

October 21<sup>st</sup> 2025

Aitkin Public Schools  
306 2<sup>nd</sup> St. NW  
Aitkin, MN 56431

Dear Lisa,

I am writing to formally inform you of my resignation from my position as full-time registered nurse at Aitkin Public Schools. I apologize greatly for any inconvenience that this may cause. I am very grateful for this opportunity and deeply saddened by this difficult decision. However, at this time in my life due to personal reasons I am not able to take on the full-time responsibilities of this role.

If I can assist in anyway, please let me know and I will be happy to help.

Thank you very much for your support and understanding.

Sincerely,

Shelby Trebby, RN