

Browning Public Schools  
**Board Agenda Request**  
Meeting To Be Held: 9/14/21



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- Recognition:**     Students                       Staff                       Parents
- Information:**    Building Report             Old Business             Superintendent's Report
- Action:**         Resignation                       Hiring                       Contract Service Agreements
- Travel Out-of-State             Travel In State             Approvals
- Termination                       Legal Matters             Other:
- This action request pertains to  Elementary (only)     High School/District Wide
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**Date:**        September 9, 2021

**To:**            **Corrina Guardipee-Hall**  
                    Browning Public Schools

**From:**        Reid Reagan  
**Title:**         Director of Facilities

**Subject:** L'Heureux, Page, Werner, A&E Services for KW/Vina Addition

**Justification:** We received one proposal from our published RFP from L'Heureux, Page Werner out of Great Falls. Following reference checks, the Facilities Committee agreed by consensus to recommend L'Heureux, Page, Werner.

The contract will be submitted for board approval on September 29, 2021.

**Funding Source (Budget/grant, etc. to be provided by business office when contract is submitted.**

**Attachment(s):** RFP that was advertised.

**Approval:** Superintendent's Office/Finance/Personnel as applicable (Initial) \_\_\_\_\_

**Comments:** \_\_\_\_\_

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**Board Action:**    N/A (Info)     Approved     Denied     Tabled to: \_\_\_\_\_

**Request for Proposals for Architectural/ Engineering Services  
Browning Public School District No. 9**

Browning Public School District No. 9 ("District") is requesting proposals for a Connecting Corridor/Secure Entrance for KW/Vina Elementary. The services under this request include design, plan production and construction documents; bidding coordination and evaluation; and construction administration to include, but not limited to: shop drawing review, pay request approvals, change order production, site inspection and coordination with School District Facilities Committee.

The funding for these services may consist in whole or in part of federal education funds received under 20 U.S.C. §§ 7701 et seq. and, in accordance with the requirements of 25 U.S.C. § 450e, the procurement of these architectural/ engineering services will be subject to a **PREFERENCE for qualified Indian organizations or Indian-owned economic enterprises** as more fully set forth in the solicitation materials available from the District.

Responding firms should send five (5) copies of their written proposal to Browning Public Schools, P.O. Box 610, Browning, Montana 59417, Attention: Corrina Guardipee-Hall, Superintendent. **Proposals must be received no later than 4:00 pm on Friday, September 3, 2021.** All proposals must contain the requested information and be plainly marked "Architectural/ Engineering Services Proposal." No faxed proposals will be accepted.

All proposals must contain the following information:

1. Statement of qualifications to perform the requested services.
2. Experience and qualifications of personnel assigned to this proposed project.
3. A brief listing of 10 related projects completed for Browning Public Schools and other Montana school systems.
4. Names, addresses and phone numbers of five references.
5. Proof of professional liability insurance, general liability insurance, and the limits of those policies.
6. Detailed description of the firm's approach to these projects and the firm's ability to complete the work within the time outlined in the scope of work.

The District may select a firm from submitted proposals or select their highest rated firms for additional interviews. The District reserves the right to waive any informality and to reject any or all proposals. For more information, contact Superintendent, Corrina Guardipee-Hall, at (406) 338-2715.

*Advertisement Dates:*

*Glacier Reporter: Wednesday, August 18, 2021 and Wednesday, August 25, 2021*