

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
OF
SHERIDAN SCHOOL DISTRICT 48J**

March 18, 2020

The Board of Directors of District No. 48J, Yamhill County, State of Oregon, by common consent convened in Regular Session at the Sheridan High School in said district at 6:00 p.m. on the 18th day of March 2020.

1. PLEDGE OF ALLEGIANCE

Scott Burke called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

2. ROLL CALL

Board:

<input checked="" type="checkbox"/>	Michael Griffith, Director
<input checked="" type="checkbox"/>	Larry Deibel, Director
<input checked="" type="checkbox"/>	Samantha Bagby - Director
<input checked="" type="checkbox"/>	Judy Breedon, Vice Chair
<input checked="" type="checkbox"/>	Scott Burke, Chairperson

Others Present:

Steve Sugg, Superintendent
Penny Elliott, District Secretary
DeAnn O'Neil, Fiscal Manager
Emilie Molloy, Fiscal Assistant
April Bell, parent and community member
Keely Jones Dearth, FCS IA and parent
Tiffany Wertz, SHS Secretary/Classified President

Press:

<input checked="" type="checkbox"/>	Paul Daquilante – News Register
<input checked="" type="checkbox"/>	Herb Swett - Bulletin

3. APPROVAL OF AMENDED AGENDA (CONSENT AGENDA) Action Items

1. Meeting Minutes
 - A. Regular Board Minutes – February 19, 2020
 - B. Work Session Minutes – February 24, 2020
2. Letter of Resignation
 - A. Steven Sugg, Sheridan School District Superintendent, last day effective June 30, 2020.
3. New Staff
 - A. Mari McGovern, Temporary SHS IA, start date effective February 27, 2020.
 - B. Katherine Desnoyers Musgrave, temporary FCS IA, start date effective March 2, 2020.
 - C. Brande Elston, temporary FCS IA, start date effective March 2, 2020.
 - D. Marilyn Walker, temporary FCS MS ELA Teacher, start date effective March 16, 2020.

Motion to accept the consent agenda

Motion: Samantha Bagby Second: Michael Griffith Motion passed unanimous

4. PRESENTATIONS:

- a. **FCS PE Presentation (Will Worley & Ryan King)**
 - Not presented

**MINUTES OF MEETING OF SCHOOL DISTRICT BOARD
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March 18, 2020

b. OSBA Superintendent Search Presentation

- Declare vacancy as of July 1, 2020
- Officially hire OSBA to facilitate
- Adopt a calendar for superintendent search (version 2) – April 30 is a training meeting (6 pm) – training for board and screening committee/executive session, start at 5 pm on May 7th – executive session / screening committee (interview questions/interview training), hiring around June 1st.
 - Screening committee – depending on meeting restrictions – Next board meeting approve committee, by motion of board this is our screening committee (19 people)
 - Screening committee comes and observes the interviews, take notes, OSBA will facilitate between meeting and the board
 - Number of interview depend on the number of candidates
- Qualities and Qualifications
 - Guide us through the whole process
 - To expand and improve on current district successes while valuing data driven decision making (bullet all on its own)
 - In compliance with Oregon law and as it pertains to and student success act /(add on 2nd question from the end) and local bonds during invites
 - Strike the Yamhill county, end it in Sheridan
 - At the top, replace “should” instead of must

Send changes to OSBA

- Salary rates: \$125,000 – ~~\$140,000~~ 135,000

5. PUBLIC INPUT: - NONE -

6. ADMINISTRATIVE/PROGRAM REPORTS

- Faulconer-Chapman School – Report Included
 -
- Sheridan High School – Report Included
 -
- Special Programs
 -
- Sheridan Japanese School – Report Included
 -
- Fiscal Report - Report Included
 -
- Superintendent– Mr. Sugg reported:
 1. Website Update
 - Contracted with Blackboard
 - Go live date in April

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March 18, 2020

- 2. COVID-19
 - School is closed to the April 28, 2020, directed by Governor Brown
 - Lunches will be served
 - Plan to provide supplementary learning to students
 - How to serve students who are outside placements
 - How to serve all the students
 - How will this effect high school students / graduation/credits / waiting on statewide guidance on this issue
 - Providing materials to student by on-line or physically (by bus when lunch is distributed
 - How classified staff help support
 - Mental health cleared to help
 - School counselors reaching out
 - Pay all our employees / met with union reps
 - Following guidance as it develops

- 3. Pre-School Promise
 - Funded through Early Learning Division
 - Be at FCS, 18 seats / add an extra 18 to have total of 36 seats

7. NEW/UNFINISHED BUSINESS: Action Items

A. Correction Plan of Action..... Mr. Sugg

Finding in the 1018-2019 district audit, requirement by state to have a Plan of Action

Motion to approve the Correction Plan of Action for the 2018-2019 audit

Motion: Judy Breeden Second: Michael Griffith Motion passed unanimously

B. Student Investment Account (SIA) Grant..... Mr. Sugg

Read over the completed Sheridan School District SIA application with the board

Motion to approve the Sheridan Student Investment Account application 20-21

Motion: Samatha Bagby Second: Larry Deibel Motion passed unanimously

C. Regional CTE Center..... Mr. Sugg

Location is in Salem, \$250,000 investment to become part of it

Recommend not to take action, and build up Sheridan's CTE programs with this money

Motion – NO MOTION – board decided not participate at this time

Motion: Second: Motion passed unanimously

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March 18, 2020

D. Declare Superintendent Vacancy..... Mr. Sugg

Declared superintendent position vacant as of July 1, 2020.

Motion to declare Superintendent for Sheridan District is Vacant as of July 1, 2020

Motion: Judy Breeden Second: Michael Griffith Motion passed unanimously

E. Hire OSBA to Facilitate Search Process..... Mr. Sugg

Board agreed to hire OSBA to facilitate superintendent search process

**Motion to approve that the Sheridan School District hires OSBA to Facilitate the
Sheridan Superintendent Search Process**

Motion: Judy Breeden Second: Samantha Bagby Motion passed unanimously

F. Approve Executive Search Process Calendar..... Mr. Sugg

**Motion the Sheridan School District approves the Executive Search Process Calendar
(version 2), with changes discussed**

Motion: Judy Breeden Second: Larry Deibel Motion passed unanimously

G. Adopt Desired Qualities and Qualifications..... Mr. Sugg

- To expand and improve on current district successes while valuing data driven decision making (bullet all on its own)
- In compliance with Oregon law and as it pertains to and student success act /(add on 2nd question from the end) and local bonds during invites
- Strike the Yamhill county, end it in Sheridan.
- At the top, replace “must” with Should

Motion to approve the Adopt desired Qualities and Qualifications with added changes

Motion: Samantha Bagby Second: Michael Griffith Motion passed unanimously

H. 2019-2020 District Calendar Changes due to COVID-19..... Mr. Sugg

Recommend to cancel Parent Teacher conference in April and teachers call the student/parent at least twice a week

**Motion to approve the changes to the 2019-2020 District Calendar to cancel
Parent/Teacher conference on April 8 & 9**

Motion: Samantha Bagby Second: Judy Breeden Motion passed unanimously

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March 18, 2020

- 8. Board Comments: NONE**
Larry Deibel:
Judy Breeden:
Michael Griffith:
Samantha Bagby:
Scott Burke:

NEXT MEETING AGENDA – Wednesday, April 15, 2020 at 6:00 p.m.

9. UPCOMING EVENTS

- a. **March 18, 2020: School Board Meeting, 6pm**
- b. **March 23 – 27, 2020: NO SCHOOL – Spring Break**
- c. **April 8, 2020: Parent Teacher Conferences, 3:30 – 7:30 pm**
April 9, 2020: Half Day of School/Parent Teacher Conferences, 1 – 7:30 pm
- d. **April 10, 2020: NO SCHOOL**
- e. **May 5, 2020: Budget Committee Meeting #1, 5:30 pm**
- f. **May 12, 2020: Budget Committee Meeting #2, 5:30 pm**
- g. **May 20, 2020: School Board Meeting, 6 pm**
- h. **May 25, 2020: NO SCHOOL – Memorial Day Holiday**
- i. **June 6, 2020: SHS Graduation, 2 pm**
- j. **June 10, 2020: 8th Grade Promotion, 7 pm**
- k. **June 11, 2020: Kindergarten Graduation, 6 pm**
- l. **June 12, 2020: Half day – Last day of school for students**
- m. **June 17, 2020: Budget Hearing Meeting, 6 pm**
June 17, 2020: School Board Meeting, 6 pm

10. ADJOURNMENT

Adjourned: 7:53 pm

Respectfully Submitted by:
Penny Elliott

Superintendent/Designee

Board Chair/Designee