

CCC BOARD OF EDUCATION – TOPIC SUMMARY	
Topic:	Minutes of the Regular Sessions from February 21, 2024
Date:	March 20, 2024
Division/Department:	President’s Office
<b>RECOMMENDATION:</b>	Approval of the Minutes for February 21, 2024



**BOARD OF EDUCATION MEETING  
MINUTES  
February 21, 2024**

**Clackamas Community College  
Roger Rook Hall – room RR 111 A & B  
19600 Molalla Ave,  
Oregon City, OR 97045**

**WORK SESSION**

*Chair Kathy Hyzy called the Work Session of the Clackamas Community College Board of Education to order at 6:02 p.m. on February 21, 2024 in Roger Rook RR 111 A & B.*

**I. GRANTS PRESENTATION**

*Amy Cannata, Grants Development Director, and Britany Ellerbrook, Director of Future Ready Oregon Career Pathways, provided a presentation regarding grants the College has applied for and received.*

*Amy introduced Laura Lundborg, Grants Coordinator, a new position to the Grants department. She mentioned that the Grants department had submitted 16 grant proposals in 22/23 and were awarded 13 with \$3,853,612 funding and \$273,655 funding that covered in-direct costs generated from the grants process. There was more support needed for grants, so the department completed a CCC Federal Grants Compliance Manual and CCC Grant Cycle Management Handbook. They also started a support group and a database.*

*Amy reviewed a few of the grants that have ended and the accomplishments of those grants such as the U.S. Department of Labor Demonstration Grant Job Corps Scholars, Grants Funds Providing Wraparound Support, U.S. Department of Labor RENEW-IT, Higher Education Coordinating Commission (HECC) Career Pathways, and Future Ready Oregon.*

*Britany shared information regarding the HECC Career Pathways grant and Future Ready Oregon grant related to the Career Pathways program.*

*Amy continued by explaining the grants they would be preparing for moving forward.*

*Chair Hyzy adjourned the Work Session at 6:30 p.m.*

## **REGULAR SESSION**

### **I. CALL TO ORDER**

*Chair Kathy Hyzy called the regular meeting of the Clackamas Community College Board of Education to order at 6:33 p.m. on February 21, 2024.*

### **II. ROLL CALL**

**PRESENT:** 5 – Board Members Kathy Hyzy, Wade Hathhorn, Irene Konev, Jane Reid, and Rob Wheeler

**ABSENT:** 1 – Board Members Aaron Woods

### **COLLEGE**

**REPRESENTATIVES:** 8 – President Tim Cook, Vice President David Plotkin, Vice President Jeff Shaffer, Full-time Faculty President Nora Brodnicki, Association of Classified Employees President Kelly White, Associate Faculty President Christopher Zimmerly-Beck, Associated Student Government President Olivia Gordon, Recorder Kattie Riggs, and other CCC staff.

### **III. LABOR AND LAND ACKNOWLEDGEMENTS**

*Chair Hyzy called upon Irene Konev to read the Land and Labor Acknowledgements.*

### **IV. PUBLIC COMMENTS**

*Chair Hyzy called upon those wishing to speak before the Board.*

*There were none.*

### **V. CONSENT AGENDA**

1. The Board considered the approval of the following:
  - a. Minutes (Regular Session) 01.17.2024
  - b. Minutes (Special Session) 02.12.2024
2. The Board acknowledged the acceptance of the following:
  - a. Monthly Financial Reports
  - b. Personnel Report

**R23/24-23 Motion made by Wade Hathhorn, seconded by Irene Konev, to approve and accept Consent Agenda items 1a through 2b. The motion carried by the following vote:**

**Aye: 5 – Board Members Kathy Hyzy, Wade Hathhorn, Irene Konev, Jane Reid, and Rob Wheeler**

### **VI. NEW BUSINESS – FIRST READ**

1. Budget Principles

*Jeff Shaffer, Vice President of Finance and Operations, provided the overview for the Board's budget principles and asked if they had any changes they would like to make for this upcoming budget cycle.*

## 2. 2024-25 Tuition and Fees

*Jeff Shaffer, Vice President of Finance and Operations, provided the overview for 2024/2025 tuition and fees. Jeff shared comparisons of tuition and fees as Clackamas Community College (CCC) relates to the other 16 community colleges in Oregon.*

## VII. NEW BUSINESS – ACTION

### 1. Resolution No. R23/24-24, Declaring Clackamas Community College Board of Education Position in Zone 4 Vacant

*Chair Hyzy shared that the Board had conducted interviews and voted to appoint someone to the vacant Board position in zone 4, but that person declined to accept the appointment. The Board needed to declare the position vacant again before voting to appoint another individual to the Board position.*

**R23/24-24a Motion made by Irene Konev, seconded by Rob Wheeler, to approve Resolution No. R23/24-24, Declaring Clackamas Community College Board of Education Position in Zone 4 Vacant. The motion carried by the following vote:**

**Aye: 5 – Board Members Kathy Hyzy, Wade Hathhorn, Irene Konev, Jane Reid, and Rob Wheeler**

**R23/24-24b Motion made by Rob Wheeler, seconded by Jane Reid, to appoint Josephine Crenshaw to the CCC Board of Education position in Zone 4. The motion carried by the following vote:**

**Aye: 5 – Board Members Kathy Hyzy, Wade Hathhorn, Irene Konev, Jane Reid, and Rob Wheeler**

## VII. STUDENT/FACULTY PRESENTATIONS

### 1. Water Environment Treatment (WET) Program Presentation with Student(s)

*Sue Goff, Dean of Arts and Sciences, introduced Engineering Science Department Chair Matt LaForce.*

*Matt introduced the recent graduate from the CCC WET program, Victoria Mendez, and additional faculty member James Nurmi.*

*Victoria shared the experiences she had during her time at CCC in the WET program and how it led into the career she has today. She provided background as to what led her to get involved in the WET program and enjoyed it.*

*Matt provided information regarding the partners and programs. He emphasized the critical importance of water, highlighting its role in survival and the interconnectedness of water supply and wastewater treatment. They discussed the evolving field, now referred to as resource recovery, with a focus on turning waste into valuable products like fertilizer. The urgency of addressing global water challenges was underscored by the World Health Organization's report on 1.4 million deaths due to a lack of safe drinking water.*

*The Portland metro area was praised for its advanced water treatment facilities, constituting a \$400 billion industry, ranking third in size behind electricity and oil. Job prospects in water and wastewater management were highlighted as excellent, driven by an impending "silver tsunami" of retirements in the industry. The program's strategic priorities included responsive learning environments, holistic student support, and a commitment to diversity, equity, and inclusion.*

*Matt also detailed partnerships and grants that supported underrepresented groups and provided financial aid to students. They highlighted the program's success with a high placement rate (85%) and emphasized the importance of certifications in securing higher-paying positions. The presentation concluded with an overview of community engagement, including short schools, operator training, and backflow testing, showcasing the program's impact on the water industry.*

## 2. Associate Faculty Presentation

*Tara Sprehe, Dean of Academic Foundations and Connections, introduced Associate Faculty Allison DeFreese.*

*Allison provided some information about projects and different programs she has worked on at Clackamas Community College including but not limited to translating materials from other languages into English. She helped with the creation of the Early Childhood Education program in Spanish. She also shared books that have been published that she had translated and left some of them for the Board members.*

## VIII. ASSOCIATION REPRESENTATIVE REPORTS AND COMMENTS

### 1. Associated Student Government (ASG)

### 2. Associate Faculty (Previously Part-Time Faculty) Association (CCCAFA)

### 3. Classified Association (ACE)

*Kelly White, ACE President, shared information about the quarterly newsletter they send out to their Classified members. Kelly shared sections of the newsletter including a contest they did regarding gratitude.*

### 4. Full-Time Faculty Association (FTF)

*Nora Brodnicki, FTF President, shared additional information regarding her written report. She discussed collaboration among departments. Acknowledged the tough times the College recently experience and showed appreciate and gratitude.*

## IX. COLLEGE REPORTS

### 1. President's Report

*President Cook asked Dean Jason Kovac to introduce the College's new Library Manager, Karina Young. He and Jeff Shaffer provided a cybersecurity incident update.*

*President Cook also shared the following:*

- *Dustin Bare received the Rising Star award at the Council of Student Services Association (CSSA) – Student Success and Retention Conference*

*Description: The Rising Star Award Recognizes a staff/faculty/management person who has contributed to the success of student services within their college or university through their use of personal initiative, analytical and critical thinking skills or problem-solving capability.*

- *Ask Tara Sprehe to come forward and receive congratulations for both the Public Service - Women in Leadership and Management Award (WILMA) and the Legacy of Excellence Award (also from the CSSA – Student Success and Retention Conference)*

*Description: The Legacy of Excellence Award recognizes those who have been long-term leaders within student services, and are recognized for creating long-lasting, sustainable, best practices at their institutions and within the field, supporting student success and providing outstanding contributions within community colleges in Oregon.*

- *Director Konev was on the Oregon Commission for Women and Senator Woods was appointed to the Oregon Commission for African American Affairs*
- *State of the College is this Friday, February 23, 2024, 9 – 10:30 AM, in Gregory Forum or via Zoom.*
- *Celebrating Black History month, CCC will be hosting the Truths and Transitions: Living His-Story, as Experienced Black Men Panel, on Tuesday, Feb. 27, 10 – 11:30 AM, in Roger Rook Hall, room RR 111 A & B.*

## **X. BOARD OPERATIONS**

### **1. Board Chair Business Report**

*Chair Hyzy shared the experience that she, Director Konev, Tim Cook, Lori Hall, and two student Olivia Gordon and Isabella Villagomez had in Washington, D.C. at the National ACCT Legislative Summit.*

### **2. CCC Education Foundation Report**

*Wade shared that the Foundation finished strong in 2023, raising \$1,430,687. He also invited folks to attend the Foundation's flagship luncheon event on May 15<sup>th</sup> at the Abernethy Center. During the cyber security event, many students faced new financial challenges, primarily with utilities and housing. The Foundation received 30 requests over two weeks, 8 of those requests were for students needing help staying housed, some even facing eviction. The Foundation was able to fulfill all 30 student requests by distributing \$19,730 and requests are still coming in.*

### **3. Oregon Community College Association (OCCA) Report**

*Jane shared information about the OCCA Executive Director position had been posted. Community College day of action was February 13<sup>th</sup>. OCCA launched its one-click legislative contacting service. The next Lunch and Learn would be on February 29<sup>th</sup>. The Oregon All-Academic Awards luncheon would be April 19<sup>th</sup>.*

### **4. Board of Education Community Reports**

*Each Board member provided updates about things they had participated in over the last month or two.*

## **XI. ADJOURNMENT**

*Chair Hyzy adjourned the meeting at 8:40 p.m.*

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Date

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Kattie Riggs, Recorder

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Kathy Hyzy, Board Chair

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Tim Cook, College President

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