

**OFFICIAL PROCEEDINGS
OF THE
ALPENA COUNTY BOARD OF COMMISSIONERS**

June 30, 2020
1:00 p.m.

The Alpena County Board of Commissioners met and was called to order by Chairman Robert Adrian on Tuesday, June 30, 2020 at 1:00 p.m. in the Apex Events Complex Conference Room on 701 Woodward Avenue, Alpena, Michigan located in the City of Alpena, Michigan.

Prayer

Prayer was offered by Pastor Rich George of Alpena Free Methodist Church.

Pledge of Allegiance

Board Chairman Robert Adrian called for the Pledge of Allegiance to the Flag of the United States of America.

Roll Call

Roll was called, the following Commissioners were present: Commissioners Adrian, McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, and Kozlowski.

Agenda

Moved by Commissioner Fournier and supported by Commissioner McDonald to approve the agenda with the addition of 1) City Fire Chief Bill Forbush - Ambulance Millage Update, and 2) Commissioner Bill Peterson - Deed for New Jail Property. Motion carried.

Public Comment

None.

Consent Calendar

- A) **Approval of the Official Proceedings of the Alpena County Board of Commissioners**
Regular Session – May 26, 2020
- B) **IT Committee** – June 3, 2020
- C) **Personnel Committee** – June 9, 2020

ACTION ITEM #PM-1: The Committee recommends we approve the Airport Manager's request to hire a part-time Assistant Airport Manager and approve the job description and pay scale as presented. This position will be funded under the CARES Act.

ACTION ITEM #PM-2: The Committee recommends to approve to pay Elizabeth Skiba for two weeks of salary pay for pay period April 20, 2020 to May 1, 2020 and if eligible for

unemployment she will reimburse the County.

D) Airport Committee – June 11, 2020

ACTION ITEM #AC-1: The Committee recommends the transfer of \$2,697.75 from line #295-536-625 PFC Equity Fund to line #295-536-805 Consulting Services to pay PAS invoice 1102-08.

ACTION ITEM #AC-2: The Committee recommends the transfer of \$2,819.75 from line #295-536-625 PFC Equity Fund to line #295-536-805 Consulting Services to pay PAS invoice 1096-16.

E-1) Fairgrounds Adhoc Committee – June 13, 2020

E-2) Fairgrounds Adhoc Committee – June 22, 2020

F) Court Committee – June 16, 2020

G) Finance/Building Maintenance and Recreation Committee – June 17, 2020

ACTION ITEM #FM-1: The Committee recommends we approve the Emergency Services Coordinator's request to pay the activation fee to Motorola (one-time charge) in the amount of \$1,750.00 for the seven (7) backup Consolette Radios we purchased from Motorola (MPSCS 7500 Project) with monies coming out of line item #211-325-138-970.000.

ACTION ITEM #FM-2: The Committee recommends we approve the Service Agreement with Peninsula Fiber Network for fiber connection to Alpena 911 Central Dispatch, as presented, with Attorney Review. The Chairman of the Board of Commissioners and the 911 Director will sign the contract.

ACTION ITEM #FM-3: The Committee recommends to approve the Emergency Services Coordinator's request to sign the quote from Tele-Rad for \$17,036.50 to allow Tele-Rad to order the necessary equipment to upgrade the County's siren warning system as part of the 7500 Console & Fire Service 800 MHz Integration Project, as presented. When invoiced, payment for this will be made from 2020 budget account 211-325-970.

ACTION ITEM #FM-4: The Committee recommends to approve the Emergency Services Coordinator's MPSCS invoice for \$19,500.00 to create 13 paging talk groups for the 7500 Project at a cost of \$1,500.00 each. Payment is to be made from 2020 budget account 211-325-970, as presented.

ACTION ITEM #FM-5: The Committee recommends we approve the Sheriff's Office Amendment request from Tigg's Canteen for the Inmate Food Service Agreement to increase meal costs by \$0.30 when the inmate population falls below 41 inmates for 7 consecutive days. Due to the recent COVID pandemic the inmate population has dramatically reduced and has affected the inmate food service. No other changes have been requested. This has had Attorney Review.

ACTION ITEM #FM-6: The Committee recommends we authorize the Sheriff's Office to seek sealed bids for their 2020 Uniforms as presented.

ACTION ITEM #FM-7: The Committee recommends we approve the Sheriff's Office request to adjust the revenue and expenses for the budget of the Michigan Department of Natural Resources for Marine Safety Patrol Grant to the amount awarded of \$4,200.00 and approve the request to place the amount into wage line item, as presented.

ACTION ITEM #FM-8: The Committee recommends to approve the request to apply to Community Foundation of Northeast Michigan for a trailer to store COVID-19 items and other Emergency Operation Center uses, as presented.

ACTION ITEM #FM-9: The Committee recommends to approve the request to apply to the Community Foundation of Northeast Michigan seeking a grant to fund a sand bagging machine, as presented.

ACTION ITEM #FM-10: The Committee recommends we approve the Veterans Affairs Office request to submit a change request to the MVAA (Michigan Veterans Affairs Agency) to reallocate the already approved \$3,085.00 for NACVSO Training, as presented. The Veterans Affairs Office plans to request approval for the following items:

- Business Cards for both Veterans Service Officers
- 2 Laptops
- 2 Portable Printers
- 1 Desktop Scanners

ACTION ITEM #FM-11: The Committee recommends we approve the Veterans Affairs Office request to submit a change request to the MVAA (Michigan Veterans Affairs Agency) to reallocate the already approved \$1,250.00 for NACVSO Training, as presented. The Veterans Affairs Office plans to request approval for the following items:

- 1 Desktop Printer
- 1 Desktop Scanner

ACTION ITEM #FM-12: The Committee recommends we approve a deadline of noon on the Monday preceding the Finance Committee Meeting to request to be placed on the agenda. A memo will be distributed to the County department heads advising them of this updated requirement.

ACTION ITEM #FM-13: The Committee recommends we approve the IT Director's bid recommendation to purchase VPN/Router from Sentinel Technologies, Inc. for \$9,610.00 with monies to be transferred from the Equipment Fund balance to 402-234-980.251, as presented.

ACTION ITEM #FM-14: The Committee recommends we approve the IT Director's reimbursement request and authorize the Treasurer to transfer the following line items:

Transfer From line item#:	
Line item #101-958-703.000 (Full-Time IT Tech)	\$12,150.00
Line item #101-958-725.000 (Longevity)	\$ 400.00
Contingency Line item	\$ 4,776.00

Transfer To:	
Line item #101-958-815.000 (Service Agmt Dist Ct)	\$ 7,975.00
Line item #101-958-824.000 (Service Cherryland)	\$ 6,677.00
Line item #101-958-727.000 (Supplies)	\$ 2,674.00

ACTION ITEM #FM-15: The Committee recommends we approve the Contract and Equipment Cost Sharing Agreement for the VMware and Cohesity with the City of Alpena for IT Services, as presented. This has had Legal Review.

ACTION ITEM #FM-16: The Committee recommends to approve the IT Director's recommendation to enter into a 12-month contract with Jeanette Tolan for website maintenance at a cost of \$1,000.00 per month for 12 months (July 1, 2020 through June 30, 2021), as presented. Review of budget will be placed on Finance Agenda.

ACTION ITEM #FM-17: The Committee recommends we approve the Drunk Driving Caseflow Assistance Funds/Drug Case Management Funds in the amount of \$5,057.35 as received and requested.

ACTION ITEM #FM-18: The Committee recommends we approve the Michigan Drug Court Grant request in the amount of \$90,000 with an Organization Match of \$10,000 and a County Match (InKind Services, no cash match) in the amount of \$56,975 for the 88th District Adult Drug/Alcohol Treatment Court as presented. This has Grant Review Committee approval.

ACTION ITEM #FM-19: The Committee recommends we approve the Airport Manager's request to Pay Application 18 from Spence Brothers in the amount of \$186,423.25 for the new Airport Terminal with monies coming out of line item #481-595-975 as presented.

ACTION ITEM #FM-20: The Committee recommends we approve the Airport Manager's request to pay the Change Order 11 from Spence Brothers in the amount of \$8,066.00 for the new Airport Terminal with monies coming out of line item #481-595-975 as presented.

ACTION ITEM #FM-21: The Committee recommends we approve the Airport Manager's Bid Recommendations for the Airfield Marking with PK Contracting in the amount of \$184,575.40, and the Security Gate Replacement with J Rank Electric in the amount of \$185,025.00. The Snow Plow Bids had specification errors so this project will be rebid. The Wheel Loader received no bids.

ACTION ITEM #FM-22: The Committee recommends we approve the Feasibility Study Invoice in the amount of \$7,800.00 from MAC Administrator Attorney Bill Pfeifer. This expense will be submitted for reimbursement through the MIDC Grant for 2021 if approved and money may or may not be reimbursed from the State.

ACTION ITEM #FM-23: The Committee recommends we approve the BKV Group Invoice #52448 in the amount of \$9,597.32 for the new Jail with monies coming out of line item #466-301-975 (Jail Construction Costs) as presented.

Moved by Commissioner Fournier and supported by Commissioner Thomson to approve the Consent Calendar which includes actions as listed above and filing of all reports. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Animal Control Update

Michelle Reid, Animal Control Officer, gave an Animal Control update to the board on the 2019-year end statistics and the two 2020 rabies and dog license clinics were successful and they will be doing another one in 2021.

Michelle reported they had their 2020 annual animal shelter inspection yesterday.

Discussion on licenses and rabies expiring at different times. The County Ordinance may need to be changed. Chairman Adrian asked that the Animal Control Adhoc Committee review this and bring a recommendation back to the board.

Ambulance Millage Update

Chief Forbush gave an update on the upcoming Ambulance Millage to the board reporting they have been educating the public to raise awareness and why the millage is important.

Deed for County-Owned New Jail Property

Commissioner Peterson asked that the new Jail property have a deed put on file. Airport Manager Steve Smigelski informed the board that the land has been transferred and there is a letter on file from the Federal Aviation Administration (FAA).

Moved by Commissioner McRoberts and supported by Commissioner Peterson to approve a deed be drawn up and filed for the 35 acres of County-Owned property for the new Jail. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

Camping at Fairgrounds for Healthcare Workers

Chairman Adrian presented the extension for free camping at the Fairgrounds for Healthcare Workers reporting that there was no time frame put on the free camping and would like to continue.

Moved by Commissioner Peterson and supported by Commissioner Karshnick to approve the below Action Item. Roll call vote was taken: AYES: Commissioners McRoberts, Karschnick, Peterson, Fournier, McDonald, Thomson, Kozlowski and Adrian. NAYS: None. Motion carried.

ACTION ITEM #1: Recommendation to renew free camping at the Fairgrounds for Healthcare Workers as presented.

Appreciation

Chairman Adrian thanked the Sheriff and the Search and Rescue team for their work in Montmorency County.

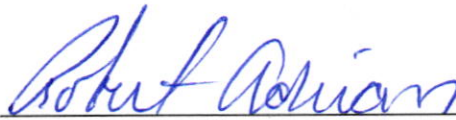
Public Comment

None.

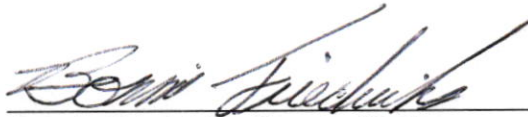
Adjournment

Moved by Commissioner McRoberts and supported by Commissioner Fournier to adjourn. Motion carried.

Meeting adjourned at 1:36 p.m.



Robert Adrian, Chairman of the Board



Bonnie Friedrichs, County Clerk

llb