



**NORTH SLOPE BOROUGH SCHOOL DISTRICT
M E M O R A N D U M**

TO: Nancy Rock, President
Members of the School Board

THROUGH: Rich Carlson, Interim Superintendent

DocuSigned by:
Richard Carlson
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THROUGH: Fadil Limani, CFO

DocuSigned by:

FROM: Angel Valdez

Angel Valdez
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DATE: 10-25-21

SUBJECT: Purchases of Supplies, Materials and Equipment over \$10K

Memo No: SB22-069

(Informational Item)

2020-2025 STRATEGIC PLAN SUMMARY

4.0 FINANCIAL & OPERATIONAL STEWARDSHIP: Effectively employ our operational and financial resources to support our strategic goals and long-term stability of the district.

4.1 FINANCIAL STEWARDSHIP/MANAGEMENT: Ensure financial management based on what is best for our students.

Issue Summary:

In accordance with applicable Board policy, contracts and MOA's \$10,000 or greater require Board approval. BP 3312. As prescribed in Board Policy 3300 and 3310, the Superintendent or designee may issue and sign purchase orders for supplies, materials and equipment in accordance with law. In addition, the Superintendent or designee shall not authorize any proposed expenditure that exceeds the major budget classification allowance against which the expenditure is the proper charge unless an amount sufficient to cover the purchase is available in the budget for transfer.

Background:

See attached Purchase of Supplies Summary and attached documents.

Funding Sources and Contract Amount:

See attached Purchase of Supplies Summary for Funding Sources and Budget Account Codes

Proposed Motion:

No motion required. This is an informational item as the purchases of supplies, materials, and equipment are within the discretion of the Superintendent or designee.

North Slope Borough School District
Purchase of Supplies Summary
November 2021 - Regular Board Meeting

| | Department/Division | Description of Purchases | Vendor | Amount | Account Code | FY21 Approved Budget | Available Budget | Budget Line Transfer | Available Budget After BLT | Grant Funded | Comments | Compliance with BP 3311 |
|---|------------------------|--|-------------------------|--------------|---------------------|----------------------|------------------|----------------------|----------------------------|-----------------|--------------------------|-------------------------|
| 1 | Business and Finance | Timeclock Plus Annual Support and Maintnance | Timeclock Plus | \$ 10,696.80 | 100.200.550.000.450 | \$ 30,000.00 | \$ 5,458.12 | \$ 5,341.88 | \$ 10,800.00 | No | Software License Renewal | N/A Less than \$20K |
| | | | | \$ 1,990.00 | 710.410.700.755.479 | \$ 2,958.23 | \$ 2,958.23 | \$ - | \$ 2,958.23 | | | N/A Less than \$20K |
| 2 | Hopson Middle School | Gym Equipments for HMS | Alask Fitness Equipment | \$ 1,485.00 | 710.410.700.723.479 | \$ 3,047.22 | \$ 3,047.22 | \$ - | \$ 3,047.22 | | | N/A Less than \$20K |
| | | | | \$ 12,472.80 | 100.410.100.000.450 | \$ 59,200.00 | \$ 44,768.05 | \$ - | \$ 44,768.05 | | | N/A Less than \$20K |
| 3 | Information Technology | e-Signature Allowance DocuSign | DocuSign | \$ 9,999.11 | 100.200.355.000.450 | \$ 600,000.00 | \$ 442,838.43 | \$ - | \$ 442,838.43 | | Renewal | N/A Less than \$20K |
| | | | Total | \$ 36,643.71 | | | | | | | | |