

**Official Minutes of the
Oak Park Board of Education District 97,
970 Madison Street, Oak Park, Cook County, Illinois
Meeting November 15, 2016**

President Gates called the meeting to order at 6:00 p.m.

Present: Gates, O'Connor, Spatz, Spurlock, Felton, Brisben, and Datta (6:07 p.m.)
Absent: None
Also Present: Superintendent Dr. Carol Kelley, Assistant Superintendent for Finance and Operations Dr. Alicia Evans, Assistant Superintendent of HR Laurie Campbell, Chief Academic and Accountability Officer Dr. Amy Warke, Senior Director of Special Services Mike Padavic, Senior Director of Policy, Procedures and Communication Chris Jasculca, Sr. Director of Administrative Services Dr. Felicia Starks Turner, Senior Director of Technology Michael Arensdorff, Director of Curriculum and Instruction Carrie Kamm, and Board Secretary Sheryl Marinier

ROLL CALL

EXECUTIVE SESSION

Brisben moved, seconded by O'Connor, that the Board of Education move into Executive Session at 6:00 p.m. to discuss (Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Counsel for the District 5 ILCS 120/2(C)(1), Possible Litigation 5 ILCS 120/2(C)(11), Setting of a price for Sale or Lease of Property 5 ILCS 120/2(C)(6), Purchase or Lease of Real Property 5 ILCS 120/2(C)(5)). Roll call vote.

EXECUTIVE SESSION

Ayes: Brisben, O'Connor, Spatz, Felton, Spurlock, and Gates
Nays: None
Absent: Datta (arrived at 6:07 p.m.)
Motion passed.

OPEN SESSION

OPEN SESSION

O'Connor moved, seconded by Spurlock, that the Board of Education move into Open Session at 6:59 p.m. All members of the Board were in agreement. The meeting reconvened at 7:04 p.m.

PUBLIC HEARING CONCERNING THE INTENT OF THE BOARD OF EDUCATION TO SELL \$160,000,000 WORKING CASH FUND BONDS

PUBLIC HEARING

Alicia Evans came to the table. She invited those in attendance to speak regarding this topic and no one expressed interest in speaking.

PUBLIC COMMENT

PUBLIC COMMENT

Debbie Cooper, an Oak Park resident, read a statement encouraging the Board to rescind the retirement of Principal Cathy Hamilton. A folder containing additional letters in support of this request were also shared.

Lynne Zillman, a second grade teacher at Lincoln School, shared how Cathy Hamilton is a strong leader of Lincoln School, and noted that the building is operating highly effectively. She shared that Hamilton saved a colleague, oversaw construction, and is now leading her team in adjusting to the new curriculum. Zillman shared that because of the change in state law, Hamilton now needs to work three more years before retirement, and she believes that it makes sense to keep her in the district.

Cynthia Wilson, a Lincoln School teacher for eleven years, shared that Hamilton has dedicated her career to the Lincoln family. Wilson was ill and Hamilton helped her, and encouraged her to take a more active lead at the school. She suggested that allowing Hamilton to stay for three additional years would show integrity.

Mary Pat Eraci-Sullivan, a Teachers' Assistant (TA), spoke on behalf of the TAs at Lincoln. She shared that Hamilton is a vital leader. She is always working on plans and solving problems. She is a pillar of strength, and provides unity. Eraci-Sullivan noted that plans changed and now Hamilton wishes to stay. She suggested that by the Board showing Hamilton that they value her; it would also be telling the Lincoln School staff that they are valued. She suggested that some creative thinking may be necessary, but they are always telling the children that they can accomplish difficult tasks. Eraci-Sullivan shared that this is emotional for the Lincoln team, noting that Hamilton is their everyday hero.

PUBLIC COMMENT (Continued)

Christine Ashford, a fourth grade teacher, reported that she has worked for Hamilton for 15 years. She noted Hamilton's loyalty and constant support of the school. She shared that Hamilton always presents information in a way that helps the staff understand, and is solution orientated. She considers all perspectives, comes up with solutions, and offers valuable advice. Additionally, she noted that Hamilton fosters a safe and loving environment, and shows genuine care for all. Ashford shared that she has grown exponentially under her leadership. She shared that no one could have predicted the State's decision to discontinue early retirement, and allowing Hamilton to stay would be the honorable thing to do.

Caroline Nikolakakis, an Oak Park resident, Lincoln parent and District staff member, expressed shock at the news of Hamilton's retirement not be rescinded. She believes that it would be a travesty for someone to have to take half of their pension, and shared that she is hoping that Hamilton could stay. Nikolakakis reported that she teaches in the district too, and shared her admiration for Hamilton and how she runs Lincoln School. Nikolakakis reported that she has been attending the Board meetings, and asked the following questions. She is wondering what the connection is between the Board, the teachers, and the classroom? Are the Board members talking to teachers? Are they visiting schools? Will the Board be asking the teachers to take another pay freeze? How is the Board planning to ask administration and other stakeholders to share the Burdon? What is the cost (cost and maintenance expense) of Let's Talk? What was the cost of Fast Forward, including maintenance cost? How does the Board feel that the "ask" will impact the upcoming OPTA contract?

Susan McNish, a Lincoln teacher for 25 years, reported that she has worked with Hamilton for the entire time that she has been at the school. She noted that during Hamilton's leadership, she exemplified the vision and goals of the district. McNish noted that Lincoln School is unique. Under Hamilton's stewardship, Lincoln has been recognized for their learning environment. She noted that many of the people in attendance this evening are wearing T-shirts noting Lincoln pride. She shared that the Lincoln staff and families are a family and proud of what they accomplish. She noted that schools must be a place where kids feel safe and valued, and suggested that under Hamilton's leadership; we can be assured that this will occur.

Gretchen Spillane, an Oak Park resident, shared that she had four children who went through Lincoln School. She suggested that the Board "do the right thing". She shared that Hamilton was a wonderful principal for all four of her kids, and leads with respect and love. Spillane expressed surprise that this even happening, and suggested that we all live up to what we say we are going to do.

Lisa Magnuson, an Oak Park resident, parent of two kids at Lincoln School and the Lincoln School PTO President, shared how she has been fielding calls and emails recently about this topic. She noted that the overwhelming response is in support of Principal Hamilton. Magnuson shared that she moved to Oak Park to be a part of this community for generations, and suggested that this community takes care of each other. She noted that Hamilton and her team show up for us every day.

Mary Berg, a River Forest resident, had generations of family members who attended Oak Park schools. She reported that a similar thing occurred in 1998, when Superintendent Fagan told teachers to write their retirement letters before it was approve by the Senate. Berg asked the Board to think about the person and her life.

Matthew Tushman, an Oak Park resident, shared that he has three children, one of which attends Lincoln School. He noted that Hamilton is a phenomenal leader. He shared that his son missed a lot of school last year, but Hamilton was extraordinary. The school could not have done one additional thing for his son. Tushman expressed concern that because of the State that Hamilton would have to retire. He asked that the Board find a way to keep Hamilton as long as she wants to stay.

Kate Sizemore, an Oak Park resident and Lincoln parent, shared that a lot of schools want to be like Lincoln. She noted that every Memorial Day, Hamilton does this amazing scout procession around the block with readings in honor of all the veterans. Sizemore suggested that a State error should not mess up Hamilton's life.

Catherine Knox, an Oak Park resident and a Lincoln teacher since 2009, shared that she has seen many changes in the district. She suggested that Hamilton is a steadfast rock for the community. She explained that families are talking about how the decision should be to "do the right thing", and that decision starts with the Board, and reminded the Board that they have a choice to "do the right thing". She noted that they will eventually look for a new principal, and she read a list of the qualities that should be sought in the next principal. She went on to remind the Board that they already have those qualities in Hamilton. Knox noted that teachers work harder at Lincoln, they are encouraged to use their skillsets and creativity. Knox asked the Board to be loyal to someone who has been loyal to the district.

RESOLUTION IN RECOGNITION OF NATIONAL SCHOOL BOARD MEMBER DAY

Dr. Kelley read the following resolution in recognition of National School Board Member's Day

WHEREAS, The District 97 School Board members are elected to sit in trust for our diverse communities, and in that capacity are charged with meeting the community's expectations and aspirations for the public education of their children; and

WHEREAS, The District 97 School Board members are entrusted with the guardianship and wise expenditure of scarce tax dollars, and they are responsible for maintaining and preserving the buildings, grounds, and other areas of the school district that the community has put in their trust; and

WHEREAS, The District 97 School Board members are responsible for providing leadership that ensures a clear, shared vision of public education for our schools, that sets high standards for the education of all students, and requires the effective and efficient operation of their districts; and

WHEREAS, The District 97 School Board members adopt public policy to give voice to that leadership and employ a superintendent to administer Board policy, and are also responsible for the regular monitoring of the district's performance and compliance with state policy; and

WHEREAS, The District 97 School Board members selflessly volunteer countless hours to public service by attending Board meetings, committee meetings and community meetings with no compensation; and

WHEREAS, Decisions made by school Board members directly impact the quality of life in our community, placing them as the front line of American democracy;

THEREFORE, BE IT RESOLVED, by the Administrators of Oak Park Elementary School District 97, that we proclaim November 15, 2016, as "School Board Members Day" as a way to honor President Jim Gates, Vice President Amy Felton, and Board members Graham Brisben, Rupa Datta, Jim O'Connor, Bob Spatz and Holly Spurlock who devote their time and energy for the successful education of our children.

Additionally, Dr. Kelley reported that President Gates and member Spatz each earned the title of Master Board member from the Illinois Association of School Boards.

REPORTS**STUDENT PERFORMANCE REPORT**

Dr. John Gatta and Emily Fenske came to the table. Dr. Gatta shared that this is the third time that he has presented an annual report to the Board. He noted a lot of changes with the data tracking and explained what it means to be high school and/or college ready. He reported on a major policy shift, noting that there is more autonomy for states and local school district to define quality and implement accountability systems. He explained that the challenge is that districts have a lot to deal with; strategic planning, school improvement, college and career readiness, personalized learning and program evaluation. Gatta shared that districts need to be deliberate in identifying what they want to identify in each of the students. He noted that the district did well under the No Child Left Behind standards and is consistently 10 to 13 percent above the State.

Gatta noted the biggest drop in scores in language convention (writing) and suggested that the move from paper testing to online testing could have contributed to the decline. Overall, District 97 students are showing a shift up compared to the national numbers.

He explained that the What Works Clearing House uses the effect size of 0.25 standard deviations or larger, noting that they are considered to be substantively important. Looking at the data this way demonstrates that the district did not show expected growth as expected compared to the State. However, looking within the district (PARCC and MAP) demonstrates expected growth in the elementary schools. Additionally, the math sub groups show expected growth except for lower income, and reading demonstrates that more sub groups are showing expected growth.

Gatta shared that the State is considering the Educational Quality Under Every Student Succeeds Act (ESSA) under the Illinois Balanced Accountability Model (BAM) which would review student success in context and broader definitions of quality.

Board comments included interest in seeing the district's data compared to the 19 peer districts and knowing if the scores are expected to improve as the students become accustomed to testing online. Interest was expressed in knowing if there are any studies on keyboarding skills and testing online, and if there are any studies on student efforts. Interest was expressed in seeing data actually anchored to the growth rate and see the national

STUDENT PERFORMANCE REPORT (Continued)

average on the growth slide. It was suggested that the district should not over react to the PARCC data until the noise from the transition calms down.

Board members were asked to send any additional questions they might have to Dr. Kelley. Dr. Gatta was asked to share the more rigorous assessment of PARCC once it becomes available.

SY17 DISTRICT AND SCHOOL ACTION PLAN

Dr. Kelley came to the table with Amy Warke and Emily Fenske to present the goals and metrics that align to the vision. They shared the history of the process, and reminded the Board of the shared vision of “Create positive learning environment for all district 97 students that is equitable, inclusive and focused on the whole child”. They noted that this is a shared vision with a sustained focus, and over the next two years, the district will look at the elements, goals and metrics.

Areas of focus shared as follows;

Positive Learning Environment

A Positive learning environment is a place where all members of the school community are engaged in hands-on real-world experiences and feel safe, empowered, supported and valued. The elements that come from the plan are to engage the entire community in support.

Goal 1) Every community member feels like a partner in supporting our schools and each and every student

Goal 2) Students and staff feel empowered, valued and respected

Equity

Equity is being defined as the practices of beliefs and creation of systems that provide access and opportunities for all students in order to eliminate the predictability of outcomes associated with race, gender and socioeconomic status.

Goal 3) Every student is challenged and engaged

Goal 4) All students have access to programs and supports to prepare them for success in high school

Goal 5) We support every student to be a critical thinker, ready to contribute to their community

Inclusive

Inclusive is the collective responsibility to provide equitable opportunities for access and promote active participation of all stakeholders in an accepting and supporting environment.

6) Each student is known for who they are and their unique needs are met

7) Students feel safe and a sense of belonging

Whole Child Focused

Whole child focused is supporting, measuring and celebrating all aspects of a student’s development (social/emotional, academic, physical, artistic expression) through caring and respectful relationships.

8) Caring adult-student relationships

9) Students lead their own learning and become lifelong learners

Dr. Kelley explained that each department has prepared their own theory of action and goals, with measurable metrics and will be working as a team to accomplish those tasks.

Amy Warke reported on the summer staff professional development efforts. From that, staff developed a team charter for each individual school that identifies how they will have a connection, and short-term goals that tie their work to the vision.

Warke noted that school goals require aligned strategies and well-designed action steps in order to provide staff with a map of what is important and a plan for how to get there. By identifying SMART goals, the teams can focus their efforts on the area of greatest need. They can identify short and long-term goals so they can see quick results. They can align their goals to the district, school, classroom and personal professional improvement efforts and continue to focus on improving student learning.

They shared that the next steps include community conversations, and establishing universal targets. The data will be disaggregated by the sub groups and return to the committee for review. Additionally, every department has goals that are aligned with the vision statement and school plans, and each individual on the administrative

SY17 DISTRICT AND SCHOOL ACTION PLAN (Continued)

team has their own goals that support the same. Dr. Kelley noted that schools have found success when the whole community supports the goals.

Warke reported that the schools participated in training with the National Equity Project (NEP) during the month of August, followed by school improvement team charter development. The school charters were shared and all staff are being asked to commit to supporting them. The schools are choosing a few skills at a time, committing to them, and making them happen. They are focusing on professional learning, and measuring and monitoring improvement. She noted the importance of the school goals being aligned to the district’s goals, noting that action steps are necessary so they are identifying school smart goals and measures, school-wide strategies to drive school goals, and action plans to drive implementation. She explained that SMART goals help the teams focus their efforts on the area of greatest need. Short and long-term goals are set so the schools can see results quickly and continuously. Additionally, the SMART goals link the district, school, classroom and personal projects. She explained that the indicators allow for observable evidence that the goal is being achieved (skills, knowledge or performance) that comprises or lead to proficiency in the goal area.

Warke explained that the high-yield strategies help ensure that the team accomplish their goals. Strategies must:

- Be specific, clearly stated and describe how the intended action will positively impact their goals
- Reflect best practices based on research
- Be realistic for the school staff implementing them, given the time and resources available to their team
- Be high-yield, focused, student-centered, data-driven and measureable

It was reported that administration will meet with the SIT teams and monitor the goals on a monthly basis. Additionally, they will review student attendance (linked to college readiness and discipline) and discipline data.

Board comments included confusion about the use of PARCC and wondering if other alternatives were considered. It was suggested that an additional column be added next to the column labeled excellent for qualitative data. It was suggested that if the district is strong in the 5 essentials, they are high in overall math achievement. Interest was expressed in knowing if there is enough metrics to measure equity. Concern about relying on surveys was expressed.

It was reported that the next step is to hold a community conversations toward the end of November.

2.1.1 APPROVAL OF MINUTES FROM THE OCTOBER 17, 2016 SPECIAL BOARD MEETING

ACTION ITEMS

Spatz moved, seconded by Gates, that the Board of Education of Oak Park District 97, approve the minutes from the October 17, 2016 Special Board meeting. Roll call vote.

Ayes: Spatz, Gates, Datta, Felton, O’Connor, Brisben, and Spurlock
Nays: None
Motion passed.

2.1.1 APPROVAL OF MINUTES FROM THE OCTOBER 25, 2016 BOARD MEETING

Spatz moved, seconded by Gates, that the Board of Education of Oak Park District 97, approve the revised minutes from the October 25, 2016 Board meeting. Roll call vote.

Ayes: Spatz, Gates, Datta, Felton, O’Connor, Brisben, and Spurlock
Nays: None
Motion passed.

2.1.2 APPROVAL OF MINUTES FROM THE NOVEMBER 7, 2016 SPECIAL BOARD MEETING

Gates moved, seconded by Spatz, that the Board of Education of Oak Park District 97, approve the minutes from the November 7, 2016 Special Board meeting. Roll call vote.

Ayes: Gates, Spatz, Datta, Felton, O’Connor, Brisben, and Spurlock
Nays: None
Motion passed.

2.2 APPROVAL OF THE CONSENT AGENDA

Gates moved, seconded by Spatz, that the Board of Education, District 97, approve the consent agenda as presented.

2.2.1 Approval of Bill List

2.2.3 Approval of Supporting Organizations

Ayes: Gates, Spatz, Datta, Felton, Brisben, Spurlock, and O'Connor

Nays: None

Motion passed.

2.3.1 APPROVAL OF ESTIMATE OF PROPERTY TAX LEVY

Gates moved, seconded by Spatz, that the Board of Education of Oak Park District 97, approve the estimated 2016 levy as presented at the October 25, 2016 meeting as outlined in the attached Certificate of Levy and set the hearing date for December 6, 2016. Roll call vote.

Ayes: Gates, Spatz, O'Connor, Brisben, Felton, Datta, and Spurlock

Nays: None

Motion passed.

BOARD ASSIGNMENTS

**BOARD
ASSIGNMENTS**

**STANDING BOARD COMMITTEE LIAISON REPORT FOLLOW UP
FORC**

It was reported that this committee will be meeting on November 21, 2016. At that time, they will be reviewing the projections and discussing other items.

FAC

The liaison report from last night's FAC meeting has been shared with the Board. After reviewing the topic of turf fields, the committee felt that it might be beyond their scope of expertise and made no recommendation. It was suggested that the Park District be contacted regarding this issue. It was noted that the EPA recently reopened the study on turf fields and the results is due in about 18 months. It was agreed that Dr. Evans will reach out to Jan Arnold, and it was suggested that the high school and the American Youth Soccer Organization (AYSO) be updated so that the community can follow a standard.

CLAIM

It was reported that the committee is reviewing the amendments to the committee charge.

**INTERGOVERNMENTAL AND LIAISON REPORT FOLLOW UP
IGOV**

IGOV is working on a post mortem of the recent assembly, and a report will be forthcoming.

BENEFITS

The Benefits committee met last week. The health plan is tracking a little high and will be watched monthly.

CALENDAR

The Calendar committee is scheduled to meet tomorrow.

Member Spurlock left the meeting at 10:12 p.m.

REFERENDUM DISCUSSION

A recent Doodle was not able to identify a date in December when all Board members would be available for a special meeting. It was agreed that a second Doodle should be sent out to check availability on Saturdays in December.

The available state funding was shared. It was explained that the foundational level excludes poverty, special education, transportation, early childhood and others set by statute. The amount is currently at \$6,119 and has been unchanged since FY2010.

The available local resources (per ADA) are property wealth (EAV) based amount, Corporate Personal Property Replacement Tax (CPPRT) and the Average Daily Attendance (ADA).

REFERENDUM DISCUSSION (Continued)

The percentage of local resources to foundational level were presented as; foundation formula (0.0-0.93), alternate formula (0.93-1.75) and flat grant formula (>1.75). It was reported that a foundation increase of \$100 would be \$555,793.

It was reported that the ADA in 2015-2016 was \$5,557.93, which is about 96 percent – 98 percent of eligible enrollments. This excludes absences and PFA, and half day early childhood only counts as half. It was reported that payment is one year in arrears; and the 2016-2017 GSA is based on the 2015-2016 ADA. If the Board increases the ADA by 100, the foundation formula is \$611,900.

Brisben explained that a Poverty Grant is a curvilinear funding approach. The amount and calculations have been unchanged since FY2004. The calculations would be based on a three year average DHS low income count. This approach would give the district about \$1,000,000.

Brisben explained that adjustments are based on prior years, (Property Tax Appeals Board (PTAB), Certificate of Error (CofE). The state allocates funds to pay this off and all amounts are prorated. He noted that the state is falling further behind; so the amount due is increasing. He shared that the amount due to the district has varied from about \$300,000 to \$425,000.

Brisben continued by explaining the different state and local revenues available to the district and noted that the district loses 46 percent of their new revenue to State funding.

Brisben will report on different referendum scenarios on December 6, 2016.

COMMUNITY ENGAGEMENT DISCUSSION

President Gates shared the draft Community Engagement Document for review. He noted that although the document was shared electronically with the Board on October 27, 2016, no feedback had been received. He suggested that he meet with Dr. Kelley to determine how to move forward.

After a brief discussion regarding the name of the committee, the Committee for Community Engagement (CCE) was recommended. It was noted that the charge does not identify the number of committee members and should identify that committee members will require social media expertise.

PARKING LOT AND LONG-TERM CALENDAR

The recommended Parking Lot and Long-term calendar changes were distributed and Board members were asked to submit their questions and comments to President Gates.

SUPERINTENDENT'S EVALUATION

It was reported that the Superintendent's Evaluation team will be meeting in the next few weeks. They will need to check in with the Board sometime during January or February and the Board will need to vote on goals during one of the December meetings. The need for a tentative calendar was expressed.

ADMINISTRATIVE ITEMS

SUCCESS OF ALL YOUTH (SAY) DATA AGREEMENT

Carrie Kamm and Emily Fenske reported that they were part of the SAY data team. They explained that the plan is to create a baseline data report card. In order to accomplish that task, the SAY group would need to partner with different organizations in order to have access to the necessary data. It was noted that all of the data they are requesting is public data. Linda Frances came to the table and explained that the goal is to look at the data in a holistic way, making improvements in different parts of the community. It was reported that the group will look for a data manager/university partner.

It was noted that member O'Connor is the liaison for this group and will prepare a liaison report for the Board. It was reported that District 97 will work with the Collaboration for Early Childhood to present a proposal to Erickson for next year. It was noted that Erickson did not award all of the slots this year.

It was suggested that this agreement be vetted through legal and return for Board action on December 6, 2016.

POLICY REVIEW

Chris Jasculca came to the table and reported that the Wellness Policy merged the PRESS version and the District 97 version and will be reviewed on an annual basis. Additionally, he reported that the Gift Policy has been moved to the PRESS version. The committee reviewed the gift guidelines to ensure that they are in alignment with the new policy. A form was created to be used for this purpose. Jasculca noted that the process was vetted by the PTO Council before presenting it to the Board.

POLICY REVIEW (Continued)

Board comments included noting that the form should include lines for hiring staff and other items that are not included in the other categories. These items will return to the Board for action on December 6, 2016.

CONCLUDING ITEMS

BOARD REMARKS

An email will be sent to the Board announcing the Every Student Succeed Road Show hosted by the State at Proviso Math and Science Academy on December 2, 2016.

Vice President Felton was invited to speak to the fourth and fifth graders at Whittier School last week on running for an elected office. She was also invited to speak to the relators regarding the growth of the downtown area. She noted that there is some concern about the growth in the Holmes School district and, she reported that some families may be choosing not to purchase in that area for that reason.

Member Spatz attended the Holmes PTO meeting on November 9, 2016 along with Dr. Alicia Evans and Jennifer Costanzo from STR Partners. Conversation was focused on the referendum and the Holmes School addition. Those in attendance expressed concern about space needs at the school, and reminded the Board that classrooms are not the only concern. Consideration must also be given to lunchroom, outdoor and gym space.

Member Spatz attended the National Association for Young Children’s Conference in Las Angeles where they showed data on the achievement gap being evident in Kindergarten. He also attended a workshop of early childhood community data sharing. He noted that it is obvious that Oak Park is three to five years ahead of the other organizations in the state in this area.

The Board was reminded that the Collaboration IGA Tri-Board meeting will be held on November 30, 2016 in the District 97 Administrative building. Everyone was encouraged to attend.

It was suggested that those attending the Triple I conference touch base so they can attend different workshops. It was reported that President Gates will represent the Board at the delegate’s convention.

Dr. Kelley was acknowledged for publicizing the PARCC training as there has been interest by Board members in observing for a couple years. It was noted that the district shared information publicly and there was interest in knowing what the plan is moving forward.

It was suggested that the District’s goals be added to the agenda.

It was reported that the IGOV assembly was held on October 29, 2016. One of the topics for discussion was the elections.

The tour of the new administration building was successful with approximately 50 guests in attendance. It was reported that Dr. Roberts and Therese O’Neill were in attendance.

President Gates and Vice President Felton will be sending a recommendation to the Board to consider placing standing board committee liaison reports and the intergovernmental liaison reports on alternate agendas moving forward.

BOARD RESPONSE TO PUBLIC COMMENT

Administration was asked to respond to the public comment.

BOARD MEETING AGENDA FOR FUTURE MEETINGS

The draft agenda for the December 6, 2016 Board meeting was reviewed and modifications were recommended.

ADJOURNMENT

There being no further business to conduct, President Gates declared the meeting adjourned at 11:29 p.m.

ADJOURNMENT

Board President

Board Secretary