



# UNITED INDEPENDENT SCHOOL DISTRICT AGENDA ACTION ITEM

**Topic:** Approval of Awarding Qualifications for Professional Services for Architectural Services for District Wide Construction and General Maintenance Projects and authorize District Administration to Negotiate and Enter Into a Contract with Said Proposer(s) and Other Matters Related Thereto

**Submitted by:** Ms. Cordelia Flores-Jackson /Mr. Ignacio Alaniz    **of:** Purchasing Department

**Approved for transmittal to school board:** May 21, 2014

**Recommendations:**

Staff recommends the UISD board of trustees approve the following Bids, Proposals, & Qualifications as presented:

The Facilities Committee reviewed all proposals for **RFQ 2014-061 Architectural Services for District Wide Construction and General Maintenance Projects** and recommends the following:

**Most Qualified**

Cavazos & Associates

**Secondary Most Qualified**

Frank Architects Inc.

**Rationale:**

Staff has complied with all applicable federal, state and local purchasing policies and procedures in obtaining pricing information for the items listed above. Staff is recommending the awards based on being the best value to the district.

**Budgetary Information:**

CIP Budget and Bond 2013 Proceeds

**Board Policy Reference and Compliance**

CH local – purchasing and acquisition

CH legal – purchasing and acquisition

CV Local

CV Legal

CVB Local

CVB Legal




# UNITED INDEPENDENT SCHOOL DISTRICT

Ignacio Alaniz, Director of Construction

## Memorandum

To: Ms. Cordelia Flores Jackson, Director of Purchasing

From: Ignacio Alaniz, Director of Construction 

Date: April 30, 2014

RE: RFQ No. 2014-061: Architectural Services for District-Wide Construction

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The Facilities Committee reviewed all proposals received for RFQ No. 2014-061, "Architectural Services for District-Wide Construction" and recommends:

Cavazos & Associates  
Frank Architects Inc.  
Munoz & Company

as the best qualified architectural firms for FY 2014.

The committee was composed of the following Administrators:

1. Eddie Zuniga, Associate Superintendent
2. Enrique Rangel, Assistant Superintendent
3. Ignacio Alaniz, Director of Construction Management
4. Juan Davila, Director of Facilities Maintenance & Operations
5. Cesar Trevino, Director of Energy/Environmental Management

The following criteria were used to evaluate all proposals:

1. Capability to perform all or most of the services required for referenced projects.
2. Recent experience in school district minor construction (JOC) and general maintenance projects comparable to the proposed services listed above.
3. Professional background and caliber of key personnel.
4. Capability to meet schedules and deadlines.
5. Quality of projects previously undertaken.
6. Copies of insurance requirements must be submitted with statement.
7. List of references from school districts for previously completed construction projects.

If you have any questions, please let me know.

Construction Management Department

**RFQ 2014-061 Architectural Services for District Wide Construction and General Maintenance Projects**  
Summary of Evaluations

<b>Project</b>	<b>Trade</b>	<b>Proposers</b>	<b>Location</b>	<b>Principal</b>
<b>RFQ 2014-061</b>	Architectural Services	Cavazos & Associates	Laredo, Texas	Guillermo Cavazos
		Frank Architects	Laredo, Texas	Frank Rotnofsky
		Munoz & Company	San Antonio, Texas	Randall C. Hohlaus