

**Multnomah ESD Board of Directors  
Meeting Minutes  
Tuesday, May 18, 2010**

- 2009-2011  
Agency Goals**  
#1 – Reconnecting Youth  
#2 – Districts Service Plans  
#3 – Professional Development  
#4 – Facilities  
#5 – Fiscal Stability  
#6 – Board Policy  
#7 – Legislative Advocacy

**1. CALL TO ORDER AND ROLL CALL**

Chair Kevin Spellman called the meeting to order at 7:04 p.m. on Tuesday, May 18, 2010 in accordance with the agenda and public notice of the meeting.

**A. Board Members Present:** Harry Ainsworth  
Mike Delman  
Bernie Giusto  
Jean Haliski  
Sean Schafer  
Kevin Spellman, Chair  
Geri Washington, Vice Chair

**Board Members Absent:** None

**Administrative Staff present:** Ron Hitchcock, Superintendent  
Barbara Jorgensen, Chief Program Officer  
Leslie D. Nelson, Board Secretary

**B. Introduction of Guests and Audience:**

**C. Public Comment**

Sally Kissell submitted a request for public comment but declined the opportunity. There were no other comments from the public.

**2. PRESENTATIONS**

**A. Student Spotlight:** None (#1)

**B. Partnership Spotlight: (#1, #2, #5)****1. Recognitions: Multnomah County Department of Community Justice**

Kevin Hunking, Principal at Donald E. Long introduced and recognized Dave Koch, Assistant Director, Thuy Vanderlinde, Treatment Services Manager and Rob Halverson, Community Justice Manager for their partnership with MESD:

Dave Koch, Assistant Director, thanked Kevin and Kelvin Webster for the recognition and wanted to applaud the MESD's efforts to implement the "Reconnecting Youth" initiative as research has verified that students who are in school are less likely to be involved in delinquency activities. When the Board of County Commissioners mandated all youth with Measure 11 charges be sent to prison, one of the resources at Donald E. Long that they wanted available to the students was the educational program that is provided through MESD.

Rob Halverson, Community Justice Manager, shared that they still don't understand with "Reconnecting Youth" is fully, but they gave it a try with a recent student. He talked to Kevin, who made a phone call and it happened. It is working and we have really high hopes for our kids who need placement and they live in a place where they can't get it.

Superintendent Hitchcock noted that TSCC hearing outcomes included two questions that involved Reconnecting Youth. We took beginning data to our county superintendents last week and it was an "ah ha" moment for them to see the students the number of students we have already placed. The Multnomah County Justice group was willing to be the first place to implement "Reconnecting Youth" and is a driving force in partnership with us.

Director Washington expressed her appreciation that we can come together for our students who are in incarceration. There are two sides to the coin. The good being students are being educated while incarcerated, the bad being it is a revolving door for some students. Now that we have this opportunity with "Reconnecting Youth" maybe we can see a change for our students.

Director Giusto presented Certificates of Recognition: "In appreciation of their support of the Reconnecting Youth Initiative and their leadership in developing the Education Success Center."

**C. Program Spotlight: (#1, #2, #5)**

Cabinet Director Webster gave a brief overview of the Instructional Services Department and introduced his staff who highlighted their programs and services.

**Other Programs/Services - Cabinet Director Webster**

- Reconnecting Youth Project
- Home School Notification
- Migrant Education

- PBS – Positive Behaviors Support
- ELL – English Language Learners
- Mount Hood Regional Education Consortium – Carl Perkins Funds which support continued certification and professional technical programs in our component districts.

### **Outdoor School Dan Prince and Margaret Eng Presenters**

- Most important outcome of this program is student leaders working in instructional settings with younger students. We are really looking at how we are helping high school students be successful and learn skills that will affect their future.
- Currently serving seven of our eight component districts and six out of county school districts.
- Margaret Eng is celebrating 30 years in the program next week and has been crucial to the success.
- Sustainability continues to be a focus with MESD hosting a recent sustainability workshop from Zone A at one of our outdoor sites. The attendees then dove into developing a program for sustainability in their own counties. We are collaborating to reduce our environmental footprint.
- Partnership and Leadership: A lot of hard work has been done by our E<sup>2</sup> Foundation to build partnerships with our community partners and businesses. Out of that effort we have been able to partner with other environmental groups to help coordinate our work.
- We look forward to the day when every student in the state will attend outdoor school for a full week.

### **Helensview High School Jessica Ramirez Presenter**

- Curriculum: scholarships have been made available for students to take classes at community colleges
- Therapeutic Assessment: We also offer interventions that come with assessments. We have a mental health therapist and alcohol and drug counseling available for students.
- Child development: On site child care allows students the ability to attend school and focus on their education. We also offer parenting classes to help them become positive role models for their children.
- Outreach: We provide short term home instruction, on a limited basis, for students with situations that inhibit them from attending school. When an incident happens in the community we work with them. Other interventions include gang intervention and focus directed service to interrupt criminal behaviors.

Director Haliski expressed her appreciation for the program and asked about the logo of the Phoenix. Kris Persson, Principal of Helensview, explained that the logo is the “Phoenix rising from the ashes.” Director Haliski asked if there were some way that we could exhibit that for all to see.

**Arata Creek – Henry Ramirez**

- Community Involvement efforts:
  - Two family nights have been held and have been very successful
  - We planted 85 trees at the park adjacent to the school. We will watch them grow, measure them, etc.
  - Recently seven Arata Creek Staff participated in a Roseburg to Coos Bay relay
- Terra Nova Grant Received: Supports our “Building Creative Collaboration Skills Together” program.
- Opportunities for Students:
  - Students participated in a state level competition. It was a great opportunity for them to interact with others at a different level and in a different venue.
  - Cooking classes to teach how to cook healthy food.
  - Dance with an instructor who had led a life similar to the kids, came and the kids loved it. Even kids that had greater difficulties were able to participate.
- Student Outreach: Back Pack Friday continues with great success. Nurse Pam prepares the back packs with food. Students take them home full and bring them back empty on Monday. We haven’t missed a back pack yet.
- Partnerships: We continue our mental health partnership with Trillium; supports parent counseling, counseling in the building and resources within the community.
- Academics: We started a professional learning community. It has been good for our staff to meet once a week to work together. We can collaborate with other staff on math and writing standards and technology. The technology is a big piece as we do not have technology available to us. It brings up the standard for our students too.
- Behavior: We can happily report that by the end of the year we will have had four students who have transitioned back to their neighborhood schools and one that is going to Beaverton high school. We constantly look at how we can help students be successful.

Director Washington expressed how thrilled she was with the planting of the 85 trees as it helps give the students ownership.

**Donald E. Long/Incarcerated Youth – Kevin Hunking**

- Classrooms are self-contained in a lockdown environment. The staff emphasize academic work to meet Division 22 standards for language arts, social studies and mathematics using teacher directed activities, state adopted textbooks, PLATO learning labs and supplemental materials. The goal is to provide as many opportunities as possible to earn identified credits in the content areas needed to be successful in school and life.
- Residential Alcohol and Drug Treatment Program (RAD) - Program serves youth that need treatment for substance abuse issues. Along with program education, the youth receive counseling and treatment services from the Morrison Center. Residential treatment is typically for four months.

- Education Support Center - Designed to serve high risk juvenile probationers who are not attending school, demonstrate behavioral issues and are in need of basic education services.
- Incarcerated Youth Program - Serves youth up to 21 years of age who are detained in Multnomah County adult correction facilities. School Districts are required by statute to provide educational services as necessary.
- G.E.D. - Assist students to work toward and acquire the G.E.D. certificate of high school equivalency when high school credit completion is no longer an option.

**Question:** Do we provide services to students incarcerated at Inverness?

**Answer:** Parkrose School District is responsible for their education but uses their Resolution Funds to purchase the services from MESD.

Director Washington expressed her desire to have the Board attend GED ceremonies held at Donald E. Long, as was done in the past.

**Alpha School - Peter Kane, Sally Kissell, Michael Lancaster Presenters**

- It is committed and conscientious staff who show leadership and create alternative assessments for student to help them meet statewide requirements
- Population: These students have a lot of barriers to get over in their education journey. We are seeing a larger number of younger students who are farther behind. The new graduation standards are really hard for these students.
- Career and Job focused: Job Site Experiences allow students to meet ODE requirements. Some of the goals for their work experiences are to exhibit work ethics, responsibility, appropriate dress, being on time, and work with co workers as team members. We have long standing partnerships with several local businesses. Some of our former students are now employed by those same companies and our students are training our current students. We are trying to expose our students to trades for career development.
- Partnerships:
  - We are in our fifth partnership year with Ameri-Corp volunteers who serve our students in their work experience by being their job site supervisor. This is a wonderful opportunity for the workers and our students.
  - Watershed Project – we are in our fourth year with students participating in projects that enhance the water health of Johnson Creek with PSU and CapStone students.
  - We are in our ninth year of partnership with the Oregon Youth conservation Corp. This is a program that combines jobsite opportunities with career development.
- Alternative Pathways: Geoff Garner has worked with a number of our student getting 100 percent of our students enrolled in after high school education at community colleges.

**Question:** Can you please explain the chair project seen in the slide show?

**Answer:** With Terra Nova Grants teachers bought chairs at garage sales and each student got to paint their own chair. Linda Anotolic has an art degree and worked with the kids.

**Question: What is the impact to staff and resources based on the new demographics of students mentioned in the report?**

**Answer: Principal Kane explained that students are coming to Alpha with less credit under their belt. Past practice has been districts would refer a student after their sophomore year if they weren't on track to graduate. Now we are seeing much earlier interventions taking place and students are staying with us longer. It takes a staff that can be flexible and have the ability to develop credit programs to give hope to these students that there is an end in site.**

### **School Improvement – Judy Custy**

- **Regional School Improvement Grant:** We received \$1.8m to be spent over a 2 year period and were able to extend it for a third year. This was spearheaded by our Superintendent and our component district superintendents. Their commitment was to focus our efforts to academic rigor. AVID (Advancement Via Individual Determination) has been very successful – the first graduating students of the program.
- **Advanced Placement:** We have increased the number of classes and offer two summer institutes for county teachers. We are going to collaborate with Vancouver School District to hold an August institute.
- **Secondary Literacy:** Penny Plavala has worked closely with a network of literacy coaches, book studies, in classroom coaching, workshop for area high schools, etc.
- **Credit by Proficiency:** Oregon has increased graduation requirements. It allows us to accelerate student learning and demonstrate it in non traditional settings. Michael at Alpha has been an excellent model of how this works with our students. We have eight high school sharing assessments and they take that work and move it into credit by proficiency. We will be providing three workshops. Parkrose will have it in place this fall and Gresham-Barlow has already completed implementation.
- **K-12 Literacy:** Penny again has worked with a number of schools, guided observations at other school district visitations, worked with teachers with tying new standards to the classroom and training teachers on the new alternative reading assessment that has been released by the state of Oregon.
- **Oregon Data Project:** We are building good data systems for us at district and classroom levels to direct our teaching in the classroom. We have moved into a second year through a sustainability grant and will try to deepen the work to see truly significant improvement because our teachers are more knowledgeable.
- **Regional Assessment Centers:** Brian Goldman works with ODE for the OAKS assessment. One of our newest challenges ties to our writing. The state is moving to an online writing assessment and this will present new opportunities and challenges. One of the beauties is that we won't be having groups of teachers (75 to 100) come in twice a year and assess 10,000 examples of student writing.

**Question: If a student failed a class, how do we know that they know the material?**

**Answer:** Supervisors Custy explained that the student is given an assessment that has been agreed upon by the teacher and involves three performance assessment pieces. Cabinet Director Webster further explained that the local district makes the decision as to what the assessment will look like. It has been agreed that this would be a collaborative agreement.

**Question:** What kind of information is shared with teachers in the Oregon Data project?

**Answer:** We work with data received from the state, district assessments, and we sit down with teachers to help them make the data helpful to find patterns.

**Question:** What is AVID?

**Answer:** Advancement Via Individual Determination – This began in California. It is for students whose parents never had an advantage to attend college and helps students to prepare for acceptance into college. This program has had a significant impact on students. Our component district superintendents told us to continue with AVID.

### Home Schools

- We register home school students and are the liaison to parents and districts.
- ESDs act as compliance officer for districts for reporting to the state.
- There are 2054 home schoolers within Multnomah County, children 7 to 18 years old.

### Alternative Pathways – Geoff Garner

- TRIO/Talent Search is funded through the US Department of Education. TRIO is an educational opportunity for low-income and first-generation students to pursue postsecondary education
- Alternative Pathways provides a variety of services including:
  - Weekly on site College Prep Workshops
  - One-on-one academic advising and transition planning
  - Student financial aid, financial literacy and scholarship writing support
  - College application support and fee waivers, college tours and fairs, entrance exam prep
  - Tutoring
  - On-going student financial aid support and advising after enrollment in post-secondary institutions
  - Family financial aid and financial literacy workshops
  - Scholarships
- Alternative Pathways employs two full-time advocates, one manager, and one administrative assistant to deliver services to 13 Multnomah County alternative high schools and educational programs.
- We are partnering with Northwest Ink to help students to earn one full credit.
- We gave out \$10,000 today in scholarships to students and 30 lap tops through Terra Nova grants

**Question: What are the demographics of the students enrolled?**

**Answer: 600 students are being served with 40 to 50 percent being female. Ethnicity backgrounds are similar to our county in general. Alternative Pathways is really unique in talent search programs. We are the only one in an ESD and also the only one that exclusively serves alternative high school students. Most others are working with cream of crop students. Our population is alternative education students in all 13 schools we serve.**

Director Washington shared that this is the first and only way for some of these students to enter into higher education. The old Academic All Stars program was the cream of the crop and the new one an outreach to lower income students.

### **Reconnecting Youth**

- We are launched and working
- The Initiative
  - Brings youth back in to an educational setting with a process to fit them to a program that will meet their needs
  - Immediate reengagement and the concept of a center is a crucial part of its success.
  - We have agreements with four districts and two pending.
- Process:
  - Student is referred to Reconnection Center and/or recruited by RY Outreach staff, district, or community organization:
    1. Student identifies that they are interested in reconnecting with an educational program
    2. Reconnection staff do intake, assess academic and support needs of student, enroll and/or determine placement options. If placement option in 'best fit' program **is not** available, then student is enrolled at the Reconnection Center(s) and begins receiving educational services
    3. If placement option **IS** available on approved list of programs, student is referred to and placed in 'best fit' program
    4. Student is enrolled by district providing the program or the private and/or ESD program providing the service
    5. District claiming the student/receives ADMw from state
    6. Private program and/or ESD program bills claiming district based on student days in attendance
  - If student is referred by court counselor
    1. If they enroll at Helensview, Alpha, DEL-ESC, they are dually enrolled as per resident district
    2. If they enroll at the PPS Transition Center, they are dually enrolled as a PPS student
    3. Enrolling districts claim ADMw
    4. MESD bills resident district based on ADMw rate that the district receives from the state



**Question:** Do we know where the students are being sent and whether or not it is the original district?

**Answer:** Cabinet Director Webster said he would get that information for the Board.

**Question:** Will we be able to have data that provides us with information as to why these students were out of school and now re enrolled?

**Answer:** Yes, part of our intake process will be surveying, interviewing the student and family as to what their current situation is and why they are out of school. We work on developing a transition plan once we have them so they have a clear plan of success and it doesn't happen again. What we have seen is going back to their original school has not been successful but an alternative placement is more successful.

Chair Spellman shared that it is overwhelming the breadth and depths of commitment of the staff that has been demonstrated by this presentation. He asked that Cabinet Director Webster please thank everyone for all the work you do today.

#### **D. Reports to the Board - None**

### **3. ACTION ITEMS**

#### **A. Consent Agenda:**

1. Approve April 20, 2010 – Executive Session Minutes
2. Approve April 20, 2010 - Regular Session Minutes
3. Approve April 20, 2010 – Local Contract Review Board Minutes
4. Approve Resolution 10-35 – Personnel Contracts (#1)
5. Approve Resolution 10-36 – Personnel Contract Extensions (#1)
6. Resolution 10-37 – Second Reading and Approval of New and Revised Board Policies (#6)

**Background:** The Board of Directors at their April 20, 2010 Board meeting reviewed and discussed for first reading new and amended Board Policies: AE, IA/IAA, JA/JAA, IK, IL, IMB, IKF, IKFB, IKH, DDA, IMA, KL, KLD, and IGAI and made no further edits.

**Motion:** Director Giusto moved to approve the Consent Agenda. Director Haliski seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 6-0.

#### **B. Action Agenda:**

1. Resolution 10-38 – AFSCME Agreement

**Motion:** Director Washington moved to approve Resolution 10-38. Director Schafer seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 6-0.

**2. Resolution 10-39 – Adoption of 2010-2011 Budget for All Funds (#5)**

**Motion:** Director Haliski moved to approve Resolution 10-39. Director Giusto seconded the motion.

Cabinet Director Sesnon explained that this is the last formality to adopt the 2010-2011 budget. When all of the service plans are in from our component districts we will present and amended budget in August to the Board.

**Discussion:**

**Question:** Did you have an opportunity to ask our question about what is a reasonable fund balance?

**Answer:** Superintendent Hitchcock explained that we had touched on it with both and our auditors and TSCC last year and they reported it is usually 5 to 15 percent, the bigger the budget the smaller the percent. It is at the discretion of the Board

**Action:** The motion carried with Directors Ainsworth, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 6-0.

**3. Resolution 10-40 – Approval of Fiscal Year 2010-2011 Appropriations for All Funds and Declaration of Taxes Imposed (#5)**

**Motion:** Director Washington moved to approve Resolution 10-40. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 6-0.

**4. Resolution 10-41 – First Reading Revised Board Policy BFC (#6)**

**Background:** In response to feedback and a request of the Board of Directors at the April 20, 2010 Board meeting, the following policy revision is presented for consideration to expedite in a timely manner policies that require editorial edits only or, after first reading, policies that require no further edits.

**Motion:** Director Giusto moved to approve Resolution 10-41. Director Ainsworth seconded the motion.

Superintendent Hitchcock explained that it allows those second readings that had no further amendments, policies with grammatical, editorial or non-substantive changes to be embedded into the consent agenda

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**5. Second Reading of New or Revised Board Policies**

**a. Resolution 10-42 – Second Reading of New Board Policy AD – Educational Philosophy (#6)**

**Background:** The Board in reviewing Policy AD at the April 20, 2010 meeting recommended striking the word “aspirational”: from the policy. This change has been incorporated into the following policy revision for consideration.

**Motion:** Director Giusto moved to approve Resolution 10-42. Director Ainsworth seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**b. Resolution 10-43 – Second Reading of Revised Board Policy IGBHA – Alternative Education Program**

**Background:** The Board in reviewing Policy IGBHA at the April 20, 2010 meeting recommended a statement focusing on what we as an agency provide to our component districts and words “Local Service Plan” be added for clarity on the approval process. These changes have been incorporated into the following policy revision for consideration.

**Motion:** Director Delman moved to approve Resolution 10-43. Director Haliski seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**c. Resolution 10-44 – Second Reading of Revised Board Policy ING – Animals in MESD Facilities**

**Background:** The Board in reviewing Policy ING at the April 20, 2010 meeting recommended shortening the policy and moving the procedural items to the Administrative Regulations. These changes have been incorporated into the following policy revision for consideration.

**Motion:** Director Haliski moved to approve Resolution 10-44. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**d. Resolution 10-45 – Second Reading of New Board Policy JGAB – MESD Use of Restraint and/or Seclusion**

**Background:** In response to the Disability Rights of Oregon recent requests from districts to review policies and complaint procedures, this new policy was reviewed for first reading at the April 20, 2010 Board meeting. Since that time, we have included a paragraph to encompass our FLS program students.

**Motion:** Director Washington moved to approve Resolution 10-45. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**6. First Reading of Board Policies (#6)**

**a. Resolution 10-46 – First Reading of Revised Board Policy AC – Non-Discrimination (REQUIRED) (#6)**

**Background:** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The Act's amended the definition of disability, mitigating measures and episodic impairments are to be applied to policies.

**Motion:** Director Ainsworth moved to approve Resolution 10-46. Director Delman seconded the motion.

**Discussion:**

- Director Schafer contests the fact that we have to have two policies that say the same in two sections of the policy manual and be considered out of compliance if we don't, (Board Policies AC and ACA)
- Director Washington sees the two policies as being different in nature and one is non-discrimination and the other is equal employment opportunity.
- Director Giusto questioned why we couldn't combine the two
- Superintendent Hitchcock asked that someone frame the question and we would get a decision as to whether we need two policies or not.

**Question:**

- 1) **Do we need more than one policy that has the same language?**
- 2) **If we decide that we want to consolidate two policies, when is it okay and when is it not?**

**Action:** The motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**b. Resolution 10-47 – First Reading Revised Board Policy ACA – Americans with Disabilities Act. (Optional) (#6)**

**Background:** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The Act's amended the definition of disability, mitigating measures and episodic impairments are to be applied to policies.

**Motion:** Director Schafer moved to approve Resolution 10-47. Director Haliski seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**c. Resolution 10-48 – First Reading of Revised Board Policy GBA – Equal Employment Opportunity (REQUIRED) (#6)**

**Background:** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The Act's amended the definition of disability, mitigating measures and episodic impairments are to be applied to policies.

**Motion:** Director Schafer moved to approve Resolution 10-48. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**d. Resolution 10-49 – First Reading of Revised Board Policy JB – Equal Educational Opportunity – Students (Highly Recommended) (#6)**

**Background:** Congress passed the Americans with Disabilities Act Amendments Act of 2008 (ADA Amendments Act), which went into effect January 1, 2009. The Act's amended the definition of disability, mitigating measures and episodic impairments are to be applied to policies. In amending the "Required" policy changes, we also reviewed our student policy and made the necessary changes.

**Motion:** Director Haliski moved to approve Resolution 10-49. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**e. Resolution 10-50 – First Reading of New Board Policy EEA – Student Transportation Services (REQUIRED) (#6)**

**Background:** Senate Bill 480 created new provisions and amended ORS 811.210 and ORS 811.215. It changes child weight restrictions and added height and age requirements relative to safety belt/restraints. Current Policy EEBD – Student Transportation Services is to be deleted and recoded to EEA to maintain consistency with OSBA coding.

**Motion:** Director Schafer moved to approve Resolution 10-50. Director Ainsworth seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**f. Resolution 10-51 – First Reading of New Board Policy EEAC – District Vehicle Safety Program (REQUIRED) (#6)**

**Background:** Senate Bill 480 created new provisions and amended ORS 811.210 and ORS 811.215. It changes child weight restrictions and added height and age requirements relative to safety belt/restraints.

**Motion:** Director Ainsworth moved to approve Resolution 10-51. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**g. Resolution 10-52 – First Reading of Revised Board Policy JFCC – Student Conduct on School Bus/Vehicles (REQUIRED) (#6)**

**Background:** The Oregon State Board of Education adopted OARs to implant new federal IDEA regulations affecting student transportation.

**Motion:** Director Delman moved to approve Resolution 10-52. Director Ainsworth seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**h. Resolution 10-53 – First Reading of New Board Policy EEAE – Student Transportation in Private Vehicles (HIGHLY RECOMMENDED) (#6)**

**Background:** Senate Bill 480 created new provisions and amended ORS 811.210 and ORS 811.215. It changes child weight restrictions and added height and age requirements relative to safety belt/restraints.

**Motion:** Director Washington moved to approve Resolution 10-53. Director Ainsworth seconded the motion.

**Discussion:**

- It was suggested we should be consistent in wording with regard to “Superintendent or designee”
- Also noted to change the word “district” to “MESD”

**Action:** The motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**i. Resolution 10-54 – First Reading of Revised Board Policy EEBA – MESD Vehicles (Requested by Board) (#6)**

**Background:** In revising policies impacted by Senate Bill 480 and new provision for child weight restrictions, added height and age requirements, a review of all policies related to transportation were reviewed for possible revision. Revisions were requested by the Board to change “will and must” to “shall.”

**Motion:** Director Ainsworth moved to approve Resolution 10-54. Director Haliski seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**j. Resolution 10-55 – First Reading of Revised Board Policy EEBB – Use of Private Vehicles for MESD Business (#6)**

**Background:** In revising policies impacted by Senate Bill 480 a new provision for child weight restrictions, added height and age requirements, a review of all policies related to transportation were reviewed for possible revision.

**Motion: Director Delman moved to approve Resolution 10-55. Director Ainsworth seconded the motion.**

**Discussion:**

- It was noted that the first four MESD Board Policy Cross References listed were included in error and should be stricken from the listing.

**Action: The motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.**

**k. Resolution 10-56 – First Reading of Revised Board Policy EI – Risk and Insurance Management (#6)**

**Background:** In revising policies impacted by Senate Bill 480 new provisions for child weight restrictions, added height and age requirements a review of all policies related to transportation were reviewed for possible revision. Revisions to Policy EI are recommended to align with Board Policy and Administrative Regulation DBDB – Risk Management/PERS Reserve Fund.

**Motion: Director Delman moved to approve Resolution 10-56. Director Haliski seconded the motion.**

**Action: There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.**

**l. Resolution 10-57 – First Reading of Revised Board Policy EIA – Insurance Program (#6)**

**Background:** In revising policies impacted by Senate Bill 480, new provisions for child weight restrictions, added height and age requirements a review of all policies related to transportation were reviewed for possible revision. Revisions to Policy EIA are recommended to align with Board Policy and Administrative Regulation DBDB – Risk Management/PERS Reserve Fund and deletion of Board Policy EEBC – Vehicle Insurance as it is a duplicate of Board Policy EIA.

**Motion: Director Delman moved to approve Resolution 10-57. Director Giusto seconded the motion.**

**Action: There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.**



**m. Resolution 10-58 – First Reading of Revised Board Policy EBAC – MESD Safety Committee (HIGHLY RECOMMENDED) (#6)**

**Background:** Oregon OSHA amended Oregon Administrative Rule for Workplace Safety Committees. The revision applies to OAR 437-001-0765 as a result of HB 222 passed in 2007 legislative session. ESDs are now allowed to establish a single safety committee (instead of site safety committees) for the ESD when they have employees in multiple ESD locations. The word “**centralized**” has been used to refer to a single districtwide safety committee. If an ESD chooses to establish a single districtwide safety committee, the ESD Board is required to adopt policy and procedures following the required safety meetings and committee rules.

**Motion:** Director Schafer moved to approve Resolution 10-58. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 6-0.

**n. Resolution 10-59 – First Reading of Revised Board Policy EBCB – Emergency Drills (HIGHLY RECOMMENDED) (#6)**

**Background:** The State Board of Education revised OAR 581-024-0275 – Facilities and Safety and Emergency Planning to bring the OAR into greater alignment with the drill and instruction requirements of ORS 336.071.

**Motion:** Director Ainsworth moved to approve Resolution 10-59. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 6-0.

**o. Resolution 10-60 – First Reading of Revised Board Policy JHFE – Reporting of Suspected Child Abuse (REQUIRED) (#6)**

**Background:** The State Board of Education adopted OAR 581-022-0711, which required ORS language in policy and written procedures for providing required annual training for ESD employees, parents and students.

**Motion:** Director Haliski moved to approve Resolution 10-60. Director Schafer seconded the motion.

**Discussion:**

- Director Giusto expressed his concern that this policy needs to be kept current with new language and procedures

**Action:** The motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**p. Resolution 10-61 – First Reading of New Board Policy JHFF – Reporting of Suspected Sexual Conduct with Students (REQUIRED) (#6)**

**Background:** In 2009 the Legislature enacted HB 2062 (amends ORS 339.370-339.377). A portion of that new legislation requires school employees who have reasonable cause to believe a student has been subjected to sexual conduct by another employee to report that information to a supervisor or other designated person. Sexual conduct means any verbal or physical conduct by a school employee that is sexual in nature, is directed toward a kindergarten through grade 12 student, has the effect of unreasonably interfering with a student's educational performance and creates an intimidating, hostile or offensive educational environment. The legislation requires ESD boards to adopt a policy on reporting sexual conduct. MESD already has a policy on reporting suspected child abuse (JHFE). Since state law mandates a specific policy on reporting sexual conduct, the definition of the prohibited behavior is different from child abuse and reporting procedures are greatly different for each behavior, MESD administration recommends a separate policy to comply with state law.

**Motion:** Director Giusto moved to approve Resolution 10-61. Director Ainsworth seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**q. Resolution 10-62 – First Reading of New Board Policy EH – Electronic Data Management (OPTIONAL) (#6)**

**Background:** The policy briefly states the responsibility to comply with state and federal laws and regulations concerning the custody and maintenance of public records. An Administrative Regulation has also been written to provide guidance to ESDs as to a retention schedule for electronic data in accordance with the Oregon Archives division records retention schedule.

**Motion:** Director Schafer moved to approve Resolution 10-62. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**r. Resolution 10-63 – First Reading of Revised Board Policy GCAB – Personal Communication Devices (OPTIONAL) (#6)**

**Background:** In response to requests from districts and ESDs concerned with health, safety and welfare of staff and students, OSBA has develop a new policy reflecting issues related to sexting, iPods and the use of personal communication devices and social media by staff.

**Motion:** Director Washington moved to approve Resolution 10-63. Director Haliski seconded the motion.

**Discussion:**

- Director Schafer questioned whether we need to identify what a personal communication device is. Further we need to identify what the specific behavior is that we want to stop with this policy.
- Director Ainsworth feels it is too broad and supports a teacher texting a student, as an example, “you forgot your backpack.”
- Director Giusto feels it is the way teachers communicate with parents
- Superintendent Hitchcock explained that we want to have a policy in place as we now have to identify “grooming,” which is the period that precedes inappropriate adult to minor contact. We need to have policy in place to define appropriate use of a personal communication device by a staff member.

**Action:** The motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**s. Resolution 10-64 – First Reading of Revised Board Policy IIBGA – Electronic Communications System (REQUIRED) (#6)**

**Background:** The Children’s Internet Protections Act (CIPA), a federal law enacted by Congress imposes certain types of requirements on any school or library that receives funding for Internet access or internal connections from the E-Rate program, a program that makes certain communications technology is more affordable to eligible schools and libraries. Congress has enacted additional protections for minors using the Internet. ESDs must now also certify that, as part of their required Electronic Communications Policy, they are educating minors about appropriate online behavior, including cyberbullying awareness and response, and how to interact with other individuals on social networking sites and in chat rooms. The Administrative Regulation has been revised to reflect these requirements.

**Motion:** Director Haliski moved to approve Resolution 10-64. Director Ainsworth seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**t. Resolution 10-65 – First Reading of New Board Policy JFCEB – Personal Communication Devices and Social Media – Students (OPTIONAL) (#6)**

**Background:** In response to a request for guidance in the appropriate use of social media, (i.e., Facebook, MySpace, Twitter, etc.) by students, staff and Board Members, language has been included regarding the use of ESD equipment for posting to social media sites and on the conduct of the Board Members who post to social media sites.

**Motion:** Director Giusto moved to approve Resolution 10-65. Director Delman seconded the motion.

**Discussion:**

- Director Schafer pointed out that this policy for students does attempt to define personal devices and possibly the language could be added to Board Policy GCAB

**Action:** The motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**u. Resolution 10-66 – First Reading of Revised Board Policy JOA – Directory Information\*\* (REQUIRED) (#6)**

**Background:** The US Department of Education amended the Family Educational Rights and Privacy Act (FERPA) specific to excluding SSN or student ID from inclusion in directory information; expanded the definition of school official to include contractor, consultant, and volunteer “acting for” the school; required ESDs to use reasonable methods to identify and authenticate the identity of parents, school officials, or other parties before releasing confidential education records; and in the event of a health or safety emergency or threat, permit ESDs to make decisions regarding disclosure of confidential education records.

**Motion:** Director Giusto moved to approve Resolution 10-66. Director Delman seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

**v. Resolution 10-67 – First Reading of Revised Board Policy JOB – Personally Identifiable Information\*\* (REQUIRED) (#6)**

**Background:** Has been revised and updated as per administrative rules and are required as part of the Special Education Assurances.

**Motion:** Director Schafer moved to approve Resolution 10-67. Director Giusto seconded the motion.

**Action:** There being no discussion the motion carried with Directors Ainsworth, Delman, Giusto, Haliski, Schafer, Spellman and Washington voting aye. Motion passed 7-0.

#### 4. REPORTS

##### A. Fiscal Report (Goal #5)

Cabinet Director Sesnon highlighted the April 30, 2009 Fiscal Report and reported that we are continuing to update the actual budgets.

Superintendent Hitchcock notified the Board that we receive documents from our auditors that need to be signed by the Board Chair. Our auditors have requested an “intake” meeting. This is the process for our auditors to come and sit down with us as to what our expectations for their services are. We want to invite the Board to participate in that process. Board members Spellman and Giusto expressed interest in being included in this meeting with the auditors. Superintendent Hitchcock will coordinate the scheduling of the meeting with the auditors.

Director Giusto supports the Board writing a policy on how the Board should develop the audit and then be presented to the Board.

##### B. Agency Report (Goals #1, #2, #3, #4, #5, #6, #7)

Superintendent Hitchcock highlighted the following:

- The Superintendent’s Listening Tours are almost done. What we have found useful and informative was to ask, “What is going on that is cool? What are you excited about?” This has opened the door for those attending to express what they are proud of. One outcome of the tour was a challenge to our Board members to come and work in a classroom for two days so they can understand in greater depth what our staff do each day. They felt it is good to do cross germination...
- Reconnecting Youth is officially launched.
- The vision statement for a new cross boundary service opportunity has been shared with all four ESDs in Zone A:

*“The Zone A Education Service Districts will constitute a comprehensive, integrated service network that achieves real outcomes for students and their families by offering school districts an expansive, responsive set of service options. This network will function like a marketplace: school*

*districts may spend their resolution funds at any of the four ESDs, on the basis of cost and quality; and ESDs may build on their strengths to further develop services in the areas where they can be most competitive. The benefits for school districts will be greater choice and greater value. The benefits for the ESDs will be the flexibility to adapt programs and services as a district needs and state funding evolve over time."*

An invitation to participate has gone to a select group of superintendents. Next steps will be their commitment and pledge to participate. As part of that, we will hold separate meetings for Cabinets, Superintendents and Boards to receive a cross mix of feedback on:

- 1) How does this preliminary vision statement appear to address school district interests and needs?
- 2) What concerns, if any, does it raise?
- 3) From a school district perspective, what are the two or three critical questions any ZONE A reorganization plan must address?
- 4) What role would you commit to play in this regional redesign effort?

It is a tremendous opportunity all of our programs. We are taking the lid off and letting them look at what we provide and allow resolutions dollars to flow across ESD boundaries.

**Question:** At what point do you believe the good will go away and the territorial effect will take over? Aren't we apt to be stepping on toes?

**Answer:** The services that are more portable can flow longer distances. In our position and in those areas, we are clearly going to be a magnet. The further a district is away from us, we will lose some of that engagement. We envision that we will get a large number of Outdoor School requests from Clackamas ESD and will capture the technology and business applications that are virtual in nature. We won't be extending our school nurse services to Dufur or Maupin. But they might want us to do their training, manuals, backup etc. for nursing services.

**Question:** Would this allow Clackamas ESD to open up an alternative school in Parkrose?

**Answer:** Yes.

## C. OSBA and OAESD (#7)

### 1. OSBA – Legislative Committee Report

Director Haliski presented a written report on the OSBA Legislative Policy Committee Meeting held May 1 and 2, 2010:

- The Legislative Policy Committee reviewed and approved its recommendations for the 2011 Legislative Session policies and priorities:
  - 1) Student Achievement – laws prioritizing support for student achievement to ensure that every students is prepared for college, apprenticeships, careers and productive citizenship.
  - 2) Shared Accountability – urge the Governor, Legislature, State Board of Education and the State Superintendent of Public Instruction to join local districts and Education Service Districts in shared accountability for student achievement
  - 3) Funding – Advocate for adequate, stable funding as defined by the Quality Education Model, state and local tax reform, including kicker reform, and new state funding for K-12 capital construction

Director Washington further reported:

- That OSBA is working on building better relationships with community colleges. We were able to share that MESD’s Superintendent Council consists of not only our eight component school districts but Mount Hood Community College.
- The OSBA Executive Team worked through the book, “Essential Schools Boards.” The focus is on building relationships with Board members as a team. By the time this exercise ended we had the opportunity to get to know all 29 Board Members.
- A healthy conversation was held on online learning. OAESD has taken that on aggressively.

## 5. OSBA – Spring Regional Meeting

Director Haliski distributed a written report highlighting:

- Funding and shared accountability with the legislature
- Recent changes to “religious dress” for teachers.
- NSBA Federal priorities: no more federal mandates without funding
- Meeting the needs of all eligible Title I students

## 6. OAESD

Superintendent Hitchcock reported:

- Due to the large number of changes to the OAESD Constitution and Bylaws, it will be discussed at the upcoming Summit prior to taking a vote
- Director Washington was selected to vote for the MESD Board at the Summit

## A. Board Member Reports (#2, #3, #4, #5, #7)

### 1. Superintendent Evaluation Committee

Director Giusto reported:

- At the April Board meeting, Directors Ainsworth and Giusto agreed to co-chair the Superintendent’s Evaluation Committee, complete a review of the

current evaluation process and meet with Superintendent Hitchcock to discuss their findings.

- Outcomes:
  - 1) Superintendent Hitchcock has requested that his evaluation be held in public session
  - 2) Move evaluation document from a scoring matrix to a question format relevant and directly connected to agency goals
  - 3) Questions to be developed in collaboration with Superintendent and Board Chair
  - 4) Evaluation documents to be send to: MESD Board members, MESD Cabinet members, Superintendent's Council members and Leadership Council members (labor union representatives).
  - 5) Compilation of responses to be prepared and submitted to the Board prior to the June 15 meeting
  - 6) Open Session Evaluation scheduled for 6:00 p.m., June 15, 2010, prior to regular Board session as follows:
    - Board move to approve the Superintendent's contract extension (2010-2013)
    - Superintendent to present how he has met the goals and what he sees is needed to move the agency forward
    - Question and Answers with the Board
    - Board Chair will ask for the Superintendent's financial contract request

Director Giusto wanted to thank the Superintendent publicly for his gutsy approach to his evaluation in a public setting, something that has never been done before.

Director Washington suggested that the Board review their own Board Self-Evaluation before the Superintendent's evaluation. She reiterated that during a recent Board meeting the Chair felt it necessary to publicly disassociated himself and the rest of the Board members from a Board member who was not acting in a professional manner.

Further that a concerted effort be made by the Board as we review Board Policies, receive reports, and participate in Board meetings, that we show respect not only to our fellow Board members but to our audience, guests, Superintendent and staff who are present and act professional at all times. The current evaluation does not place us (the Board) in a good place to evaluate at that level. We need to look at Board Policy BBF – Board Member Standards of Conduct as we prepare for the Superintendent's evaluation.

Director Haliski expressed her disappointment with the lack of participation in important statewide meetings, i.e., OSBA Regional meetings, ZONE A meetings, OAESD Conferences and Summits. We had five Board members registered for the resent OSBA Regional Dinner and only one showed up. The OSBA Summer Conference only has two Board members attending out of seven. She pledged to continue to try to develop our board into a team.

Director Giusto reported that he had attended the Pathways Prom and was so impressed by the commitment and support for students.



## **7. BOARD ACTIVITY CALENDAR**

### **A. Activity Calendars 2009-2010 and 2010-2011**

### **B. Attendance and Designation of Speaker at Graduation Ceremonies**

- June 3 – Alpha: Schafer, Speaker, Washington, Spellman
- June 8 – Arata Creek: Giusto Speaker, Haliski
- June 8 - Helensview: Washington, Speaker, Haliski, Spellman
- June 9 – Pathways: Ainsworth Speaker
- June 10 – Doernbecher: Giusto, Schafer

### **C. Work Plan for Continuous Improvement Discussions**

At the April 20 Board meeting Chair Spellman distributed the work plan for continuous improvement to assist in setting priorities for the Board to address and suggested dates. As of this meeting only one Board member has responded. The Chair requested that each Board Member review the document and send their availability dates directly to him so the Board can move forward in addressing some of their concerns.

### **D. Set Board Planning Retreat Date in August**

Chair Spellman asked that the Board also identify possible dates for the Bi-Annual Board retreat in August.

## **8. ADJOURNMENT**

There being no further business the meeting was adjourned at 11:15 p.m. The next Board meeting will be held at 7:00 p.m. on Tuesday, June 15, 2010 at the MESD Ainsworth building. Prior to the regularly scheduled Board Session, a Special Session will be held at 6:00 p.m. for the Superintendent's Evaluation.

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Ron Hitchcock, Superintendent

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