for Proposal, which required vendors to submit various documents as a part of their packet. This solicitation is formed as a catalog discount pricing model for the purchase of various materials and supplies required throughout the District. Therefore, the evaluation process was limited to verifying the type of products provided to avoid conflict with other contracts that may currently exist. In addition, the review included making sure that the goods offered for sale complied with established standards and were compatible with the needs of the District.

It is recommended that the Board of Trustees approve all the submittals for RFP 24-05 for General Products & Services as presented in the attachment and delegate the authority to the Superintendent or her designee to execute all contracts and related documents necessary to complete any related purchases.

Expenditures may be made from all funding sources. This proposal is open for a five (5) year period, and vendors may be added periodically with Board approval.

All board members, employees and agents involved in the planning, recommending, selecting or contracting of a vendor are reminded of the conflict-of-interest reporting requirements as mandated in Chapter 176 of the Local Government Code. A copy of Form CIS has been included as an additional attachment. In the event that a conflict exists, the form should be completed and submitted to the Purchasing Department not later than the 7th day after the conflict is identified. Once a recommendation to make the purchase was established, the prospective vendor was requested to complete a Texas Ethics Commission Form 1295. This requirement became effective on January 1, 2016 and is related to the passage of House Bill 1295 which is now incorporated into the Texas Government Code 2252.908. The form is attached and identifies all interested parties associated with the vendor as it relates to this procurement. Upon approval by the Board of Trustees and issuance of a district purchase order, the form will be posted on the Texas Ethics Commission's website as required by statute.

**RFP 24-05 General Products and Services**  
**Vendor Listing**  
**For Board Mtg: 11/21/2024**

ITEM	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
1	Alamo Music Center (#0002649) (w9,sam,edgar)	425 N main Ave, San Antonio TX 78205	210.538.9392	Joe Hinojosa	<a href="mailto:joe.hinojosa@alomomusic.com">joe.hinojosa@alomomusic.com</a>	general music products and services
2	Alves & Alves Inc / KD Logo (#0092602) (w9,sam,edgar)	8603 FM 78 Ste 2, Converse TX 78109	210.659.8379	Henry Alves	<a href="mailto:kdlogo@sbcglobal.net">kdlogo@sbcglobal.net</a>	custom printing apparel
3	Apogee Components Inc (w9,sam,edgar)	4960 Northpark Dr, Colorado Springs CO 80918	719.535.9335	Brendan Campbell	<a href="mailto:purchaseorders@apogeerockets.com">purchaseorders@apogeerockets.com</a>	model rocketry kits and supplies
4	Argus Environmental Consultants LLC (#0005544) (w9,sam,edgar)	10004 Wurzbach Road #247, San Antonio TX 78230	210.493.2560	Mark Freemyer	<a href="mailto:mark@argusenvironmental.com">mark@argusenvironmental.com</a>	environmental tech, environmental consultant, mold/asbestos/lead lab analysis
5	Bound To Stay Bound Books Inc (#0010950) (w9,sam,edgar)	1880 West Morton Avenue, Jacksonville IL 62650	800.637.6586	Lori Smith	<a href="mailto:sales@btsb.com">sales@btsb.com</a>	showcase magazine, online catalog, prebound hardback books
6	BSN Sports LLC (#1000831) (w9,sam,edgar)	PO Box 7726, Dallas TX 75209-0726	800-527.7510	Alex Martinez	<a href="mailto:bsnbid@bsnsports.com">bsnbid@bsnsports.com</a>	sports equipment, clothing, apparel and fanwear,reference bid #24-67614 on all orders
7	Carolina Biological Supply Company (#0014000) (w9,sam,edgar)	2700 York Rd, Burlington NC 27215	800.334.5551	Angela Walker	<a href="mailto:pricingagreements@carolina.com">pricingagreements@carolina.com</a>	sience education products and services
8	Carosa General Services LLC / The UPS Store 4373	8235 Agora Parkway Ste 111, Selma TX 78154	210.658.8351	Antonio Castello	<a href="mailto:owner43theupsstore.com">owner43theupsstore.com</a>	UPS shipping services, packing services, printing and finishing services

**RFP 24-05 General Products and Services**  
**Vendor Listing**  
**For Board Mtg: 11/21/2024**

ITEM	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
9	Central Programs Inc / Gumdrop Books (#0034459) (w9,sam,edgar)	802 N 41st St PO Box 505, Bethany MO 64424	800.821.7199	Marcia Meek	<a href="mailto:wecare@gumdropbooks.com">wecare@gumdropbooks.com</a>	Pre-K to College Level Books
10	Charles Pena / Kleen Supply Co (w9,sam,edgar)	2428 Church St, Galveston TX 77550	409.762.0140	Steven Pena	<a href="mailto:steven.pena@kleensupply.com">steven.pena@kleensupply.com</a>	cleaning supplies
11	Cielo Office Products LLC	1408 E Jasmine Ave Ste A, McAllen TX 78501	956.688.6001	Derek Barrera	<a href="mailto:dbarrera@cieloffice.com">dbarrera@cieloffice.com</a>	office supplies, furniture, instructional supplies
12	Danzgear LLC (w9,sam,edgar)	607 E Sonterra Blvd Ste 100, San Antonio TX 78258	210.491.9016	Keith Moravits	<a href="mailto:team@danzgear.com">team@danzgear.com</a>	dance team, drill team, pep squad and cheer apparel and accessories
13	Earlychildhood LLC / Discount School Supply (#1102096) (w9,sam,edgar,COI)	20 Ryan Ranch Rd Ste 200, Monterey CA 93940	800.836.9515	Lynn Yeager	<a href="mailto:bids@discountschoolspp.com">bids@discountschoolspp.com</a>	grade appropriate educational products and teaching resources (manipulatives, language, science, math, puzzles, social awareness, active play, dramatic play, furniture and equipment, block play, sand & water
14	Hexco Inc dba Hexco Academic (#0088319) (w9,no sam,edgar)	PO Box 199, Hunt TX 78024	830.367.3825	Beth Bryant	<a href="mailto:orders@hexco.com">orders@hexco.com</a>	UIL, TAPPS, & PSIA
15	John W Gasparini Inc dba Mark's Plumbing Parts (#0048690) (w9,sam,edgar)	PO Box 121554, Fort Worth TX 76121	800.772.2347	Mandi Gasparini	<a href="mailto:mandi@markspp.com">mandi@markspp.com</a>	plumbing parts, supplies and equipment

**RFP 24-05 General Products and Services**  
**Vendor Listing**  
**For Board Mtg: 11/21/2024**

ITEM	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
16	Kaplan Early Learning Company (#0042700) (w9,sam,edgar,coi)	1310 Lewisville- Clemmons Rd, Lewisville NC 27023	800.334.2014	Elizabeth Patterson	<a href="mailto:bids@kaplanco.com">bids@kaplanco.com</a>	Catalog - early childhood, kaplan elementary, infants toddlers and twos editions
17	Lakeshore Paarent LLC dba Lakeshore Learning Materials LLC (#0044570) (w9,sam,edgar)	2695 East Dominguez St, Carson CA 90895	800.421.5354	Jason Shamburg	<a href="mailto:biddept@lakeshorelearning.com">biddept@lakeshorelearning.com</a>	early childhood and elementary instructional materials
18	Nationwide Pharmaceutical LLC / Medical Wholesale (#1101182) (w9,sam.edgar)	1211 Arion Parkway Ste 118, San Antonio TX 78216	210.366.1230	Julie Kay Dillard	<a href="mailto:jdillard@medicalwholesale.com">jdillard@medicalwholesale.com</a>	medical supplies and equipment
19	Oates Specialties LLC (w9,no sam,edgar)	151 FM 1696 Road E, Huntsville TX 77320	936.295.4459	Drayton Pittmon	<a href="mailto:drdre@oatesspecialties.com">drdre@oatesspecialties.com</a>	innovative athletic training tools
20	ODP Business Solutions LLC (#1000685) (w9,sam,edgar)	6600 North Military Trail, Boca Raton FL 33496-2434	210.218.8385	Valya Broyer	<a href="mailto:beth.stephenson@odpbusiness.com">beth.stephenson@odpbusiness.com</a>	office supplies, furniture, instructional supplies
21	O'Reilly Auto Enterprises dba O'Reilly Auto Parts (w9,sam,edgar)	233 S Patterson Ave, Springfield MO 65802	417.829.5879	Roanen Barron	<a href="mailto:probids@oreillyauto.com">probids@oreillyauto.com</a>	automotive, truck, bus, and heavy-duty parts, tools, paints, diagnostic and repair equipment, accessories and shop supplies

**RFP 24-05 General Products and Services**  
**Vendor Listing**  
**For Board Mtg: 11/21/2024**

ITEM	COMPANY (vendor #)	ADDRESS	PHONE	CONTACT	EMAIL	PRODUCT/SERVICES
22	OTC Brands Inc / Oriental Trading Co (#1101153) (w9,sam,edgar,COI)	4206 S 108th St, Omaha NE 68137	800.228.0038	Crystal Witthuhn	<a href="mailto:bids@oriental.com">bids@oriental.com</a>	educational products, STEM, arts & crafts, school supplies, office supplies, advertising specialties, gift ware, party supplies, toys and novelties
23	Positive Promotions Inc (#0059391) (w9,sam,edgard)	15 Gilpin Ave, Hauppauge NY 11788	877.258.1225	Luke Marchese	<a href="mailto:bids@positivepromotions.com">bids@positivepromotions.com</a>	turnkey solutions for promotional, educational, health & wellness, safety, recognition and reward activities - catalog
24	Really Good Stuff LLC (#0062552) (w9,sam,edgar,COI)	5 Research Dr Ste 150, Shelton CT 06484	877.867.1920	Lynn Yeager	<a href="mailto:bidsupport@reallygoodstuff.com">bidsupport@reallygoodstuff.com</a>	educational products, curriculum support materials for language arts, math, science, social studies and stem-steam
25	Richard Page / Front Page Photography (#0087509) (w9,no sam,edgar)	12516 Old Spanish Tr, Live Oak TX 78233	210.789.3632	Richard Page	<a href="mailto:frontpagephotography@msn.com">frontpagephotography@msn.com</a>	photography - proms, families, headshots, senior grads, sports, schools, bands
26	Romeo Music (#0091279) (w9,sam,edgar)	136 Levee Pl, Coppell TX 75019	214.673.6002	Julie Romeo	<a href="mailto:julie@romeomusic.net">julie@romeomusic.net</a>	sales, installation and training on music technology products

**RFP 24-05 General Products and Services**  
**Vendor Listing**  
**For Board Mtg: 11/21/2024**

<b>ITEM</b>	<b>COMPANY (vendor #)</b>	<b>ADDRESS</b>	<b>PHONE</b>	<b>CONTACT</b>	<b>EMAIL</b>	<b>PRODUCT/SERVICES</b>
27	School Specialty LLC (#1000163) (w9,sam,edgar)	W6316 Design Drive, Greenville WI 54942	888.388.3224	Sarah Peterson	<a href="mailto:bidnotices@schoolspecialty.com">bidnotices@schoolspecialty.com</a>	reference bid #Q513857 for catalog discount pricing
28	Southern Floral Company (#1101245) (w9,no sam,edgar)	1313 W 20th Street, Houston TX 77008	713.880.1300	Marixa Frias	<a href="mailto:marixafr@sofloco.com">marixafr@sofloco.com</a>	floral wholesale distributor
29	Sweetwater Sound LLC (#0093782) (w9,sam,edgar)	5501 US Hwy 30 W, Fort Wayne IN 46818	800.222.4700	Kyle Travis	<a href="mailto:procurementoffice@sweetwater.com">procurementoffice@sweetwater.com</a>	music instrcuments and pro audio gear

# LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT

**FORM CIS**

(Instructions for completing and filing this form are provided on the next page.)

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.

## OFFICE USE ONLY

Date Received

**1** Name of Local Government Officer

**2** Office Held

**3** Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code

**4** Description of the nature and extent of employment or other business relationship with vendor named in item 3

**5** List gifts accepted by the local government officer and any family member, if aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100 during the 12-month period described by Section 176.003(a)(2)(B).

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

Date Gift Accepted \_\_\_\_\_ Description of Gift \_\_\_\_\_

(attach additional forms as necessary)

**6** **AFFIDAVIT**

I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to each family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a)(2)(B), Local Government Code.

\_\_\_\_\_  
Signature of Local Government Officer

AFFIX NOTARY STAMP / SEAL ABOVE

Sworn to and subscribed before me, by the said \_\_\_\_\_, this the \_\_\_\_\_ day  
of \_\_\_\_\_, 20 \_\_\_\_\_, to certify which, witness my hand and seal of office.

\_\_\_\_\_  
Signature of officer administering oath

\_\_\_\_\_  
Printed name of officer administering oath

\_\_\_\_\_  
Title of officer administering oath



## **LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT**

Section 176.003 of the Local Government Code requires certain local government officers to file this form. A "local government officer" is defined as a member of the governing body of a local governmental entity; a director, superintendent, administrator, president, or other person designated as the executive officer of a local governmental entity; or an agent of a local governmental entity who exercises discretion in the planning, recommending, selecting, or contracting of a vendor. This form is required to be filed with the records administrator of the local governmental entity not later than 5 p.m. on the seventh business day after the date on which the officer becomes aware of the facts that require the filing of this statement.

A local government officer commits an offense if the officer knowingly violates Section 176.003, Local Government Code. An offense under this section is a misdemeanor.

Please refer to chapter 176 of the Local Government Code for detailed information regarding the requirement to file this form.

### **INSTRUCTIONS FOR COMPLETING THIS FORM**

*The following numbers correspond to the numbered boxes on the other side.*

- 1. Name of Local Government Officer.** Enter the name of the local government officer filing this statement.
- 2. Office Held.** Enter the name of the office held by the local government officer filing this statement.
- 3. Name of vendor described by Sections 176.001(7) and 176.003(a), Local Government Code.** Enter the name of the vendor described by Section 176.001(7), Local Government Code, with whom the officer has an employment or other business relationship as described by Section 176.003(a)(2)(A), Local Government Code.
- 4. Description of the nature and extent of employment or business relationship with vendor named in item 3.** Describe the nature and extent of the employment or other business relationship with the vendor in item 3 as described by Section 176.003(a)(2)(A), Local Government Code.
- 5. List gifts accepted, if the aggregate value of the gifts accepted from vendor named in item 3 exceeds \$100.** List gifts accepted during the 12-month period (described by Section 176.003(a)(2)(B), Local Government Code) by the local government officer or family member of the officer from the vendor named in item 3 that in the aggregate exceed \$100 in value.
- 6. Affidavit.** Signature of local government officer.