

Pleasantdale Elementary School  
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La Grange, IL 60525  
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Pleasantdale Middle School  
7450 S. Wolf Road  
Burr Ridge, IL 60527  
708.246.3210 Fax: 708.352.0092

Pleasantdale School District 107 | 7450 S. Wolf Road | Burr Ridge, IL 60527 | 708.784.2013 | Fax: 708.246.0161 | www.d107.org

This email is in response to your e-mailed request under the Freedom of Information Act ("FOIA"), 5 ILSC 140/I et seq., dated April 11, 2025. You have requested that Pleasantdale School District 107 produce the following public records:

**Requested by:** Amber Reynolds, The Data Branch

Request dated: April 11, 2025

Dear Public Records Officer,

Pursuant to the  
Illinois Freedom of Information Act (5 ILCS  
140)

The Data Branch is hereby submitting a  
commercial records request. We seek a  
spreadsheet containing all purchase  
orders from January 1, 2020, to present  
day.

**Requested Information:**

Spreadsheet containing all purchase  
orders from January 1, 2020, to present  
day. If easily accessible, please provide  
the following details for each purchase  
order:

- Purchase order number or equivalent
- Purchase date
- Vendor ID or equivalent
- Vendor name
- Line item details
- Line item quantity
- Line item unit price
- Line item total price

**Format & Delivery:**

These records generally live in your ERP,  
and a spreadsheet export of that may be  
easiest. We would appreciate it if you  
replied in this email thread if possible.  
However, if this is not possible, please feel  
free to send them in any format you prefer,  
including:

	<ul style="list-style-type: none"> <li>• Spreadsheet (Preferred)</li> <li>• PDF</li> <li>• Word</li> <li>• Any readily available, already existing records resembling purchasing records (even if missing some requested columns)</li> </ul> <p><b>Contact Information:</b></p> <p>My name is Amber Reynolds</p> <p>Email: <a href="mailto:areynolds@thedatabranch.com">areynolds@thedatabranch.com</a></p> <p>Phone: (302) 585-3132</p> <p>Address: 1111B S Governors Ave STE 21033, Dover, DE 19904</p> <p>We appreciate your attention to this matter and look forward to your prompt response. Please confirm receipt of this request and provide an estimated date for the delivery of the requested records.</p> <p>Thank you for your cooperation.</p> <p>Sincerely,</p> <p>The Data Branch Research Team</p>
Response Dated: April 22, 2025	Response: See attached.

As the FOIA Officer of the District, Mr. Sonntag is responsible for granting and denying requests for records under the Freedom of Information Act. The District's responses attached to this email intend to be fully responsive to your specific request. If we have misinterpreted your request, please clarify your request to him in writing.

You have a right to appeal a denial of records to the President of the Board of Education by written request directed to the President at the District office 7450 S. Wolf Road, Burr Ridge, IL 60527 within fourteen (14) working days of your receipt of this email.