

**OFFICE OF THE SCHOOL BOARD  
INDEPENDENT SCHOOL DISTRICT NO. 2909  
MONDAY, SEPTEMBER 9, 2024, 6:00 P.M.**

**ROCK RIDGE ADMINISTRATION BUILDING, 1405 PROGRESS PARKWAY, VIRGINIA, MN 55792  
MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

**Members Present:**

Bill Addy                      Polly Sorcan  
Nicole Culbert-Dahl      John Uhan

Brandi Lautigar              Lisa Westby (arrived at 6:01 P.M.)

**Members Absent:**

Tim Riordan

**Other Staff Present:**

Dr. Noel Schmidt, Superintendent

Willie Spelts, Director of School to Work  
Engagement & Fundraising Coordinator

Sheena Stefanich, Parkview Elementary Principal

Scott Manni, North Star Elementary Principal

Angie Williams, Laurentian Elementary Principal

Mark Winter, RRHS Principal

**Student Representative:**

Cora Eilola-Zallar (left at 7:53 P.M.)

- I. Chair ADDY called the regular meeting to order at 6:00 P.M.
- II. **APPROVE AGENDA:**
  - A. Motion to **approve the agenda** made by LAUTIGAR, seconded by ADDY.
    1. LAUTIGAR added *Discussion of student school board reps* to Reports 5.7.
    2. ADDY added *Approval of leave of absence for Beth Bittmann for the 2024-25 school year* (Consent Agenda 4.38), *Approval of 0.16 FTE 2nd Grade PE overload for Robert Hinrichs with a salary of \$10,575.68 for the 2024-25 school year* (Consent Agenda 4.39), and made note that Evan Friedlieb's correct resume for the Dean of Students position was being added at the table.
    3. SORCAN added *Discussion of the Facilities Use Agreement with the City of Virginia* to Reports 5.8 and asked for *updated enrollment numbers* during the Superintendent's Report.
    4. Agenda approved unanimously.
- III. **RECOGNITION OF VISITORS AND VISITOR INPUT:** Irene Henderson – Centegix CrisisAlert system as an additional safety option to have at Rock Ridge.
- IV. **CONSENT AGENDA:**
  - A. Motion to **approve the Consent Agenda** made by UHAN, seconded by CULBERT-DAHL.
    1. SORCAN asked for clarification on what "transfers" meant.
    2. Motion passed unanimously.
      - a. Approval of August 26, 2024 regular meeting minutes.
      - b. Approval of hire of Nikki Sundt for the Morning Student Supervision (PES) position at a rate of \$19.97/hour effective September 3, 2024.
      - c. Approval of hire of Katie Hunter for the 3rd Grade Long-Term Substitute Teacher (NSE) position with a salary of \$16,923.52 (Step A - BA) effective August 27, 2024 through December 1, 2024.
      - d. Approval of hire of Amber Berg for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
      - e. Approval of hire of Tricia Reidberger for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
      - f. Approval of hire of Melodi Haugen for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.
      - g. Approval of hire of Lori Perushek for the Before School Supervisor position at a rate of \$19.97/hour effective September 3, 2024.
      - h. Approval of hire of Natasha Clemmer for the Paraprofessional position at a rate of \$19.97/hour effective September 3, 2024.

- i. Approval of hire of Bruce Erjavec for the Lunchroom/Playground Aide position at a rate of \$14.00/hour effective September 3, 2024.
- j. Approval of hire of Kristine Miller for the Before School Supervisor position at a rate of \$19.97/hour effective September 3, 2024.
- k. Approval of hire of Ashley Prout for the Wolverine Care Staff position at a rate of \$14.00/hour effective September 3, 2024.
- l. Approval of hire of Alexandria Larson for the Paraprofessional (Temporary) position at a rate of \$19.97/hour effective September 3, 2024 through December 1, 2024.
- m. Approval of hire of Michael Hauber for the Playground Aide (LES) position at a rate of \$14.00/hour effective September 4, 2024.
- n. Approval of hire of Sarah Randall for the Morning Student Supervision (PES) at a rate of \$19.97/hour effective September 5, 2024.
- o. Approval of hire of Julie Syversrud for the Morning Student Supervision (PES) at a rate of \$19.97/hour effective September 6, 2024.
- p. Approval of hire of Katie Anderson for the Morning Student Supervision (PES) at a rate of \$19.97/hour effective September 6, 2024.
- q. Approval of hire of Kayla Finke for the Paraprofessional position at a rate of \$19.97/hour effective September 18, 2024.
- r. Approval of additional duty of After School Supervisor position for Kristy Hill and Nikki Young (LES) (duty to be split \$1,513/each) for the 2024-2025 school year.
- s. Approval of the following duties for the 2024-2025 school year at Parkview Elementary:  
Morning Aide (13.75 hours): Carrie Andrick  
Lunch/Playground Aide (13.75 hours): Amanda Schugg, Shaylin Peliska, Colleen Larson, Margaret Phillips.  
Elementary Yearbook Advisor (\$1,765): Matraca Streier  
"I Love to Read Month" Coordinator (\$252.50/each): Matraca Streier/Hannah Davidson-Teff - splitting the position.  
AVID Coordinator (\$1,000): Anita Tyminski  
Morning Cafeteria (\$3,026): Beth Spelts, Anita Tyminski.  
Morning Playground (\$3,026): Crystal Scuffy, Deron Davidson.
- t. Approval of a temporary transfer of Lindsay Engel from the STEAM Teacher to the Elementary Teacher (NSE Gr. 6) position for the 2024-2025 school year.
- u. Approval of transfer of Shawn Johnson from the Custodian/General Maintenance/Grounds/Driver position to the Secondary Special Education Teacher position with a salary of \$47,598 (Step A - BA) effective August 27, 2024.
- v. Approval of transfer of Jeff Ramponi to the Lead Custodian position (RRHS) at a rate of \$26.00/hour effective August 30, 2024.
- w. Approval of transfer of Amelia Sandnas from the Playground Aide position to the Wolverine Care Staff position at a rate of \$14.00/hour effective September 3, 2024.
- x. Approval of transfer of Cindi Nelson from the Summer Day Camp Staff to the After School Staff position at a rate of \$14.00/hour effective September 3, 2024.
- y. Approval of hire of April Stupca for the Wolverine Care Staff position at a rate of \$14.00/hour effective September 3, 2024.
- z. Approval of reduction of hours of Deb Koski, Paraprofessional, from 31.25 hours to 30.25 hours for the 2024-2025 school year.
- aa. Approval of removal of additional duty of Before School Supervisor for Shelley Schriber for the 2024-2025 school year.
- bb. Acceptance of resignation of Kevin Nettleton from the Dean of Students position effective August 26, 2024.
- cc. Acceptance of resignation of Kerri Haas from the PreK Teacher Assistant position effective August 26, 2024.
- dd. Acceptance of resignation of Melissa Rickman from the Paraprofessional position effective August 26, 2024.

- ee. Acceptance of resignation of Kyle Lawrence from the Yearbook Advisor (NSE) position effective September 5, 2024.
- ff. Approval of out-of-state travel for Robert Kreegier, Amanda Lambert, and Michele Keyport to attend the Powerschool Conference in Middleton, WI, November 11 - November 13, 2024.
- gg. Acceptance and appreciation of a donation of \$14,280 from the Rock Ridge Hoops Club to be used as matching funds to purchase four hoop height adjusters, six backboards, six hoops, and six nets, including installation, for use by teachers and the Activities Department at the North Star gymnasium.
- hh. Acceptance and appreciation of a donation of school supplies from McDonalds to Laurentian Elementary School.
- ii. Acceptance and appreciation of donations from McDonalds (school supplies), Oxygen Services Inc. of Virginia (school supplies), and Carol Stavnes (clothing donation for the nurses' office) to Parkview Elementary.
- jj. Acceptance and appreciation of a donation from Short Stop and Daktronics in the amount of \$500 given to Laurentian Elementary School.
- kk. Approval of stipend of \$326.50 for Samantha Pappenfuss-Krage which is the remaining amount she should have received for fulfilling the 2023-2024 Student Council Advisor position for 1/2 of the school year.
- ll. Approval of leave of absence for Beth Bittmann, Elementary Teacher, for the 2024-25 school year.
- mm. Approval of 0.16 FTE 2nd Grade PE overload for Robert Hinrichs with a salary of \$10,575.68 for the 2024-25 school year.

#### V. **REPORTS:**

- A. Willie Spelts provided a School to Work Engagement and Fundraising update.
- B. The principals of each building provided updates of building staffing changes, reassignments, and enrollment.
- C. Principal Mark Winter provided some information about Homecoming Week after meeting with the Student Council – the Student Council would like to have a Homecoming Royal Court for Gr. 9-12. Each grade (Gr. 9-11) would vote for two representatives from their class to be a part of the Court and Gr. 12 would vote for 8-12 students for the Court. Then all students (Gr. 9-12) would have the opportunity to vote for a senior King and senior Queen. Homecoming Week is the week of September 30<sup>th</sup>. Mr. Winter furthered discussed the happenings of the first few days of school and the upcoming visit by the Minnesota Supreme Court on Oct. 2-3.
- D. Supt. Schmidt provided an update on enrollment numbers (more accurate numbers will be given at the next regular meeting); ATV/Snowmobile Club will be meeting with teachers regarding the school forest; discussion was had regarding MNDoT and the new intersection/road that will affect Bourgin Road and possibly the JV baseball field fencing, turf, and scoreboard. The board agreed to send MNDoT a letter stressing that the school district does not want the fence, field, and scoreboard impacted by the work on the road; 1404 Building – cost estimates will be coming to the board showing various scenarios for how that building could be utilized; a rough draft of Superintendent goals will be brought to the next meeting so board members can discuss and make changes; school safety was a discussion topic at a Personnel Committee meeting. Supt. Schmidt will be meeting with the police chiefs of Virginia, Eveleth, and Gilbert to discuss alternatives to having a School Resource Officer. An SRO is not available currently.
- E. Motion to **approve the payment of the bills** made by UHAN, seconded by LAUTIGAR. Motion passed unanimously.
- F. The board welcomed back Senior Student School Board Rep Cora Eilola-Zallar. The board also discussed how to proceed with finding a Junior Student School Board Rep.
- G. The Facilities Use Agreement approved by the school board and the City of Virginia was revisited. To help clarify specific components of the contract, Park & Recreation Director Brian Silber and Activities Director Josh Lamppa will be invited to attend the next regular meeting.

VI. **ADMINISTRATION ITEMS:**

- A. Motion to **approve the Maintenance Agreement quote from Daikin Applied Americas, Inc. for chilled water units at Rock Ridge High School** made by UHAN, seconded by CULBERT-DAHL. Motion passed unanimously.
- B. Motion to **approve the hire of Evan Friedlieb for the Dean of Students position with a salary of (\$73,411 Step J - BA)** made by UHAN, seconded by CULBERT-DAHL. Motion passed 5-1 with SORCAN voting NO.
- C. Motion to approve the **MOU between ISD 2909 and Arrowhead Head Start (AEOA) for July 1, 2024 through June 30, 2025** made by LAUTIGAR, seconded by ADDY. Motion passed unanimously.
- D. Motion to approve the **request from the Virginia Area Historical Society to acquire a letter written to the Virginia School District in the early 1900s and signed by Theodore Roosevelt.** made by CULBERT-DAHL, seconded by WESTBY. Motion passed unanimously.

VII. **MEETING ANNOUNCEMENTS** were made.

VIII. **ADJOURNMENT:** Meeting adjourned at 8:10 P.M.

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CHAIR – BILL ADDY

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CLERK – BRANDI LAUTIGAR