MINUTES
Capitan Board of Education
Regular Board Meeting
July 20, 2026

The Board of Education of the Capitan Municipal School met in Regular Session in Room 101 of the Administration Building and virtually at 6:00 pm.

I. **Introduction**

A. **Call to Order/ Roll Call** – Mr. Greer, Board President, called the session to order at 6:00pm. Roll Call was taken**.**

1) **Ascertain a Quorum** – Mr. Greer ascertained that there was a quorum with the following members present:

Zeke Greer	**President**
Dennis Rich	**Vice President**
Wes Hacker	**Secretary**
Cynthia Black	**Member**
Brett McInnes	**Member**

Staff attending the meeting in person included *Heather Gutierrez—Superintendent, Jamie Shepperd – Chief Financial Officer, Caitlin Whitley--Administrative Assistant, Tyson Rush – MS/HS Principal, Theresa Kennedy—School Counselor, and Pam Allen--Coach*

Guests and Staff are given the option to view all meetings virtually on the District Facebook and YouTube channel.

B. **Pledge of Allegiance** – Mr. Greer led the pledge to the United States Flag and the official salute to the New Mexico Flag.

C. **Prayer** – Ms. Black offered a prayer over the meeting.

D. **Approval of Agenda** – Ability to float items within the agenda (Action)
A motion to approve the agenda with the ability to float items within the agenda as presented, was offered by Mr. Rich seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes   Mr. Rich – Yes   Mr. Hacker – Yes   Ms. Black – Yes   Mr. McInnes -- Yes

E. **Approval of Minutes from the June 15, 2026 Regular Board Meeting (Action)**
A motion to approve the June 15, 2026, Regular Board meeting minutes, as presented was offered by Mr. McInnes, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes   Mr. Rich – Yes   Mr. Hacker – Yes Ms. Black – Yes   Mr. McInnes -- Yes

II. **Presentations/Recognitions**

None

III. Finance

A. Discussion and Possible Action on the following items:

1) *Cash Balance Report
2) *MTD Expenditures in Check Voucher Report
3) *Payroll Fund Totals
4) *Budget Adjustment Requests
5) *Utility Comparison
6) * Large Donations
7) * Approval of Consent Agenda Items (Action)

   Mrs. Shepperd presented the items from the consent agenda. A motion to approve the consent agenda as presented was offered by Mr. Rich, seconded by Mr. McInnes. The motion passed with a 5-0 voice vote as follows:

   Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes-- Yes

IV. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)

None

V. Board Items

A. Old Business

1) **Discussion and possible approval of revision of the SY 2026-2027 School Calendar (Discussion/Action)**

   The board reviewed the proposed change, for the calendar that was approved in May. as presented by Mrs. Gutierrez. A motion to approve the change was offered by Mr. McInnes, seconded by Mr. Hacker. The motion passed with a 5-0 voice vote as follows:

   Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes

2) **Discussion and possible approval of revisions to CMS Board Policy I-7350/IKF Graduation Requirements – Second Reading (Discussion/Action)**

   Mrs. Kennedy presented the revisions of CMS Board Policy I-7350/IKF Graduation Requirements, that begin with the graduating class of 2029. A motion to approve the revisions was offered by Mr. Rich, seconded by Ms. Black, and passed with a 5-0 voice vote as follows:

   Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes

B. New Business

1) **Discussion and possible approval of donation for equipment and uniforms for CHS Volleyball team from Pattern Energy (Discussion/Action)**

   A motion to approve the donation for equipment and uniforms for CHS Volleyball, as presented was offered by Mr. Rich, seconded by Mr. McInnes, and passed with a 5-0 voice vote as follows:

   Mr. Greer - Yes Mr. Rich – Yes Mr. Hacker – Yes Ms. Black – Yes Mr. McInnes—Yes

2) **Discussion and possible approval of purchase of 75 Chromebooks for elementary and high school from Riverside Technology Inc (RTI) (Discussion/Action)**.
A motion to approve the purchase of 75 Chromebooks for elementary and high school from Riverside Technology Inc (RTI), as presented, was offered by Mr. Rich, seconded by Mr. Hacker, and passed with a 5-0 voice vote as follows:

Mr. Greer - Yes   Mr. Rich – Yes   Mr. Hacker – Yes   Ms. Black – Yes   Mr. McInnes-- Yes

VI. Public Comment (Limited to 3 minutes per individual or 5 minutes per group and must pertain to posted Board Items)
None

VII. Superintendents Report – Mrs. Gutierrez

A. SRO Update

1) Interviews for new SRO are being held.

B. Vacancies (2026-2027)

- Director of Operations & Safety
- Transportation Supervisor
- Educational Assistant (1)

C. Upcoming Events

- **7/28 – All Staff Report**
- **8/3 – All Students Report**
- **8/4-8 – Lincoln County Fair**
- **9/2 – Labor Day (District Closed)**

VIII. New Agenda Items for Next Meeting – Board Members

IX. Adjournment – President Greer
A motion to adjourn at 6:45 pm was made by Mr. Rich, and seconded by Mr. McInnes. The motion passed with a 5-0 voice vote as follows:

Mr. Greer - Yes   Mr. Rich – Yes   Mr. Hacker – Yes   Ms. Black – Yes   Mr. McInnes – Yes

APPROVED:

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President, Zeke Greer **Secretary, Wes Hacker**