

DATE: October 1, 2025

TO: Mark Jenson, Superintendent and Board of Education

FROM: Jason Kuehn, Director of Finance and Operations

SUBJECT: **Snow Removal - Rossman Elementary, Bus Garage, and Lincoln Education Center**

Administration is recommending snow and ice removal services be contracted with Taves Construction (dba Driveway Services) for Rossman Elementary, Bus Garage, and Lincoln Education Center. The annual cost would be a minimum contract of \$15,000 would include material, equipment and labor necessary to automatically, or upon demand, remove snow from the locations.

District Administration recommends approval.



Detroit Lakes Public Schools

Independent School District No. 22

702 Lake Avenue, Detroit Lakes, MN 56501

Phone: 218.847.9271 Fax: 218.847.9273

QUOTATION REQUEST FOR SNOW/ICE REMOVAL WORK

For services provided for the winter of 2025-26

Vendor agrees to furnish sufficient manpower and the following list of snow removal equipment for snow/ice removal during the winter of 2025-26 at the following District locations: Rossman School, Bus Garage and Lincoln Education Center.

<u>Snow Removal Equipment</u>		
Vehicle (Make/Year)	Description (Size/Capacity)	Cost Per Hour
1. 2021 KOMATSU 320	14' PUSHER	225 -
2. 2021 KOMATSU 200	12' PUSHER	225 -
3. 2018 966M CAT	14' PUSHER	225 -
4. 2015 CASE LOADER	12' PUSHER	225 -
5. 2022 721 CASE	14' PUSHER	226 -
6. 2008 821 CASE	5' YARD BUCKET	225 -
7. 2011 244 JOHN DEERE	10' PUSHER	185 -
8. 2014 750 BOBCAT	10' PUSHER	185 -
9. 2014 750 BOBCAT	8' PUSHER	185 -
10. HAUL SNOW		4/YARD
11. PLOW PICKUP		150 -
12. 2023 S770 BOBCAT	10' PUSHER	185 -

* MINIMUM CONTRACT PRICE \$15,000 PER YEAR

Vendor understands that it is their responsibility to clear all parking lots, driveways and designated sidewalks on a priority established by the Supervisor of Operations before 7:00 A.M. each normal school or business day and before 8:00 A.M. each weekend or holiday break. It is understood that the District may limit the extent of snow removal as necessary on weekends or holiday breaks.

Vendor agrees to remove snow each day an accumulation of 2" of snow occurs, or upon demand. Daily snow removal will be followed by as needed sanding/ice melt application of the parking lots. Any additional sanding/ice melt application, plowing or sweeping (for parking lots or sidewalks) will be done on a call request basis.

Hauling or relocating of snow by means of truck or loader at the schools will be done on a request basis by the Supervisor of Operations only.

DENNIS 218 850 3092

The following phone number JOHN 218 841 2999 may be used at all hours by the Supervisor of Operations or those authorized by him to request services or to give special instructions.

Vendor understands that they are responsible for damages to school property occurring during snow removal. Vendor agrees to carry sufficient liability insurance to indemnify Detroit Lakes Public Schools and that all workers will be covered by the vendor's

workers compensation plan and will attach proof of liability and worker's compensation policy to the submitted quote.

Vendor agrees to treat Detroit Lakes Public Schools as a priority in relationship to other snow removal customers, and the schools will be plowed first. In the event that the vendor is unable to remove snow within the time constraints as stated, vendor will reimburse the District for any remedial costs.

Vendor will submit bills individually for each building location on or before the 25th of each month for actual work performed. Payment will be made on or about the 15th of the following month. Submit all invoices to the Supervisor of Operations at the above address.

Official name of Vendors Business: Taves Construction, Inc. dba Driveway Service

Authorized Vendor Signature: *Dennis Taves*

NOTE: Lincoln Education is for sale, and upon sale, we would not need any snow removal at this site. ISD#22 will contact you if this occurs.