



August 9, 2021

Mr. Phillip Francis  
Director of Operations  
Livonia Public Schools  
15125 Farmington Road  
Livonia, MI 48154

RE: 2021 Bond Program  
Furniture Consulting Services Recommendation  
Project #1 – Staff Furniture & Library Media Centers  
Project #2 – Robotics & Dickinson Early Childhood Center

Dear Mr. Francis:

This letter transmits an update from Plante Moran Cresa (PMC) as it relates to the assignment to assist and advise Livonia Public Schools (LPS) in its selection of professional furniture consulting firms for the 2021 Bond Program. This update represents the mutual efforts of PMC, LPS administration and staff, and district legal counsel (the Project Team) to present a framework in order to identify, evaluate, and recommend furniture consulting firms for Project #1 – Staff Furniture & Library Media Centers and Project #2 – Career Tech Center & Dickinson Early Childhood Center.

#### **SELECTION PROCESS**

As part of the architectural/engineering (AE) RFP issued on May 11, 2021, Alternate #1 for Furniture Consulting Services was made a separate fee from all proposing firms. Upon completion of the AE selection process, however, the Project Team decided to continue discussions and analysis before providing a recommendation for the furniture consulting alternate.

Over the past weeks, the Project Team held internal discussions and follow-up conversations with the selected AE firms to understand all potential options for implementing furniture consulting services for the Bond Program. Upon completion of the discussions, the Project Team determined the furniture for each of the projects will be an extension of the overall design and integral to the functionality of each of the spaces. Therefore, to allow an efficient and integrated design of the furniture systems concurrently with the design of each of the projects, the team decided the best option for LPS would be for the AE on each respective project to also provide the furniture consulting services.

#### **RECOMMENDATION – PROJECT #1**

The Project Team recommends awarding the furniture consulting services contract for Project #1 – Staff Furniture & Library Media Centers for the 2021 Bond Program to **French Associates, Inc.**, pending final review of terms by district legal counsel.

The total contract amendment recommendation is \$206,000 and is further defined as follows:

\$4,000,000	Furniture Budget – Project #1
5.15%	Fee for Furniture Consulting Services
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\$206,000	Total Contract Amendment Recommendation

## RECOMMENDATION – PROJECT 2

The Project Team recommends awarding the furniture consulting services contract for Project #2 – Robotics and Early Childhood Center for the 2021 Bond Program to **TMP Architecture, Inc.**, pending final review of terms by district legal counsel.

The total contract amendment recommendation is \$52,000 and is further defined as follows:

\$800,000	Furniture Budget – Project #2
6.50%	Fee for Furniture Consulting Services
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\$52,000	Total Contract Amendment Recommendation

The furniture consulting fees will be a fixed lump-sum amount based upon the scope, budget, and timeline established in the RFP.

If you have any questions regarding the above information, please feel free to contact me at 248-675-9812 or [brian.weber@plantemoran.com](mailto:brian.weber@plantemoran.com). The Project Team is also available at the Board's convenience to answer any questions.

Sincerely,  
PLANTE MORAN CRESA



Brian Weber  
Owner Representative

CC: Dana Abrahams, Clark Hill  
Attachments: French Memo  
TMP Memo