



CAPITAN MUNICIPAL SCHOOLS

Home of the Tigers

Memo

To: Board of Education

From: Jamie Shepperd

Date: 8/13/2026

Re: 13000 BAR

Message

Attached is a Maintenance BAR for fund 13000, Transportation.

CAPITAN MUNICIPAL SCHOOLS *To Lead, Educate, and Prepare All Students*

Located in 150 Forest, Capitan, NM 88316 • **Mailing Address** PO Box 278, Capitan, NM 88316 • **Phone** (575) 354 8500 • **Fax** (575) 354 8505



Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 040-000-2526-0071-M

Fund Type: Flowthrough

Adjustment Type: Maintenance

Fiscal Year: 2025-2026

Entity Name: Capitan Municipal Schools

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Jamie Shepperd, Chief Financial Officer

Total Approved Budget (Flowthrough):

Phone: 575-354-8514

Email: jamie.shepperd@capitantigers.org

FLOWTHROUGH ONLY

Budget Period: 07/01/2025

To: 06/30/2026

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
13000 Pupil Transportation	2700 Student Transportation	54411 Electricity	0000 No Program	040000 Capitan District Office	0000 No Job Class	\$2,000.00	(\$644.17)	\$1,355.83	
13000 Pupil Transportation	2700 Student Transportation	55813 Employee Travel - Non-Teachers	0000 No Program	040000 Capitan District Office	0000 No Job Class	\$624.53	(\$344.55)	\$279.98	
13000 Pupil Transportation	2700 Student Transportation	55915 Other Contract Services	0000 No Program	040000 Capitan District Office	0000 No Job Class	\$48,986.74	(\$18,337.66)	\$30,649.08	
13000 Pupil Transportation	2700 Student Transportation	56118 General Supplies and Materials	0000 No Program	040000 Capitan District Office	0000 No Job Class	\$13,036.29	(\$79.60)	\$12,956.69	
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	040000 Capitan District Office	1614 Maintenance		\$9,702.99	\$9,702.99	0.28
13000 Pupil Transportation	2700 Student Transportation	51100 Salaries Expense	0000 No Program	040000 Capitan District Office	1615 Custodial		\$9,702.99	\$9,702.99	0.33
Sub Total							\$0.00		0.61
Indirect Cost									
DOC. TOTAL							\$0.00		

Justification:

EOY Maintenance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Jamie Shepperd

Business Manager

7/30/2026 8:46:48 PM

Capitan Municipal Schools

ALL FUNDS

Fiscal Year: 2025-2026

From Date: 7/1/2025 To Date: 6/30/2026

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
11000.2700.52720.0000.040000.1217	WORKER'S COMPENSATION EMPLOYER'S FEE	\$0.00	\$2.29	\$2.29	\$2.29	\$2.29	\$0.00	\$0.00	\$0.00	0.00%
11000.2700.53330.0000.040000.0000	PROFESSIONAL DEVELOPMENT	\$0.00	\$1,276.58	\$1,276.58	\$1,676.58	\$1,676.58	(\$400.00)	\$0.00	(\$400.00)	-31.33%
11000.2700.53711.0000.040000.0000	OTHER CHARGES	\$2,350.00	\$0.00	\$2,350.00	\$780.00	\$780.00	\$1,570.00	\$0.00	\$1,570.00	66.81%
11000.2700.55916.0000.040000.0000	BUS INSPECTIONS	\$641.00	\$0.00	\$641.00	\$462.26	\$462.26	\$178.74	\$0.00	\$178.74	27.86%
FUNCTION: STUDENT TRANSPORTATION - 2700										
11000.4000.54320.0000.040000.0000	TECHNOLOGY-RELATED REPAIRS & MAINT	\$0.00	\$64,844.00	\$64,844.00	\$64,844.00	\$64,844.00	\$0.00	\$0.00	\$0.00	0.00%
ACTION: FACILITIES ACQUISITION AND CONSTRUCTION - 4000										
11000.4000.54320.0000.040000.0000	TECHNOLOGY-RELATED REPAIRS & MAINT	\$0.00	\$64,844.00	\$64,844.00	\$64,844.00	\$64,844.00	\$0.00	\$0.00	\$0.00	0.00%
FUND: OPERATIONAL - 11000										
13000.2700.51100.0000.040000.1113	SALARIES EXPENSE	\$45,419.00	(\$5,461.16)	\$39,957.84	\$39,957.84	\$39,957.84	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.51100.0000.040000.1114	SALARIES EXPENSE	\$10,574.00	\$16,824.00	\$27,398.00	\$27,398.00	\$27,398.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.51100.0000.040000.1217	SEC. / CLERICAL / TECH ASSTS	\$11,598.00	\$49,380.56	\$60,978.56	\$60,978.56	\$60,978.56	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.51100.0000.040000.1614	SALARIES EXPENSE	\$0.00	\$0.00	\$0.00	\$9,702.99	\$9,702.99	(\$9,702.99)	\$0.00	(\$9,702.99)	0.00%
13000.2700.51100.0000.040000.1615	SALARIES EXPENSE	\$0.00	\$0.00	\$0.00	\$9,702.99	\$9,702.99	(\$9,702.99)	\$0.00	(\$9,702.99)	0.00%
13000.2700.51100.0000.040000.1622	BUS DRIVERS	\$44,882.00	\$31,113.66	\$75,995.66	\$75,995.66	\$75,995.66	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.51300.0000.040000.1113	ADDITIONAL COMPENSATION	\$0.00	\$5,370.00	\$5,370.00	\$5,370.00	\$5,370.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.51300.0000.040000.1217	ADDITIONAL COMPENSATION	\$3,250.00	\$0.00	\$3,250.00	\$3,250.00	\$3,250.00	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.51300.0000.040000.1622	ADDITIONAL COMPENSATION	\$113,941.00	(\$32,287.86)	\$81,653.14	\$81,653.14	\$81,653.14	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52111.0000.040000.1113	EDUCATIONAL RETIREMENT	\$8,484.00	(\$257.08)	\$8,226.92	\$8,226.92	\$8,226.92	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52111.0000.040000.1114	EDUCATIONAL RETIREMENT	\$1,867.00	(\$2.20)	\$1,864.80	\$1,864.80	\$1,864.80	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52111.0000.040000.1217	EDUCATIONAL RETIREMENT	\$2,734.00	(\$236.54)	\$2,497.46	\$2,497.46	\$2,497.46	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52111.0000.040000.1622	EDUCATIONAL RETIREMENT	\$17,307.00	(\$1,822.19)	\$15,484.81	\$15,484.81	\$15,484.81	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52112.0000.040000.1113	ERA - RETIREE HEALTH	\$912.00	(\$5.45)	\$906.55	\$906.55	\$906.55	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52112.0000.040000.1114	ERA - RETIREE HEALTH	\$206.00	(\$0.56)	\$205.44	\$205.44	\$205.44	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52112.0000.040000.1217	ERA - RETIREE HEALTH	\$302.00	(\$26.82)	\$275.18	\$275.18	\$275.18	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52112.0000.040000.1622	ERA - RETIREE HEALTH	\$1,913.00	(\$206.82)	\$1,706.18	\$1,706.18	\$1,706.18	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52210.0000.040000.1113	FICA PAYMENTS	\$2,898.00	(\$317.81)	\$2,580.19	\$2,580.19	\$2,580.19	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52210.0000.040000.1114	FICA PAYMENTS	\$638.00	(\$1.04)	\$636.96	\$636.96	\$636.96	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52210.0000.040000.1217	FICA PAYMENTS	\$852.00	(\$87.17)	\$764.83	\$764.83	\$764.83	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52210.0000.040000.1622	FICA PAYMENTS	\$8,400.00	\$1,243.20	\$9,643.20	\$9,643.20	\$9,643.20	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52220.0000.040000.1113	MEDICARE PAYMENTS	\$659.00	(\$55.57)	\$603.43	\$603.43	\$603.43	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52220.0000.040000.1114	MEDICARE PAYMENTS	\$150.00	(\$0.96)	\$149.04	\$149.04	\$149.04	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52220.0000.040000.1217	MEDICARE PAYMENTS	\$200.00	(\$21.26)	\$178.74	\$178.74	\$178.74	\$0.00	\$0.00	\$0.00	0.00%
13000.2700.52220.0000.040000.1622	MEDICARE PAYMENTS	\$1,965.00	\$290.31	\$2,255.31	\$2,255.31	\$2,255.31	\$0.00	\$0.00	\$0.00	0.00%

Capitan Municipal Schools

ALL FUNDS

Fiscal Year: 2025-2026

From Date: 7/1/2025 To Date: 6/30/2026

☐ Include pre encumbrance
☐ Exclude inactive accounts with zero balance
☐ Print accounts with zero balance
☒ Filter Encumbrance Detail by Date Range

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
13000 2700 52311 0000 040000 1113	HEALTH AND MEDICAL PREMIUMS	\$639.00	\$5,483.29	\$6,122.29	\$6,122.29	\$6,122.29	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52311 0000 040000 1217	HEALTH AND MEDICAL PREMIUMS	\$5,699.00	(\$1,229.60)	\$4,469.40	\$4,469.40	\$4,469.40	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52311 0000 040000 1622	HEALTH AND MEDICAL PREMIUMS	\$20,596.00	(\$20,596.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52312 0000 040000 1113	LIFE	\$6.00	(\$0.60)	\$5.40	\$5.40	\$5.40	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52312 0000 040000 1114	LIFE	\$2.00	\$0.16	\$2.16	\$2.16	\$2.16	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52312 0000 040000 1217	LIFE	\$4.00	(\$0.40)	\$3.60	\$3.60	\$3.60	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52312 0000 040000 1622	LIFE	\$27.00	(\$13.08)	\$13.92	\$13.92	\$13.92	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52313 0000 040000 1113	DENTAL	\$322.00	(\$141.42)	\$180.58	\$180.58	\$180.58	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52313 0000 040000 1217	DENTAL	\$203.00	(\$38.12)	\$164.88	\$164.88	\$164.88	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52313 0000 040000 1622	DENTAL	\$951.00	(\$951.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52314 0000 040000 1113	VISION	\$52.00	(\$20.60)	\$31.40	\$31.40	\$31.40	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52314 0000 040000 1114	VISION	\$33.00	(\$33.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52314 0000 040000 1217	VISION	\$0.00	\$26.10	\$26.10	\$26.10	\$26.10	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52314 0000 040000 1622	VISION	\$105.00	(\$105.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52720 0000 040000 1113	WORKER'S COMPENSATION EMPLOYER'S FEE	\$6.00	(\$1.26)	\$4.74	\$4.74	\$4.74	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52720 0000 040000 1114	WORKER'S COMPENSATION EMPLOYER'S FEE	\$1.00	\$0.24	\$1.24	\$1.24	\$1.24	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52720 0000 040000 1217	WORKER'S COMPENSATION EMPLOYER'S FEE	\$3.00	\$0.24	\$3.24	\$3.24	\$3.24	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 52720 0000 040000 1622	WORKER'S COMPENSATION EMPLOYER'S FEE	\$42.00	\$16.85	\$58.85	\$58.85	\$58.85	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 53711 0000 040000 0000	OTHER CHARGES	\$1,000.00	(\$350.00)	\$650.00	\$650.00	\$650.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 54411 0000 040000 0000	ELECTRICITY	\$2,000.00	\$0.00	\$2,000.00	\$1,355.83	\$1,355.83	\$644.17	\$0.00	\$644.17	32.21%
13000 2700 54412 0000 040000 0000	BUILDING HEAT/NATURAL GAS	\$2,400.00	(\$1,816.91)	\$583.09	\$583.09	\$583.09	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 54415 0000 040000 0000	WATER/SEWAGE	\$600.00	(\$67.52)	\$512.48	\$512.48	\$512.48	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 54416 0000 040000 0000	COMMUNICATIONS	\$726.00	\$66.00	\$792.00	\$792.00	\$792.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 54610 0000 040000 0000	RENTS & LEASES	\$18,000.00	\$0.00	\$18,000.00	\$18,000.00	\$18,000.00	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 55200 0000 040000 0000	PROPERTY / LIABILITY INSURANCE	\$14,295.00	\$115.88	\$14,410.88	\$14,410.88	\$14,410.88	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 55813 0000 040000 0000	EMPLOYEE TRAVEL	\$700.00	(\$75.47)	\$624.53	\$279.98	\$279.98	\$344.55	\$0.00	\$344.55	55.17%
13000 2700 55816 0000 040000 0000	BUS DRIVER IN-SERVICE TRAINING	\$650.00	\$218.53	\$868.53	\$868.53	\$868.53	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 55915 0000 040000 0000	OTHER CONTRACT SERVICES	\$43,800.00	\$5,186.74	\$48,986.74	\$30,649.08	\$30,649.08	\$18,337.66	\$0.00	\$18,337.66	37.43%
13000 2700 55916 0000 040000 0000	BUS INSPECTIONS	\$1,750.00	(\$209.52)	\$1,540.48	\$1,540.48	\$1,540.48	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 56118 0000 040000 0000	GENERAL SUPPLIES & MATERIALS	\$12,539.00	\$497.29	\$13,036.29	\$12,956.69	\$12,956.69	\$79.60	\$0.00	\$79.60	0.61%
13000 2700 56119 0000 040000 0000	SUPPLY ASSETS (\$5,000 OR LESS)	\$12,000.00	(\$6,841.94)	\$5,158.06	\$5,158.06	\$5,158.06	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 56212 0000 040000 0000	DIESEL FUEL	\$47,000.00	(\$22,531.12)	\$24,468.88	\$24,468.88	\$24,468.88	\$0.00	\$0.00	\$0.00	0.00%
13000 2700 57331 0000 040000 0000	FIXED ASSETS (\$5000 & OVER)	\$20,000.00	(\$20,000.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
FUNCTION: STUDENT TRANSPORTATION - 2700		\$485,302.00	\$0.00	\$485,302.00	\$485,302.00	\$485,302.00	\$0.00	\$0.00	\$0.00	0.00%