

## September 2018 Board Report

### Elementary Dean

#### Attendance:

Attendance is monitored daily using Infinite Campus.

Attendance letters sent out in August: 4 (3 day) letters along with follow-up phone calls (and attempted) to parents/guardians. Currently phone calls are being made to all parents who have absent children, not just those who have hit certain day marks.

Current incentives include class recognition for 100% attendance/day as well as quarterly attendance incentives.

August Attendance as generated by Infinite Campus:

Grade	Student Count	Percent in Attendance
PK	17	99.72%
KF	61	96.57%
01	54	94.83%
02	53	92.44%
03	40	91.98%
04	58	94.85%
05	41	92.35%
06	32	95.43%

Unexcused Tardy total for August: 34

#### Discipline:

As school has begun we have focused on the teaching of expectations, procedures and appropriate behaviors. Our official incident count for the month is as follows:

- (1) Disobedience
- (1) Recess/Unsafe Behavior

#### Student Incentives/MBI/Olweus:

We are currently giving out Star Awards for both school wide and classroom recognition. Character Ed classes have begun, which will address Olweus and 2<sup>nd</sup> step curriculum. Student of the Month will restart this year in September.

#### Daily Management:

Students are greeted every morning and check in with students at the front entrance hallway. I have 6 students that I periodically check on during the morning and afternoon to help curb behavior issues. During lunch, when I check in with students again, I have 54 students that I make sure that I check in with daily, in an effort to be proactive with either behavior or absenteeism issues that have arisen in past years. I also help Pre-K and Kindergarten with scraping trays and departure, as well as cover the hallway when 3-6 grade students are moving up from the cafeteria and going to outside recess. I also help cover any recesses that do not have 2 adults outside with students. Rules/expectations of behaviors in various common rooms have been posted. Discussions with teachers have also taken place about classroom/office referral behavior as well as required posted materials in their rooms such as a management system, positive and negative consequences, 3-5 classroom rules, school universals and voice level charts.