

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF REGENTS
GALVESTON COMMUNITY COLLEGE DISTRICT
4015 Avenue Q
Galveston, Texas 77550
Room M-220 – Moody Hall
November 12, 2025
5:30 p.m.**

At the Regular Meeting of the Galveston Community College District Board of Regents, duly held on Wednesday, November 12, 2025, in Room M-220 of Moody Hall, commencing at 5:30 p.m., the following Regents were present:

Ms. Karen F. Flowers, Chairperson
Mr. Fred D. Raschke, Vice Chairperson
Mr. Michael B. Hughes, Secretary
Mr. Garrik Addison
Mr. Armin Cantini
Dr. Norman Hoffman
Mr. Raymond Lewis, Jr. (attended virtually, joined at 5:33 p.m.)
Ms. Mary R. Longoria
Ms. Carolyn L. Sunseri

Faculty and staff present included Dr. W. Myles Shelton, President, Ms. Veronica Atterberry, Mr. Tyree Bearden, Dr. Amy Borgemenke, Dr. Conrad Breitbach, Mr. Ed Chrnko, Mr. Jaime Cryer, Mr. Jeff Engbrock, Ms. Angie Hoermann, Ms. Vera Lewis-Jasper, Ms. Vicki Jernigan, Ms. Breanne Lorefice, Dr. Van Patterson, Ms. Jennifer Prochaska, Ms. LT Rivera, Ms. Ann Silvas, Ms. Kimberly Thomas, Dr. Mary Ana Thomas, and Dr. Tirizia York.

- I. CALL TO ORDER REGULAR MEETING:** Chair Flowers opened the Regular Meeting at 5:33 p.m. in Room M-220 of Moody Hall and determined a quorum was present.
- II. MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE:** Mr. Flowers began with a moment of silence and asked Dr. Hoffman to lead the Pledge of Allegiance.
- III. CERTIFICATION OF POSTING NOTICE OF REGULAR MEETING:**
Dr. Shelton confirmed that the notice of the Regular Meeting had been properly posted on November 6, 2025.
- IV. RECOGNITION OF GUESTS:** There were no guests in attendance.
- V. CONSIDER APPROVAL OF MINUTES FROM THE REGULAR MEETING OF OCTOBER 15, 2025, AND THE COMMITTEE OF THE WHOLE**

WORKSHOP/SPECIAL MEETING OF OCTOBER 13, 2025: A reading of the minutes was waived. Mr. Raschke moved to approve the minutes as published; Mr. Hughes seconded. The motion passed unanimously.

VI. CITIZENS DESIRING TO APPEAR BEFORE THE BOARD ON AGENDA AND NON-AGENDA ITEMS: There were no citizens desiring to appear before the Board.

VII. INFORMATIVE REPORTS:

1. Student Success Story: Dr. Shelton introduced this agenda item and Dr. Amy Borgemenke, Assessment and Survey Specialist who presented on the 2024-25 Graduate Profile. The number of certificates and degrees awarded each year reached a record high in academic year 2025. Seven hundred and fifty-nine degrees and certificates were awarded to 643 students. The top degree and certificate awarded in the 2024-2025 academic year was the AS in General Studies. The presentation also included the demographic profiles of the students, and looked at the percentages of first-generation students and Pell Grant eligible students that received degrees and certificates. Takeaways included, that awards continue to trend upward, General Studies, in preparation for transfer, continues to be the most popular major awarded, and graduates in different divisions have different profiles, much like the various students we serve.
2. Monthly Financial Reports –October: Mr. M. Jeff Engbrock, Comptroller/CFO, presented the financial report for the month of October. With 17 percent of the year completed, income generated was \$6,253,773 or 19.8 percent of the fiscal year 2025-26 revenue budget compared to 20 percent this time last year. State funds for September are \$2,662,968 or 50.5 percent of the budget, based on the change in how state funds are now distributed. Tuition and fees were \$3,083,613 or 54.9 percent of the budget compared to 48.2 percent last year. Local taxes are \$288,163 or 1.5 percent of the budget compared to 3.2 percent last year. Local Revenue is \$219,029 or 17.3 percent of the budget, compared to 21 percent last year. He reported that total expenses are \$5,958,926, or 18.9 percent of the expenditure budget, compared to 17.6 percent last year.

There was some discussion on the audit and timelines.

3. Annual Report of Required Training for New Board Members: Dr. Shelton presented this item to the Board. He let the Board know that in their folders is a document that has all the training requirements for governing members of Texas public institutions, for their reference. There is also a document that has what we have on file as completed trainings for each board member. If we are missing anything, please let Breanne know so that she can update the document.
4. Update on Identity Theft Prevention Program: Dr. Shelton presented this item to the Board. There have been no incidents of identity theft recorded on campus

during fiscal year 2025. The College continues to be diligent about training and following policies to protect our students and employees.

VIII. CONSENT AGENDA: Ms. Flowers proceeded with the Consent Agenda. Ms. Sunseri moved to approve the Consent Agenda and Action Items No. 5, 6, 7, 8, 9, and 11; Ms. Longoria seconded. The motion passed unanimously. A copy of the Consent Agenda is attached as **Exhibit A**.

IX. ACTION ITEMS:

1. Consider Facilities Committee Recommendation Regarding The Purchase of Real Property: Mr. Michael Hughes, Facilities Committee Chair, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the purchase of Real Property. The Committee had no recommendation for the Board, and no action was taken on this item.
2. Consider Facilities Committee Recommendation regarding Interlocal Agreements with the City of Galveston for use of Bernard Davis “Pony Colt” Stadium and the Lassie Leage Sports Complex-Carter Field: Mr. Michael Hughes, Facilities Committee Chair, presented this item to the Board. The Facilities Committee met prior to this meeting to consider a recommendation to the Board regarding the interlocal agreements with the City of Galveston for use of Bernard Davis “Pony Colt” Stadium and the Lassie League Sports Complex-Carter Field. This will be a five-year agreement for the period of 11/13/25 through 11/13/30.

It was the Committee’s Recommendation, and Mr. Hughes moved to approve the Interlocal Agreements with the City of Galveston for use of the Bernard Davis “Pony Colt” Stadium and the Lassie Leage Sports Complex-Carter Field and authorize the President to sign the agreements; Mr. Raschke seconded. The motion passed unanimously.

3. Consider Committee of the Whole Recommendation Regarding President Search Timeline and Search Plan: Ms. Karen Flowers, Committee of the Whole Chair, presented this item to the Board. The Committee of the Whole met prior to this meeting to consider a recommendation to the Board regarding the President Search Timeline and Search Plan.

It was the Committee’s Recommendation, and Ms. Flowers moved to approve the President Search Timeline and Search Plan; Ms. Sunseri seconded. The motion passed unanimously.

4. Consider Committee of the Whole Recommendation Regarding Appointments to the President Search Committee: Ms. Karen Flowers, Committee of the Whole

Chair, presented this item to the Board. The Committee of the Whole met prior to this meeting to consider a recommendation to the Board regarding appointments to the President Search Committee. By law, the Committee must have 2 Board Members serving on it and one must Chair the Committee. The remaining committee members will be comprised of faculty, staff and community members, and one student.

It was the Committee's Recommendation, and Ms. Flowers moved to appoint:

Galveston College Board Members

- Carolyn Sunseri, Chair
- Fred Raschke
- Raymond Lewis

Community Members

- Vic Pierson – Moody Bank
- Keith Bassett – Bassett Family Business; GEDP and Chamber; Sealy-Smith Foundation
- Samantha Seale Miro - UTMB/SON
- Dr. Vivian Hernandez - GISD
- Alan Mathews – Retired from Moody Foundation, Former GC Assistant BB Coach

Faculty, Staff, and Student

Faculty

- Tyree Bearden – Electronics, Faculty Senate President
- Don Davison – Business, Faculty Senate Vice President
- Daniel Fink – Radiology, Division Director for Health Science Programs

Retired Faculty

- Dr. Larry Blomstedt – Retired GC History Professor, Author

Staff

- Amanda Lozano – Student Advisor, BBS
- Kelly Raines – Athletic Director and Head Softball Coach

Student

- Mariana Hernandez Lima – SGA President

Ms. Longoria seconded. The motion passed unanimously.

5. Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2025-2027 Grant Award: The Board unanimously accepted the Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2025-2027 Grant Award. This item was passed in the Consent Agenda.
6. Consider Ratifying Acceptance of Houston Endowment Planning Grant for 2025-2026: The Board unanimously ratified the acceptance of the Houston Endowment Planning Grant for 2025-2026. This item was passed in the Consent Agenda.

7. Consider Ratifying Acceptance of CenterPoint Energy Foundation Grant: The Board unanimously ratified acceptance of the CenterPoint Energy Foundation Grant. This item was passed in the Consent Agenda.
8. Consider Approval of Proposal from America Mechanical Services, Inc. to Replace Central Plant Chiller #1: The Board unanimously approved the proposal from America Mechanical Services, Inc. to Replace Central Plant Chiller #1. This item was passed in the Consent Agenda.
9. Consider Approval of Proposal for Canon Copier Fleet Refresh: The Board unanimously approved the proposal for the Canon Copier Fleet Refresh. This item was passed in the Consent Agenda.
10. Consider Approval to Offer Engineering Technology Program (Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree): Ms. Vera Lewis Jasper, Dean of Technical and Professional Education, presented this item to the Board. Staff is requesting approval to offer an Engineering Technology Program in the Fall. The program will have 3 certificates. A Level 1 Certificate-Entry Level, a Level 1 Certificate-Advanced Level, and a Level 2 Certificate- Advanced Level along with the Associate of Applied Science Degree. Classes will be scheduled as a combination of face-to-face, hybrid and online classes and will include lecture and hands-on labs. All face-to-face meetings will be held at the main campus. This program will prepare students for entry-level positions as Engineering Technicians.

There was some discussion on what types of jobs these students would be eligible for after earning this certificate.

Ms. Sunseri moved to approve the Engineering Technology Program (Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree); Dr. Hoffman seconded. The motion passed unanimously.

11. Consider Approval of Faculty Change in Rank: The Board unanimously approved the Change in Rank for Ms. Angie Hoermann from Instructor to Assistant Professor, and Dr. Tirizia York, from Instructor to Associate Professor. This item was passed in the Consent Agenda.
12. Consider Adopting of Resolution to Cast Votes in the Galveston Central Appraisal District Board of Directors Election for the 2026 Term: Dr. Shelton presented this item to the Board. There are four candidates. Votes may be cast for one candidate or be divided between two candidates. Dr. Shelton asked the board to consider casting their votes for their nominee.

Mr. Cantini moved to cast all votes for Mr. Thomas Farmer; Mr. Raschke seconded. The motion passed unanimously.

X. SPECIAL REPORTS AND COMMENTS:

1. Student Representative: Ms. Mariana Hernandez Lima presented this item to the Board. The following updates were shared:

Events since last update:

- October 13th M&M Day- there were 80 participants.
- October 14th Bowling Night -17 students attended.
- October 15th Fiesta - 125 people attended. Culinary arts provided food and Ball High School Hispanic Dance performed.
- October 21st Cancer Walk - 71 students and faculty attended. Everyone received a pink cancer awareness shirt.
- October 28th Movie Night- 51 Students attended.
- October 27-30 Spirit Week – Students participated by dressing up for Marvelous Monday, Twin Tuesday, and Way Back Wednesday.
- October 30th Fall Fest- there was face painting, pumpkin bowling, caricatures, a haunted house, and a costume contest and 600 people attend the event. It was the largest attendance at an on campus event in some time.
- November 5th National Donut Day - Free donuts were given out to students. Students took photos and participated in a word search, and 168 people attended.

Upcoming Events:

- November 13th Game Night
- November 18th and December 5th - Movie Night at Primetime Theater
- December 2nd Bowling Night
- November 20th Movie on the Lawn- the movie is Wicked
- December 1st Rosa Parks Day – SGA will host trivia
- December 3rd Career Clothing Drive -donations can be brought to the Main Campus Atrium between 10 a.m. and 3 p.m.
- December 4th SGA will hand out “survival kits” for De stress Week
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Other Updates:

- SGA will be attending the Region V Conference at San Jacinto College on November 14th.
- SGA is working on a Legacy Project that will be a Mardi Gras float. Welding students will help build a railing and the theme will be Waves of Success.

2. Faculty Representative: Mr. Tyree Bearden, Faculty Senate President, introduced Dr. Mary Ana Thomas who presented on the Nursing Department. She emphasized that the department is a team and they are very thankful to be in the new building. She also shared that staff and students worked together to pack boxes for the move, and Nursing faculty and staff assembled the majority of the

new equipment. She shared department successes including attaining BSN accreditation, the hiring of a new director and faculty member, the Board of Nursing visited and recommended that the ADN program be removed off warning, and pass rates for the ADN program have been above 80 percent for the last two years.

3. President: Dr. Shelton asked that the nursing department stand to be recognized. He also recognized the two faculty that were approved for changes in rank. Ms. Angie Hoerman and Dr. York.

Other updates Include:

- Fall enrollment is 2,717. Our number of full-time students has increased by about 6 percent.
- The Dates to Remember Sheet is in the Board folders. He pointed out that the date for the called meeting in December is now December 11th at 8 a.m. There is a theater production, a new art exhibit, the college is closed for Thanksgiving, and the tentative dates are included for the Public Forum for the President Search.
- December 5th is the Employee Holiday Party.
- January 14th is the first date to file for a place on the General Election Ballot for the Board of Regents.
- On the Consent Agenda tonight, the Board approved about a million dollars in new grants. There is a grant that will help fund equipment for the LMRT dual credit program at Ball High, the Houston Endowment Grant to help fund student success, and the TRUE Grant that will support our new shipfitting program. We are excited for the opportunities that those grants will give us.
- Also approved on the agenda was the new MOU for baseball and softball. It is a five-year agreement.
- New student housing is on track. Contracts have been signed. Construction should begin just after Thanksgiving.
- The facilities master plan is moving forward.
- We are still working through the punch list on the HSEC.

4. Regents: There were no Regent reports.

5. Chairperson: Ms. Flowers thanked everyone for doing such a great job. We appreciate the hard work and hours you put in. Have a great Thanksgiving.

XI. ADJOURNMENT: There being no further business to come before the Board, the Regular Meeting adjourned at 6:19 p.m.

Michael B. Hughes, Secretary

APPROVED AS CORRECT:

Karen F. Flowers, Chairperson

Consideration of Consent Agenda

The consent agenda format is an organization process for meetings that allows the governing board to focus its time and attention on action items that require more elaboration, information, and/or discussion. The intent of the consent agenda is to support efficiency and effectiveness of the meeting.

A roll call of individual action items will determine the consent agenda. If a Regent has a question or plans to cast a negative vote regarding a specific recommendation, then the Regent(s) need to acknowledge their intention to the Chairperson by show of hand during the roll call. This action item will be considered in the regular order of business as an individual action item.

Those action items that the Regents plan to approve without further question or discussion will be placed on the consent agenda during roll call of individual action items. Upon the creation of the consent agenda, a motion, a second to the motion, and unanimous approval of the Board of Regents is needed to approve the action items. Upon approval of the consent agenda, the Board of Regents will proceed with the remainder of the agenda.

Tally of
Action Items:

	<u>Consent Agenda</u>	<u>President Recommended Separate Action</u>	<u>Board Separate Action</u>	<u>Page #</u>
#1 - Consider Facilities Committee Recommendation Regarding the Purchase of Real Property		✓		47
#2 – Consider Facilities Committee Recommendation Regarding Interlocal Agreements with the City of Galveston for use of Bernard Davis “Pony Colt” Stadium and the Lassie League Sports Complex-Carter Field		✓		48
#3 – Consider Committee of the Whole Recommendation Regarding President Search Timeline and Search Plan		✓		55
#4 – Consider Committee of the Whole Recommendation Regarding Appointments to the President Search Committee		✓		58
#5 – Consider Acceptance of Texas Higher Education Coordinating Board Texas Reskilling and Upskilling for Education (TRUE) 2025-2027 Grant Award	✓			59
#6 – Consider Ratifying Acceptance Houston Endowment Planning Grant for 2025-2026	✓			62
#7 – Consider Ratifying Acceptance of CenterPoint Energy Foundation Grant	✓			74

#8 – Consider Approval of Proposal from America Mechanical Services, Inc. to Replace Central Plant Chiller #1	<u>✓</u>	<u></u>	<u></u>	<u>77</u>
#9 – Consider Approval of Proposal for Canon Copier Fleet Refresh	<u>✓</u>	<u></u>	<u></u>	<u>78</u>
#10 – Consider Approval to Offer Engineering Technology Program (Level 1 Certificates, Level 2 Certificate, and Associate of Applied Science Degree)	<u></u>	<u>✓</u>	<u></u>	<u>140</u>
#11 – Consider Approval of Faculty Change in Rank	<u>✓</u>	<u></u>	<u></u>	<u>142</u>
#12 – Consider Adoption of Resolution to Cast Votes in the Galveston Central Appraisal District Board of Directors Election for the 2026 Term	<u></u>	<u>✓</u>	<u></u>	<u>143</u>