

Catalog Discount Proposal for Athletic Supplies, Services & Equipment

RFP# 170223

March 21, 2017

SUMMARY:

This item requests approval of RFP# 170223 Athletic Supplies, Services & Equipment.

BOARD GOAL:

VI. Growth, Change and Fiscal Responsibility...demonstrate effective and efficient management of district resources.

PREVIOUS BOARD ACTION:

The previous proposal was approved on April 21, 2015. This proposal expires on March 31, 2017.

BACKGROUND INFORMATION:

This proposal establishes preferred vendors for Athletic sports, Training, PE, Dance and Cheer, Award Jacket, and Awards. Vendors include items and services for: uniforms, apparel, accessories, supplies, equipment and monogramming/embroidery services.

A total of 112 proposals were received. After evaluating responses, three (3) proposals were rejected. Vendors that scored 85 points or higher are being submitted for award.

SIGNIFICANT ISSUES:

The previous proposal had a one year extension on the award. However, with the implementation of the EDGAR guidelines using Federal Funds, this proposal was issued to ensure this category was EDGAR compliant.

This proposal is scheduled for a one year term, through March 31, 2018, with an option to extend for one (1) additional year ending March 31, 2019, upon governing body approval.

FISCAL IMPLICATIONS:

The cost will be borne by the appropriate department or campus operating budget. This proposal will also be used to make purchases for upcoming bond projects.

BENEFIT OF ACTION:

Passage will give discount-off catalog pricing for these different areas, and assure that the district is following bid laws and local procedures.

SUPERINTENDENT'S RECOMMENDATION:

It is recommended that the proposal be accepted for a term of one year with the option, upon governing body approval, to extend the proposal for one additional year.

STAFF PERSONS RESPONSIBLE:

Debbie Monschke, Assistant Superintendent of Administrative Services
Cindy Willis, Director of Purchasing
Cheryl Farmer, Assistant Purchasing Agent
Martha Crep, Athletic Business Manager

ATTACHMENT:

Proposal Evaluation

APPROVAL:

Signature of Staff Member Proposing Recommendation: _____
Comments: _____

Signature of Divisional Assistant Superintendent: _____
Comments: _____

Signature of Superintendent: _____
Comments: _____