

EFFINGHAM COMMUNITY UNIT DISTRICT #40
EFFINGHAM, ILLINOIS

**MINUTES
REGULAR MEETING
MONDAY, JANUARY 25, 2021**

The January 25, 2021 Effingham Unit #40 Board of Education meeting will be altered in accordance with the Governor's Executive Orders. Steps taken include:

Board members may attend the meeting either in person or by electronic/phone communication (per Executive Order 2020-07).

A limited number of the general public will be permitted to attend the Unit #40 Board of Education meeting. Instead, the Unit #40 board meeting will be streamed live on Youtube. Please use the following links to access the meeting:

Live stream starting at 6:00 p.m.: <https://youtu.be/VDGQt5SLxxs>

Live stream following closed session: https://youtu.be/Cf_I7TaCegM (In order to comply with social distancing protocol, the Board of Education will stay in the meeting room to conduct the closed session meeting. The live stream will resume via this link once open session begins. Please click this link when the 1st open session ends. The video will automatically start playing when open session reconvenes.

The District understands the hesitancy of many to attend a public meeting in the present environment. Individuals who do not wish to attend the meeting due to COVID-19 concerns will still have the ability to participate during the Public Comment portion of the meeting by emailing your public comments to doanm@unit40.org by 3:00 p.m. on Monday, January 25, 2021. A District administrator in attendance at the meeting will read your comments to the board members attending in person or electronically.

However, if you choose to physically attend the meeting, the District asks that you inform the Unit office of your attendance by 12:00 p.m. on Monday, January 25, 2021 by calling the following telephone number (217) 540-1502 and leaving a message or email doanm@unit40.org. Please be mindful that individuals will need to wait outside the building or in their vehicles until the public comment portion of the meeting (immediately following the acknowledgement section of the meeting). Individuals wishing to address the Board in person will be allowed into the board meeting one at a time. Individuals waiting outside the building or in their vehicles to address the School Board may view the meeting by accessing the link listed above

1. Pledge of Allegiance/Call to order Regular Meeting/Roll Call
President Byers called the Regular Meeting to order at 6:02 PM
Secretary Smith called the roll.
Members present: Steve Bone, Angie Byers, Robin Klosterman, Kathleen Smith, Brad Waldhoff, Jill Wendling and Jane Willenborg
Members absent: none
Members in attendance remotely: None
Staff present: Mark Doan, Jason Fox, Penny Wiedman
2. Recognition of Visitors-none
3. Financial Report
Fox reported there is a net fund balance of \$23,703,248.56; Operating funds net total of \$18,166,065.64; Health Life Safety Funds Net total: \$3,398,463.13. Reimburse the imprest account in the amount of \$223.59 and approve the bills as listed:
Education Fund – \$331,468.49

Operations, Building & Maintenance Fund – \$132,921.70

Transportation Fund – \$195,791.73

Tort Fund – \$26,654.19

Capital Improvements - \$1,637.16

Total - \$688,473.27

Waldhoff made a motion and seconded by Klosterman to approve the financial report and to reimburse the imprest account in the amount of \$223.59 and payment of bills in the amount of \$688,473.27.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

4. Consent Agenda

A. Minutes

December 21, 2020 regular meetings.

B. Cafeteria Report-was attached.

C. Student Teachers-none

D. Fundraisers

Group	Event	Reason	Date
EJHS Library	The EJHS library will have a small school store where students may purchase earbuds and small school supplies	To raise funds for the library to sponsor library incentives and book club	Jan. 26-2021-to end of school year

E. Field Trips-none

Bone made a motion, seconded by Wendling to accept the Consent Agenda.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

5. Correspondence

Thank you notes were received families of Greg Lankford and Greg Yocum who passed away; Thank you notes for the Christmas ham certifies from Deb Blankenship, Leah Schrock, Amy Niebrugge, Cheri Marten, Maria Tabbert, Sandy Lohman, Jeanne Patterson, and Vicki Stuckemeyer. A letter from a grandparent, Kay Grewell, praising teacher Mindy McCollum-Boswell.

6. Superintendent's Report

A. Foundation Report was enclosed. Mr. Schuette reported on scholarship information. Planning for 40-46 scholarships. Going to do teacher grants in the spring for EHS teachers because of a

donation specifically for that building. Kohl's said they would still make donations for their employees to help.

B. Enrollment

Total enrollment is 2,346; 57 students less from same time last year.

C. Information

In-person learning: 92% of Unit #40 students are participating in In-person learning.

Dave Woltman spoke about the sports issues. Wednesday IHSA will meet and make decisions. Apollo conference will meet on Thursday. We are now in Phase IV. 50 spectators allowed in the gyms, outside of the team members; may use these 50 as home team only, so parents could not attend out of town games. Public can watch online. The District will not charge admission and will not have concessions. Pixelot cameras are set up. Want to try to set up EJHS ballgames online too. Home teams will live stream their own games.

7. Old Business

A. Review of Closed Session Minutes

Smith made a motion, seconded by Byers to keep the following closed session minutes closed: Jan. 7 & 28, 2019, Feb. 4, 20, & 25, 2019, March 11 & 25, 2019, April 8, 16, 25, & 29, 2019, May 20 & 21, 2019, June 4, 11, & 24, 2019 and destroy electronic recordings prior to July 2019.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

B. Board Policy Update and Changes

Waldhoff made a motion, seconded by Klosterman to adopt the following board policies as presented: 3:40, 5:10, 4:55, 4:80, 4:90, 4:150, 4:175, 5:30, 5:190, 5:270, 6:15, 6:20, 6:40, 6:280, 6:300, 6:310, 6:315, 6:320, 6:340, 7:100, 7:140, 7:300, 7:325.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

C. Technology Update

Mr. Fox said laptop distribution is going well. Staff is working on Grades 1, Kindergarten, and Pre-K now.

8. New Business

A. McKinney-Vento Homeless Update

Todd Schuette is the District's Homeless liason and spoke about homeless youth. This year there are currently 80 students that are homeless. This year was the compliance visit, and there were no findings.

B. 2021 Graduation Discussion

Each District is allowed remote learning planning days during the school year; some could be used at the end of the school year. If no emergency days used, might use remote learning days for trainings that are required. Friday, May 21st could be last day for students. Graduation could be Sunday, May 23rd; Kurt Roberts spoke about options for a graduation date; looking at an outdoor venue; this will be on the February agenda.

C. Committee Reports

1) Curriculum Committee

a. Biology II Course at EHS

Chelle Beck shared information with the Board on the new course.

Wendling made a motion, seconded by Klosterman to approve Biology II course at EHS beginning with the 2021-22 school year.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

D. Opportunity for Sharing by BOE

Wendling felt she got a sense from the staff that administration and the board was doing a great job. Mr. Doan praised the administrators for all the hard work during this time.

9. Adjournment to Closed Session

Smith made a motion, seconded by Klosterman to adjourn to Closed Session at 7:01 PM.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. Student disciplinary cases.

B. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District.

C. Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2)

10. Return to Open Session

Bone made a motion, seconded by Waldhoff to adjourn and return to open session at 8:02 PM.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

A. Approval of Closed Session Minutes

Klosterman made a motion, seconded by Bone to approve the minutes of the Closed Session just concluded.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

11. Personnel List

EMPLOYMENT:	
Megan Faber	3 Hr Cook @ EHS
Amanda Lindemann	3 Hr Cook @ EJHS
Patricia Day	Paraprofessional @ ELC
Cheryl Walker	Paraprofessional @ South Side
Jennifer Springer	Secretary @ South Side
Carla Cornett	Secretary/Cashier @ South Side
Emily Devall	Paraprofessional @ ELC
Greg Devall	Custodian @ EHS
Katherine Wetherell	Health Care Supervisor
TRANSFER:	
Lori West	5 Hr Cook @ EHS
Christy Jones	Secretary @ Preschool
RESIGNATION:	
Michelle Sidwell	Cook
Katie Stewart	Paraprofessional
Aaron McDaniels	Teacher @ South Side
Julie Ruholl	Paraprofessional
Theodore Rathe	Custodian
LEAVE OF ABSENCE:	
Maria Bushur	FMLA
Erica Schumacher	FMLA
Deb Kirby	Leave of Absence
Shannon Hinkle	FMLA
RETIREMENT:	
Cathy White	Secretary @ South Side, end of 2020-21
Cathy Hille	Secretary @ South Side/Cashier @ EJHS, end of 2020-21

Klosterman made a motion, seconded by Willenborg to approve the personnel list presented.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

12. Memo of Agreement with EESPA on Additional COVID Days

Waldhoff made a motion, seconded by Bone to approve Memorandum of Agreement (MOA) with EESPA on additional COVID days.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

13. Memo of Agreement with ECTA on Additional COVID Days

Klosterman made a motion, seconded by Byers to approve Memorandum of Agreement (MOA) with ECTA on additional COVID days.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

14. Other Items for Discussion-none

15. Adjourn

Wendling made a motion, seconded by Bone to adjourn the meeting at 8:05 PM.

Roll call vote

AYES: Bone, Byers, Klosterman, Smith, Waldhoff, Wendling, Willenborg

NAYS: none

ABSTAIN: none

Motion Carried

Date of Minutes: Monday, January 25, 2021

Date of Approval: _____

President

Secretary

EFFINGHAM COMMUNITY UNIT SCHOOL DISTRICT #40

Effingham, Illinois

Motion to Adjourn to Closed Meeting

Date: Jan. 25, 2021 Time: 7:01 PM

A motion was made by Smith and seconded by Klosterman, to adjourn to closed meeting to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor, or a volunteer of the District or against legal counsel for the District to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act. 5 ILCS 120/2(c)(1), amended by P.A. 101-459.**
- Collective negotiating matters between the District and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees. 5 ILCS 120/2(c)(2).**
- The selection of a person to fill a public office, including a vacancy in a public office, when the District is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the District is given power to remove the occupant under law or ordinance. 5 ILCS 120/2(c)(3).
- Evidence or testimony presented in open hearing, or in closed hearing where authorized by law, to a quasi-adjudicative body, as defined in the Open Meetings Act, provided that the body prepares and makes available for public inspection a written decision with its determinative reasoning. 5 ILCS 120/2(c)(4).
- The purchase or lease of real property for the use of the District, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5 ILCS 120/2(c)(5).
- The setting of a price for sale or lease of property owned by the District. 5 ILCS 120/2(c)(6).
- The sale or purchase of securities, investments, or investment contracts. 5 ILCS 120/2(c)(7).
- Security procedures, school building safety and security, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property. 5 ILCS 120/2(c)(8).
- Student disciplinary cases. 5 ILCS 120/2(c)(9).**
- The placement of individual students in special education programs and other matters relating to individual students. 5 ILCS 120/2(c)(10).
- Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. 5 ILCS 120/2(c)(11).
- The establishment of reserves or settlement of claims as provided in the Local Government and Governmental Employees Tort Immunity Act, if otherwise the disposition of a claim or potential claim might be prejudiced, or the review or discussion of claims, loss or risk management information, records, data, advice or communications from or with respect to any insurer of the District or any intergovernmental risk management association or self insurance pool of which the District is a member. 5 ILCS 120/2(c)(12).
- Self-evaluation, practices and procedures, or professional ethics, when meeting with a representative of a statewide association of which the District is a member. 5 ILCS 120/2(c)(16).
- Discussion of minutes of meetings lawfully closed, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. 5 ILCS 120/2(c)(21).
- Meetings between internal or external auditors and governmental audit committees, finance committees, and their equivalents, when the discussion involves internal control weaknesses, identification of potential fraud risk areas, known or suspected frauds, and fraud interviews conducted in accordance with generally accepted auditing standards of the United States of America. 5 ILCS 120/2(c)(28).

Closed Meeting Roll Call:

“Yeas” - 7	“Nays” - 0
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Motion: Carried