

**Eden Prairie School Board**  
**Community Linkage Committee Minutes**  
**Tuesday, May 25th, 2021**  
**6:00PM at Crumb Deli, Eden Prairie**

*Charter per Board Policy GP 4.8: This committee will facilitate multiple methods of School Board communication with owners that provide input and inform the School Board of ownership values as they relate to School Board policies, as well as provide valuable information to owners.*

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**Committee Members:** Debjyoti Dwivedy, Kim Ross, CJ Strehl

**Agenda:**

1. Approval of Agenda
2. Approval of the minutes
3. Round robin: Voices from the community
4. Working Plan:
  1. Ownership
  2. Action items/deadlines
6. New Business
7. Committee report summary
8. Adjournment

Called to order 6:03pm Central @ Crumb Deli Eden Prairie.

The CLC minutes from 4/27/2021 were approved at the last School Board meeting.

The agenda above is our standard operating agenda moving forward.

**Round Robin:**

We got right into our work plan.

**Working Plan:**

Updated items from the last meeting:

**Large Format Listen and Learn:**

We discussed a timeline for the event around 75min, including:

- Welcome- 3m
- Policy Governance- 5m
- School Update- Josh- 7m
- Process, Objective, Ground rules- 5m

- Time to Breakout- 5m
- Breakout discussion 45m
- Next Steps- 5m
- Thank you- 1m

Kim will follow-up/confirm with Brett (via Josh) all of the logistical issues (tables, postcards, table tents, chairs, water, Superintendent presentation, podium, pens, speaker/PA if needed, instructions for facilitators, back-up plan for format if we can't get enough PTO volunteers. Finally, Kim to figure out a way to get number on cards to make splitting up easier/quicker

CJ to follow-up with Brett (via Josh) to ensure that we provide adequate event communication via Facebook, twitter, parent post, website, peachjar, etc.). CJ to find and review Board Policy Governance Presentation. We need to encourage the School Board members to provide info to their friends/networks, etc. to help get the word out about the meeting.

**Listen and Learn formats** : Given the challenges associated with planning the large event, we believe the small format may not be workable. We discussed two solutions to provide regular access to board members: (1) Office hours, (2) Venue Based "Meet and Greets".

**Office Hours:** This would include one location, with two board members present to listen, answer questions, and be available for community members. Time and frequency TBD, however, the main objective would be to provide a consistent conduit for availability to the community outside the formal Boardroom.

**Venue Meet & Greets:** This would involve at least two board members attending large school/community-based events (Football/basketball/hockey games, Musical/Plays, Science Fair/etc.) where we would expect large numbers of Eden Prairie families. We would have a small table and be available to listen, answer questions, promote success, etc. This could involve a table, with potentially the postcard we use from listen and learn sessions to collect information.

**Liaison role with community organizations-** DD has completed this. He will present at the workshop for feedback on the alignment and we can approve the idea/alignment at the next Board meeting.

**Data Repository:** DD has developed a simple data repository to manage input from the community. We will use this to collect info from our listen and learn session and categorize the info for review. At this time, DD will take the lead on all data from Listen and Learn and work with the admin if he needs assistance getting data uploaded. Further, the database will be available to all board members to upload issues they hear from the community.

**PTO Facilitation:** CJ will contact Beth to see if we can get two reminders before the June 4<sup>th</sup> RSVP deadline.



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**New Business:**

We need to discuss with the Board the micro-management of committees, and find the right balance between delegation, authority, decision rights, etc.

**Meeting Adjourned: 7:34pm**

**Committee Report summary:**

Chair will report out the updated plan for Large Format Listen and Learn. Chair will discuss the Office hours and Meet and greet ideas. Chair will look for feedback/confirmation on the community organization alignment by the SB Director.