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|---------------------------|----------------------------|-------|----------------|-----------|
| Banner ID # @ 00357419 | Last Name Camejo, David | First | Middle Initial | Telephone |
| Address | | City | State | Zip |

Part I: Check all that apply

| | | | |
|--|--|---|--|
| Classification: <input type="radio"/> Administrative/Professional Staff <input checked="" type="radio"/> Faculty <input type="radio"/> Support Staff <input checked="" type="radio"/> Temporary <input type="radio"/> Regular | <input type="radio"/> Full-Time <input type="radio"/> Part-Time | <input type="checkbox"/> New Employee <input checked="" type="checkbox"/> Extension <input type="checkbox"/> Salary Adjustment <input type="checkbox"/> Separation (date: _____) | <input type="checkbox"/> Other (explain) |
|--|--|---|--|

Part II: Assignment/Accounting Number of months/weeks below notes how the position is funded; it does not guarantee employment status for a person. All Administrative/Professional and Faculty (Contract) and Support Staff (Non-Contract) employees are employed according to WCJC Policies and Procedures. Support Staff employees are at-will employees.

CURRENT Division/Unit:
Life and Physical Sciences

Job Title/Position:
Temporary Instructor of Chemistry

Budgeted Position? Yes No

Budget Number: 1110-14302-6091-100

Compensation: \$ 50,050
 Annual
 Hourly
 Other (explain)

Sched FAC
Grade 7
Step 1

Job Vacancy No.: (if applicable)
1605 F 026

Specialized Area:
Chemistry

Funded in which FY? FY17

Position No. (NBAPOSN): CHM05T

Hourly Rate: (Part-time only)
\$ N/A per hr x _____ hrs/wk x _____ wks =
\$ _____ per year

Start Date: 08/22/16
End Date: N/A

At-will-employee
 Per contract

If temporary, anticipated termination date:
05/31/17

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

PROPOSED Division/Unit:
Life and Physical Sciences

Job Title/Position:
Temporary Instructor of Chemistry

Budgeted Position? Yes No Name of Replaced Employee: N/A

Budget Number: 1110-14302-6091-100

Compensation: \$ 50,050
 Annual
 Hourly
 Other (explain)

Sched FAC
Grade 7
Step 1

Job Vacancy No.: (if applicable)
1704 F 023

Specialized Area:
Chemistry

Funded in which FY? FY18

Position No. (NBAPOSN): CHM08T

Hourly Rate: (Part-time only)
\$ N/A per hr x _____ hrs/wk x _____ wks =
\$ _____ per year

Start Date: 06/01/17

At-will-employee
 Per contract

If temporary, anticipated termination date:
05/31/17

Position is funded for the following number of months/weeks:
 9 months 10 1/2 months 12 months Other (specify)

Explanation of Action:

Part III: Position/Budget Authorization

| | | | |
|--|------|--|------|
| Recommended by Supervisor/Department Head Kelley Whitley <small>Digitally signed by Kelley Whitley DN: cn=Kelley Whitley, o=Wharton County Junior College, ou=Chemistry Department, email=whitleyk@wcjc.edu, c=US Date: 2017.04.17 13:23:54 -0500</small> | Date | Approved by Dean | Date |
| Approved by Division Chair Kevin Dees <small>Digitally signed by Kevin Dees DN: cn=Kevin Dees, o=Wharton County Junior College, ou=Division Chair, email=kevindees@wcjc.edu, c=US Date: 2017.04.17 13:44:40 -0500</small> | Date | Approved by Vice President Leigh Ann Collins <small>Digitally signed by Leigh Ann Collins DN: cn=Leigh Ann Collins, o=WCJC, ou=VP, email=lacollins@wcjc.edu, c=US Date: 2017.04.11 16:36:44 -0500</small> | Date |
| Approved by Cabinet Level Supervisor | Date | Reviewed by Human Resources <i>[Signature]</i> 4-25-17 | Date |
| Budget Approval | Date | Approved by President <i>[Signature]</i> 4-25-17 | Date |