

Unadopted Minutes  
REGULAR SCHOOL BOARD MEETING  
Albany Area Schools – ISD #745  
District Office Board Room  
May 14, 2025

1. Call to Order

The meeting was called to order by Chair Hansen at 6:00 p.m.

2. Roll Call

Present: Hansen, Ronning, Henkelman, Dirkes, Sands

Late: Rueter

Absent: Sand

3. Public Forum

None

4. Agenda – Additions and Deletions

5. Approvals

5.1 Previous Meeting Minutes

Motion by Sands, seconded by Dirkes, to approve the April 9, 2025, Regular Meeting minutes, at the April 23, 2025, Work Session minutes as presented. Supported by all present.

5.2 Cash Flow Reports – March 2025

Motion by Ronning, seconded by Henkelman to approve the March 2025 Cash Flow Reports as presented. Supported by all present.

5.3 Acceptance of Gifts and Donations

Member Ronning introduced the Resolution Accepting Donations and moved for its adoption.

The School Board of Albany Area Schools, ISD 745, gratefully accepts the following donations as identified below:

<u>Donor</u>	<u>Item</u>	<u>Designated Purpose (if any)</u>
Two Rivers Enterprises	\$500.00	Scholarship
Albany Band Boosters	\$3,450.00	Golf Cart
Farming Lions Club	\$1,000.00	Scholarship
Stearns Electric Association	\$1,000.00	Scholarship
Avon Lions	\$2,500.00	Robotics
Albany-Avon Soccer Club	\$22,000.00	Boys Varsity Soccer
Albany Lions	\$5,000.00	Boys Basketball Billboard
Albany Legion	\$5,750.00	Boys Basketball Billboard
Sunridge Construction	\$500.00	Softball
Albany Youth Basketball Association	\$500.00	Letter Club/Captains & Leaders
Scott Hondl	\$2,213.59	Boys Basketball
Mark & Katie Olson	\$337.83	Boys Basketball meal
Albany Jaycees	\$1,700.00	Albany Elementary Field Trip
Kotzer Excavating	\$250.00	Robotics
Albany Band Boosters	\$1,468.00	Band Transportation

Albany Youth Basketball Association	\$500.00	NHS
Red Cross	\$1,000.00	Scholarship
Albany Elementary PTO	\$64.93	Ice Cream Cups
Albany Dance Team Booster Club	\$2,226.00	Jazz Dance Costumes

Member Sands seconded the resolution and upon vote being taken thereon,

The following voted in favor of: Hansen, Dirkes, Ronning, Henkelman, Sands, Rueter

And the following voted against: All

Absent: Sand

Whereupon said resolution was declared duly passed and adopted.

#### 6. Consent Agenda

Consent agenda was reviewed by the board

#### At Will:

Brooklyn Maass - Controller & Enrollments-***candidate rescinded her acceptance prior to this meeting.***

Motion by Tim Sands and seconded by Dustin Henkemeyer to amend the consent agenda to remove the approval of Brooklyn Maass as Controller and Enrollment

Motion by Ronning to approve, seconded by Dirkes the amended consent agenda.

#### AESP:

Scott O'Neill - AVE PT Custodian

Amanda Torborg - Technology Assistant

#### Temporary/Summer Staff:

Jaden Sieben - Custodian

Mathew Stalboerger - Maintenance & Grounds

#### AESP Payroll Change Request:

Haley Kerfeld - 5 hrs per day T, Th, F

#### LOA request:

Eight

#### Non-Renewal:

One

#### Termination:

One

#### Coaching/Advisors:

Mike Ellingson - JH Softball Coach

#### Kids Company:

Rebecca Bidney - Assistant

Riley Feldewerd - Aide

#### Community Education Payroll Agreements:

BEAT Tech - Mya Justin, John Kleppe, Molly Rademacher

Spring Swim Camp - Dana Crumley

HSP/Fundamentals - Aaron Schwenzfeier

Aquatics - Dawn Bergeson, Teagan Crumley, Addison Klisch, Claire Lecy, Mica Schmidt, Emily Schmitz,  
Mayka Turcotte

#### Resignations:

Kennedy Vogel - Kids Company Aide, effective February 21, 2025

Nancy Swarthout - JH Volleyball Coach, effective April 10, 2025

Brittany Ethen - ALE Paraprofessional, effective April 17, 2025

Madison Stich - Kids Company Assistant, effective April 18, 2025

Keyandra Harren - Technology Assistant, revised effective date, May 2, 2025

Cory Schlagel - Head Boys Basketball Coach, effective May 7, 2025

Courtney Engelmeyer - Temporary Custodian, effective May 12, 2025

Paul Faulk - HS Special Education Teacher, effective June 15, 2025

Mindy Arnzen - ELC PreK Teacher, effective end of 2024-2025 school year

Jessica Savolainen - Secondary School Counselor, effective end of 2024-2025 school year

Shanna Wahlstrand - HS Science Teacher, effective end of 2024-2025 school year

The following checks were issued in paying claims: Wire transfers and checks 110213 - 110427

#### Expenditures:

01 General Fund               \$1,255,665.77

02 Food Services               \$174,601.92

04 Community Services       \$84,886.82

06 Building Construction      \$9,020.49

Motion by Ronning, seconded by Dirkes, to approve the May 2025 amended Consent Agenda. Supported by all present.

### 7. Reports

#### 7.1 Choir Trip Presentation

- AHS Choir students and Ms. Rysavy gave a summary of the Choir trip to San Antonio Texas. Thirty-three students and six adults participated in the choir trip. Along with performing, the group had an opportunity to visit the Alamo, San Antonio Missions, the Riverwalk, Sea World, Six Flags and a historic BBQ establishment along with many other historic places.

The choir students described what they enjoyed most about the trip. Learning new vocal techniques and incorporating the culture into their experiences produced “many good memories”. The students were very thankful for the opportunity to travel and learn on this trip.

#### 7.2 High School Principal Update

- Principal Bubna updated the board on high school activities including:
  - MTSS process improvement and support
  - Course Offerings and Structures - Strategic Plan Action Item
  - SEL Supports and Curriculum - Strategic Plan Action Item
  - Work base learning and on the job training participants are at record levels.
  - Food Service - Strategic Plan Action Item
  - Dress Code

- Graduation Update-138 Seniors are graduating!
- Faculty Moves: Paul Fauk is retiring, and Shanna Wahlstrand and Jessica Savolainen have taken different jobs. The Albany School District thanks you for your service!

### 7.3 Purple Pride

- Board members recognized staff nominated for Purple Pride awards. These individuals were discussed and publicly thanked for their efforts.

## 8. Business

### 8.1 Enrollment Report

- Steady enrollment

### 8.2 Volleyball Team Trip to Wisconsin Approval

Motion by Rueter, seconded by Sands, to approve the volleyball trip to Wisconsin. Supported by all present.

### 8.3 Recommit Fund Balance Recommendations

- \$465,000 should have been allocated to curriculum which was allocated and approved to technology
- \$125,000 should have been allocated to technology which was allocated and approved to transportation

Motion by Dirkes, seconded by Reuter to approve the allocated funds as explained above. Supported by all present.

### 8.4 Revised Fiscal Year 2025 Budget Approval

Motion by Ronning, seconded by Henkelman to approve the revised budget as presented. Supported by all present.

### 8.5 Resolution Authorizing the Execution of a Quit Claim Deed

Member Dirkes introduced the resolution and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Member Henkelman and upon vote being taken thereon, the following voted in favor thereof: Hansen, Rueter, Ronning, Henkelman, Dirkes, Sands and the following voted against the same: None whereupon said resolution was declared passed and adopted.

### 8.6 Resolution Proposing to Place A Teacher on Unrequested Leave of Absence

Member Rueter introduced the resolution and moved its adoption. The motion for the adoption of the foregoing resolution was duly seconded by Member Dirkes and upon vote being taken thereon, the following voted in favor thereof: Hansen, Rueter, Ronning, Henkelman, Dirkes, Sands and the following voted against the same: None whereupon said resolution was declared passed and adopted.

### 8.7 Environmental, Health, and Safety Management Contract

#### 8.7.1 IEA

#### 8.7.2 Resource, Training & Solutions

Motion by Sands, seconded by Ronning to approve the contract with Resource, Training & Solutions as discussed and presented. Supported by all present.

### 8.8 Albany Area Education Foundation Climbing Wall Concept Approval

Motion by Dirkes, seconded by Sands to approve the climbing wall concept. Supported by Dirkes, Hansen, Sands, Henkelman and Ronning Abstained: Rueter

### 8.9 Strategic Plan Update

#### 8.9.1 Approval of Graphic

- Graphics were viewed and will be further discussed at the May work session. No vote on the graphic tonight.

### 8.10. School Board Policies - First Read

#### 8.10.1. 203 Operation of the School Board - Governing Rules

#### 8.10.2. 213 School Board Committees

#### 8.10.3. 406 Public and Private Personnel Data

#### 8.10.4. 412 Expense Reimbursement

#### 8.10.5. 421 Gifts to Employees and School Board Members

#### 8.10.6. 427 Workload Limits for Certain Special Education Teachers

#### 8.10.7. 430 Classified Employee Meal and Rest Period Policy

#### 8.10.8. 501 School Weapons Policy

#### 8.10.9. 502 Search of Student Lockers, Desks, Personal Possessions, and Student's Person

#### 8.10.10. 526 Hazing Prohibition

#### 8.10.11. 529 Staff Notification of Violent Behavior by Students

#### 8.10.12. 530 Immunization Requirements

#### 8.10.13. 531 The Pledge of Allegiance

#### 8.10.14. 580 Restrictive Procedures For Special Education Students

#### 8.10.15. 612.1 Development of Parent and Family Engagement Policies for Title I Programs

#### 8.10.16. 705 Investments

#### 8.10.17. 714 Fund Balances

#### 8.10.18. 807 Health and Safety Policy

#### 8.10.19. 809 Naming Rights Policy

#### 8.10.20. 902 Use of School District Facilities and Equipment

- Review of board policies was done by Superintendent Okerlund and the board policy sub-committee. Recommendations and changes were covered. There will be a second review of board policies at the next regular school board meeting.

### 9. Committee Reports

- No updates

### 10. Superintendent Report

- The Controller position was accepted and then rejected and the District will continue to search.
- A lease agreement with Albany Gymnastics was discussed.

### 11. Adjournment

Agenda completed at 7:51 p.m., a motion to adjourn was made by Member Dirkes, seconded by Member Ronning. Supported by all present.

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Dean Dirkes, Acting Clerk